

**Chapter 246-805 WAC
APPLIED BEHAVIOR ANALYSIS**

NEW SECTION

WAC 246-805-010 Definitions. The definitions in this section apply throughout this chapter unless the context clearly states otherwise:

- (1) "ABA" means applied behavior analysis.
- (2) "Behavior Analysis Certification Board" or "BACB" means a national organization that certifies individuals as meeting education, training, supervised experience and examination standards of the behavior analytical profession.
- (3) "Board certified assistant behavior analyst" or "BCaBA" means a person certified with the BACB as meeting the education, training, supervised experience, and examination standards of the BACB.
- (4) "Board certified behavior analyst" or "BCBA" means a person certified with the BACB as meeting the education, training, supervised experience and examination standards of the BACB.
- (5) "Certified behavior technician" or "CBT" means a person certified under chapter 18.380 RCW.
- (6) "Close, ongoing supervision" means procedures or tasks that are performed under a supervisor's overall direction and control. The supervisor must be accessible, but the supervisor's presence is not required during the performance of the procedures or tasks.
- (7) "Department" means the Washington state department of health.
- (8) "In good standing" means an active credential issued by the department of health without:
 - (a) Conditions;
 - (b) Current discipline;
 - (c) Pending discipline; or
 - (d) Restrictions on the practice of ABA.
- (9) "Licensed assistant behavior analyst" or "LABA" means a person licensed under chapter 18.380 RCW.
- (10) "LABA trainee" means a person participating in a supervised experience described in WAC 246-805-230.
- (11) "Licensed behavior analyst" or "LBA" means a person licensed under chapter 18.380 RCW.
- (12) "Registered behavior technician" or "RBT" means a person registered with the BACB as meeting the education and training standards of the BACB.
- (13) "Secretary" means the secretary of the department of health or the secretary's designee.
- (14) "Trainee" means a person participating in a behavior technician training program described in WAC 246-805-310.

LICENSED BEHAVIOR ANALYST

NEW SECTION

WAC 246-805-100 Licensed behavior analyst—Application requirements. An applicant for initial licensure as a LBA shall submit the following to the department:

- (1) A completed application on forms provided by the department;
- (2) Proof of completion of at least four clock hours of AIDS education as required by chapter 246-12 WAC, Part 8;
- (3) Fees as required in WAC 246-805-990; and
- (4) Proof of:
 - (a) Current BACB certification as a BCBA. Department verification of the applicant's BCBA certification number is accepted as proof of current certification; or
 - (b) Meeting the requirements in RCW 18.380.050 (1)(a) including:
 - (i) A master's or doctorate degree in behavior analysis or other natural science, education, human services, engineering, medicine, or field related to behavior analysis approved by the secretary;
 - (ii) Successful completion of a minimum of two hundred twenty-five classroom hours of graduate level instruction in behavior analysis topics;
 - (iii) Successful completion of a supervised experience requirement, consisting of a minimum of one thousand five hundred hours; and
 - (iv) Successful completion of the national BACB examination as meeting the requirement in RCW 18.380.050 (1)(iv).

LICENSED ASSISTANT BEHAVIOR ANALYST

NEW SECTION

WAC 246-805-200 Licensed assistant behavior analyst—Application requirements. An applicant for initial licensure as a LABA shall submit the following to the department:

- (1) A completed application on forms provided by the department;
- (2) Proof of completing at least four clock hours of AIDS education as required by chapter 246-12 WAC, Part 8;
- (3) Proof of supervision;
- (4) Fees as required in WAC 246-805-990; and
- (5) Proof of:

(a) Current certification as a BCaBA from the BACB. Department verification of the applicant's BCaBA certification number is accepted as proof of current certification; or

(b) Meeting the requirements in RCW 18.380.050 (1)(b):

(i) Graduation from a recognized bachelor's degree program under WAC 246-805-210;

(ii) Proof of successful completion of a minimum of one hundred thirty-five classroom hours of instruction in behavior analysis topics described in WAC 246-805-220; and

(iii) Proof of successful completion of a supervised experience requirement under WAC 246-805-230.

NEW SECTION

WAC 246-805-210 Licensed assistant behavior analyst—Recognized educational programs. The department will accept a bachelor's degree in any discipline from an institution accredited by the council for higher education accreditation or United States Department of Education as meeting the requirements under RCW 18.380.050 (1)(b)(i) for applicants applying for a LABA credential.

NEW SECTION

WAC 246-805-220 Licensed assistant behavior analyst—Required topics for classroom hours. (1) An applicant for initial licensure as a LABA shall complete one hundred thirty-five classroom hours of instruction in specific behavior analysis topics from a recognized educational institution in compliance with WAC 246-805-210. Topics must include the following content areas and the minimum number of hours specified:

(a) Ten hours of ethical considerations;

(b) Forty hours of definitions and characteristics and principles, processes, and concepts;

(c) Twenty hours of experimental evaluation of interventions, measurement of behavior, and displaying and interpreting behavioral data;

(d) Twenty-five hours of behavioral assessment and selecting intervention outcomes and strategies; and

(e) Forty hours of behavior change procedures and systems support.

(2) Classroom hours under this section may be taken as part of or in addition to the applicant's bachelor's degree program.

NEW SECTION

WAC 246-805-230 Licensed assistant behavior analyst—Supervised experience. (1) Prior to submitting an application to the department,

an applicant for initial licensure for a LABA license shall complete a minimum of one thousand hours of supervised experience in behavior analysis.

(2) The LABA trainee must be enrolled in or have completed the requirements contained in WAC 246-805-220 to be eligible to begin the required supervised experience as a LABA trainee.

(3)(a) The LABA trainee must complete his or her supervised experience within five years of the start date of the supervised experience.

(b) When actively participating in a supervised experience, the LABA trainee must participate in supervised experience at least ten hours and no more than thirty hours per week.

(c) At least five percent of the total monthly hours of supervised experience must be under the supervision of a LBA or BCBA.

(d) Supervision must be conducted at least every two weeks.

(4) A person is qualified to supervise a LABA trainee if he or she:

(a) Holds an active license in good standing as a LBA, or holds a current certification as a BCBA and meets the BACB supervisory requirements;

(b) Has practiced by providing at least one thousand five hundred hours of behavior analytic services to clients as a LBA or a BCBA; and

(c) Is not related to, subordinate to, or employed by the LABA trainee during the supervised experience period. Employment does not include compensation received by the supervisor from the LABA trainee for supervision services.

(5) Supervision shall include:

(a) Observing and providing feedback to the LABA trainee on his or her behavior analytic activities with a client in the natural environment;

(b) Observing the LABA trainee by synchronous (real time) web camera, video conferencing, or similar means when the supervisor is not physically present; and

(c) Supervising in small groups of up to six LABA trainees for no more than half of the total supervision required in subsection (3) of this section.

(6) The LABA trainee shall perform the following activities during the supervised experience:

(a) Directly implementing behavioral programs delivering therapeutic and instructional procedures, which may not exceed fifty percent of the total accrued experience hours; and

(b) Designing and systematically monitoring behavioral programs, naturalistic observation, staff and caregiver training, researching literature related to the program, and conducting assessments related to the need for behavioral intervention.

(7) Supervised experience must include the following content areas:

(a) Ethics and professional conduct;

(b) Measurement;

(c) Experimental design;

(d) Behavior-change considerations;

(e) Fundamental elements of behavior change;

(f) Behavior-change procedures;

(g) Behavior-change systems;

(h) Problem identification;

(i) Assessment;

(j) Intervention;

- (k) Implementation, management and supervision;
- (l) Philosophical assumptions of behavior analysis;
- (m) Verbal operants; and
- (n) Respondent and operant conditioning.

(8) The supervisor and LABA trainee must develop a supervision plan before the LABA trainee begins performing any behavior analytic tasks. The supervision plan must be maintained in the LABA trainee's file for seven years after completion of supervised experience. The supervision plan shall include:

- (a) Types of duties and responsibilities the LABA trainee will perform;
- (b) Dates, time and duration of supervision;
- (c) Type of supervision, as described in subsection (5) of this section;
- (d) Brief description of supervision activities; and
- (e) Signatures of both the supervisor and LABA trainee.

(9) A supervised experience under this section may be completed as part of or in addition to the LABA trainee's bachelor's degree program.

BEHAVIOR TECHNICIAN CERTIFICATION

NEW SECTION

WAC 246-805-300 Certified behavior technician—Application requirements. An applicant for initial certification as a CBT shall submit the following to the department:

- (1) A completed application on forms provided by the department;
- (2) Proof of being at least eighteen years of age;
- (3) Proof of a high school diploma or equivalent;
- (4) Proof of completing at least four clock hours of AIDS education as required by chapter 246-12 WAC, Part 8;
- (5) Proof of:
 - (a) Current registration as a RBT from the BACB. Department verification of the RBT registration number is accepted as proof of current registration;
 - (b) Current behavior technician registration or certification from a nationally accredited professional credentialing entity accepted by the secretary; or
 - (c) Successful completion of a behavior technician training program outlined in WAC 246-805-320.
- (6) Proof of supervision that meets the requirements of WAC 246-805-330; and
- (7) Fees as required in WAC 246-805-990.

NEW SECTION

WAC 246-805-310 Behavior technician training program. An applicant who does not hold RBT registration under WAC 246-805-300 (5)(a) or other behavior technician registration or certification accepted by the secretary under WAC 246-805-300 (5)(b) may qualify for a CBT credential by completing a behavior technician training program.

(1) Behavior technician training programs meeting the requirements described in this section are approved by the secretary.

(2)(a) The behavior technician training program must be affiliated with a postsecondary school or college accredited by a regional or national accrediting organization recognized by the U.S. Department of Education; or

(b) The behavior technician training program must be through an agency, business or individual meeting the following criteria:

(i) Has a supervisor within sight and hearing and available for immediate intervention when the trainee is working with clients.

(ii) Has a supervisor that is:

(A) A LBA who holds a current and active credential in good standing with at least one year of full-time equivalency; or an active BCBA with at least one year of full-time equivalency who meets the supervisor requirements of the BACB.

(B) Responsible for the conduct of the trainee at all times when working with clients under his or her supervision.

(iii) Responsible for the training program, who will be referred to as the "training program supervisor," and shall:

(A) Be unrelated, subordinate to, or employed by the supervisee during the training period. Employment does not include compensation received by the supervisor from the supervisee for supervision services.

(B) Be responsible for determining the content of the training, adherence to the training, and ascertaining the competency of the trainee.

(C) Supervise the trainee until he or she demonstrates entry level competency, as provided in subsection (2)(a)(v) of this section.

(iv) The behavior technician training program must include at least forty hours of classroom, online or supervisor-led instruction in the following content areas:

(A) Measurement;

(B) Assessment;

(C) Skill acquisition;

(D) Behavior reduction;

(E) Documentation and reporting; and

(F) Professional conduct and scope of practice.

(v) Supervisor-led instruction:

(A) Practicing techniques in a simulated situation incorporating content areas in this subsection (b)(iv).

(B) Observing and performing behavior analytic services with clients incorporating content areas in this subsection (b)(iv).

(vi) Evaluation and assessment of knowledge and skills of this subsection (b)(iv) and (v) by the training program supervisor demonstrating entry level competency of the trainee.

(3) Trainees who only complete the forty hours through classroom or online instruction in the content areas in subsection (2)(b)(iv) of this section, from a training provider who is not a training program

supervisor affiliated with an agency, business, or individual, must meet the requirements of subsection (2)(b)(v) of this section.

(4) After the trainee demonstrates entry level competency, as provided in subsection (2)(b)(vi) of this section, supervision may be provided by any behavior analyst who meets the requirements of subsection (2)(b)(i) and (ii) of this section.

(5) Prior to or at the time of the first visit with a client, the supervisor shall make sure that the client or client's parent or guardian is notified in writing that the trainee is participating in a behavior technician training program. The notification must be within the client's treatment plan or other documentation that must include the supervisor's name and contact information.

(6) A trainee must complete the training program and submit an application to the department on a form provided by the department within one hundred eighty days of starting the training program.

(7) Documentation of all behavior analytic training, supervision, duties, and responsibilities of the trainee must be completed and signed by the training program supervisor and the trainee, and placed in the trainee's personnel file. Copies of the documentation will be maintained by both the trainee and the training program supervisor.

(8) Upon successful completion of the training program, the training program supervisor will sign an attestation that the trainee has completed the behavior technician training.

NEW SECTION

WAC 246-805-320 Certified behavior technician—Tasks. (1) A CBT shall not:

(a) Initiate or implement a treatment program with a client until the client has been evaluated by a LBA or LABA, and a written treatment and instructional program has been prepared by a LBA or LABA;

(b) Independently perform a client assessment or evaluation, but may assist in the process under the direction of a LBA or LABA; and

(c) Independently design or modify client treatment plans or instructional programs.

(2) A CBT shall:

(a) Monitor the need for reassessment and report changes in status that may warrant reassessment or referral by or under the direction of a LBA or LABA; and

(b) Immediately discontinue and notify the supervising LBA or LABA about any treatment procedure that appears harmful to the client.

NEW SECTION

WAC 246-805-330 Certified behavior technician—Continuing supervision. (1) A CBT must work under close, ongoing supervision of a LBA or LABA for each client receiving ABA services.

(2) A supervisor:

(a) Must hold an active license in good standing as a LBA or LABA; and

(b) Shall be responsible for the conduct of the CBT at all times when working with clients under his or her supervision.

(3) The CBT and the supervisor must develop a supervision plan before the CBT begins to provide any behavior analytic tasks. A copy of the supervision plan must be maintained both by the supervisor and CBT. The supervision plan must include, but not be limited to:

(a) Duties and responsibilities the CBT will perform;

(b) Type and frequency of supervision, as described in subsection (5) of this section; and

(c) Signature of both the supervisor and supervisee.

(4) The supervisor shall review the CBT's progress with the CBT as necessary but at least every six months.

(5) The supervisor shall:

(a) Meet in person with the CBT to provide guidance in working with new clients;

(b) Provide supervision for a minimum of five percent of the CBT's hours with client per month;

(c) Conduct at least two face-to-face contacts per month with the CBT. Face-to-face contact may occur in-person, on-site or by videoconferencing;

(d) Observe the CBT at least once per month when CBT is providing services to clients. Observation may occur in-person, on-site or by videoconferencing; and

(e) Observe the CBT with each client on his or her caseload at least once every three months.

NEW SECTION

WAC 246-805-990 Applied behavior analysis fees and renewal cycle. (1) Credentials in this section must be renewed every two years on the practitioner's birthday as provided in chapter 246-12 WAC, Part 2.

(2) The following nonrefundable fees will be charged:

Title of Fee	Fee
Licensed behavior analyst	
Initial application	
Application and initial license	\$250.00
Active license renewal	
Renewal	350.00
Late renewal penalty	175.00
Duplicate license	30.00
Verification of license	30.00
Licensed assistant behavior analyst	
Initial application	
Application and initial license	160.00
Active license renewal	
Renewal	175.00
Late renewal penalty	90.00
Duplicate license	30.00
Verification of license	30.00

Title of Fee	Fee
Certified behavior technician	
Original application	
Application and initial license	95.00
Active license renewal	
Renewal	150.00
Late renewal penalty	75.00
Duplicate license	30.00
Verification of license	30.00