



STATE OF WASHINGTON  
DEPARTMENT OF HEALTH  
*Olympia, Washington 98504*

WASHINGTON STATE PHARMACY QUALITY ASSURANCE COMMISSION

May 26, 2016  
Meeting Minutes  
Comfort Inn  
Evergreen Room  
1620 74th Ave. SW.  
Tumwater, WA 98501

**CONVENE**

Chair Tim Lynch called the meeting to order May 26, 2016.

*Commission Members:*

Olgy Diaz, Public Member  
Tim Lynch, PharmD, Chair  
Elizabeth Jensen, PharmD  
Arun Sambataro, Public Member  
Steve Anderson, RPh  
Cheryl Adams, PharmD  
Kenneth Kenyon, PharmD, BCPS  
Jerrie Allard, Public Member  
Christopher Barry, RPh  
Matthew Ronayne, RPh  
Sepi Soleimanpour, RPh, MBA-HA  
Teri Ferreira, RPh  
Nancy Hecox, PharmD, Vice Chair

*Guest / Presenters:*

Melanie de Leon, MQAC Executive Director  
Micah Matthews, MQAC Deputy Director  
Catherine Woodard, NQAC Associate Director  
of Discipline  
Lateef Olaniyan, PIC at Southgate Pharmacy  
Lindsay Brown, Sr. Account Executive – TROY  
Secure Print™ Enterprise Govt. Solutions  
Jevon K. Powell, Ph. D for Scontrino-Powell, Inc.

*Absent Commission Member:*

Maureen Sparks, CPhT  
Judy Guenther, Public Member

*Staff Members:*

Joyce Roper, AAG  
Steven Saxe, Executive Director  
Doreen Beebe, Program Manager  
Rich Cieslinski, Rules Coordinator  
Gordon MacDonald, RPh, Chief Investigator  
Leann George, Secretary Senior  
Irina Tiginyanu, Pharmacy Technician Analyst

Lisa Roberts, Pharmacist Consultant

### **Call to Order**

- 1.1 Approval of Business Meeting Agenda
- 1.2 Approval of April 14 & 15, 2016 Meeting Minutes

**MOTION:** Steve Anderson moved that the Commission approve the Business Meeting Agenda. Elizabeth Jensen seconded. **MOTION CARRIED: 13-0.**

**MOTION:** Teri Ferreira moved that the Commission approve the April 14 & 15, 2016 Meeting Minutes with suggested correction. Sepi Soleimanpour seconded. **MOTION CARRIED: 13-0.**

### **Rules Hearing**

The Commission held a hearing to take testimony on the proposed amendments to WAC 246-860-100 to establish clearer standards of conduct for pharmacy health care providers.

**MOTION:** Elizabeth Jensen moved that the Commission invite the Secretary of Health or their staff to provide additional context to the amended WAC to allow the Commission to make a more educated decision. Nancy Hecox abstained. Arun Sambataro seconded. **MOTION CARRIED: 12-0.**

### **Consent Agenda**

- 2.1 3<sup>rd</sup> Quarter Program Performance Measures
- 2.2 Program Budget Reports April 2016
- 2.3 NPLeX Monthly Report Acceptance
  - April 2016
- 2.4 Pharmacies and Other Firm Application Approval
  - New and Closed Pharmaceutical Firms Report
- 2.5 Pharmacy Technician Training Program Approval
  - a) Bartell Drugs
  - b) Charter College
  - c) Elks Drug Inc.
- 2.6 Ancillary Utilization Plan Approval/Technician Specialized Functions
  - a) Aids Healthcare Foundation
  - b) Bartell Drugs
  - c) Costco Central Fill
  - d) Costco Mail Order Call Center
  - e) Costco Mail Order Pharmacy
  - f) Friday Harbor Drug
  - g) Maxor National Pharmacy Services
  - h) Option Care - AUP with Specialized Functions
  - i) PacMed
  - j) Rainier Beach Pharmacy
  - k) Shelton Pharmacy
  - l) South Tower Pharmacy

## 2.7 Remote Order Entry – Report Back

### a) FairFax Hospital

**MOTION:** Steve Anderson moved to approve Item 2.3, 2.4, 2.5 (b), and 2.6 (a, f, g, h, and i), 2.7 (a) and that Items 2.1, 2.2 and 2.5 (c) be pulled for further discussion. Sepi Soleimanpour second. **MOTION CARRIED: 13-0.**

**MOTION:** Elizabeth Jensen moved to approve Item 2.5 (a), 2.6 (b, c, d and e). Sepi Soleimanpour second. Steve Anderson recused himself. **MOTION CARRIED: 12-0.**

### b) Ocean Beach Hospital

**MOTION:** Steve Anderson moved to approve the report back from Item 2.7 (b). It is not necessary for Ocean Beach Hospital Pharmacist to have remote off-site home access approval. Any future desire for pharmacist remote order processing home access must come to the Pharmacy Commission for approval. They must report back in one year with a written report using the same metrics is required since there are currently no established rules to support Remote Medication Order Processing. Sepi Soleimanpour second.

**MOTION CARRIED: 13-0.**

## Old Business

### Health Care Entities Dispensing

Executive Director, Steven Saxe, and AAG, Joyce Roper led the discussion with the Commission revisiting the interpretation of RCW 16.64.450 (4) Health Care Entities being restricted to dispensing no more than a 72 hour supply of medications. There have been some issues regarding the interpretation of this RCW. The investigators asked for guidance to this RCW for inspections and consistency. If a prescriber violates this RCW the violation will be handled by the Medical Quality Assurance Commission (MQAC).

**MOTION:** Cheryl Adams moved that the Commission’s interpretation of RCW 16.64.450 (4) is “Practitioners can dispense a maximum of 72 hours in an HCE the source is irrelevant anything greater than 72 hours needs to be dispensed by the pharmacist only.” PQAC will educate/inform the public the interpretation of this RCW. If there is need to dispense more than 72 hours it is suggested to contract/find another alternative or have a pharmacist on site. Steve Anderson second. Matthew Ronayne, Arun Sambataro and Ken Kenyon abstained. **MOTION CARRIED: 10-0.**

### ADDD’s in Residential Treatment Facilities

Tracey West led the discussion asking the Commission for approval to use a policy and procedure guidance interpretation document for the use of automated drug distribution devices (ADDD’s) in residential treatment facilities with and without health care entity registrations. This is strictly a guidance document to be used in the interim while rules are being updated. The document will allow for better communication with the community and guidance for the investigators. The Commission was very pleased with the work Tracy has done on this document.

**MOTION:** Nancy Hecox moved that the Commission accept the policy and procedure guidance interpretation document for the use of automated drug distribution devices (ADDD's) in residential treatment facilities with and without health care entity registrations with recommended changes until rules are updated. Sepi Soleimanpour second. **MOTION CARRIED: 13-0.**

### **NQAC and MQAC Pilot Project**

The Commission heard from Catherine Woodard from the Nursing Care Quality Assurance Commission, Melanie de Leon, MQAC Executive Director and Micah Matthews from the Medical Quality Assurance Commission sharing the reasons that led them to do the pilot and their experiences in participating in the 2008 pilot project, which expanded their Commissions' responsibilities over budget development, spending, and staffing. The Commission inquired about the upside and downside of this process. NQAC and MQAC provided suggestions on how to get started, the risks, what worked best and the type of work that continues to be done. Both Commissions stated this is still work in progress and agreed they would do this again regardless of all the challenges.

### **Consent Agenda Items for Discussion**

#### **2.1 3<sup>rd</sup> Quarter Program Performance Measures**

Jerrie Allard feels this item and the budget are significant and asked that there be time set aside on the agenda quarterly for more detailed review and discussion.

**MOTION:** Sepi Soleimanpour moved to approve 2.1 with a request that there be time set aside quarterly specifically for performance measures and budget to be reviewed and discussed. Elizabeth Jensen second. **MOTION CARRIED: 13-0.**

#### **2.2 Budget**

Elizabeth Jensen shared her concern about the budget and feels the report just doesn't provide enough detailed explanation. She asked if it was possible to re-assess the current budget. Steve Saxe offered to invite the pharmacy budget support staff to attend a meeting for questions the Commission has. Commission members were asked to look through the budget report and have questions prepared in advance for budget staff. The Commission would like to have something prepared to compare past budget reports.

**MOTION:** Elizabeth Jensen moved to approve 2.2 with a request that budget staff attend a meeting for questions and further explanation on the expenses. Nancy Hecox second. **MOTION CARRIED: 13-0.**

#### **2.5 Pharmacy Technician Training Program Approval**

c) Elks Drug Inc.

The Commission wanted to confirm that there was resolution to all questions regarding the interns. The Commission requested that the review sheet be amended to add a box that staff can mark that the documents were reviewed and approved.

**MOTION:** Elizabeth Jensen moved to approve 2.5 (c). Steve Anderson second. **MOTION CARRIED: 13-0.**

### **Open Forum**

*Grant Chester* representing himself spoke to the concerns the Commission has regarding the budget. Mr. Chester also discussed the USP 797 and his concerns regarding investigators punitively enforcing the standards. He urged that investigators should educate instead of punitive enforcement.

*The Commission adjourned for Executive Session at 12:00 p. m.*

*The Commission reconvened from Executive Session at 1:00 p.m.*

### **New Business Cont'd**

#### **Operating Agreement/Memorandum of Understanding (MOU)**

Nancy led the discussion regarding updating operating agreement/memorandum of understand (MOU) between the Commission and the Department of Health. She presented a proposal to a committee who provided her feedback and comments. All of these materials were sent to the Commission members for review. Nancy introduced AAG, Kristin Mitchell who will represent PQAC due to the conflict of interest for AAG, Joyce Roper who also represents the Secretary of Health. Nancy asked that the Commission members review the materials and provide comments to Kristin Mitchell to allow her to work on drafting a proper MOU. Both sides would like to resolve this as soon as possible.

**MOTION:** Nancy Hecox moved that the Commission members will review materials and provide comments to AAG, Kristin Mitchell by the July meeting. Nancy Hecox and Tim Lynch will represent PQAC and work with DOH and staff to prepare a timeline and other procedural logistics. Steve Anderson second. **MOTION CARRIED: 13-0.**

### **Request/Proposals**

#### **Southgate-Matawa Telepharmacy**

Lateef Olaniyan, PIC for Southgate-Matawa Telepharmacy answered questions from the Commission regarding his request for remote medication order processing/telepharmacy and to be able to dispense OTC's and refills. There were concerns from the Commission about a past inspection and some issues that were seen. Most of the issues were resolved and he was able to provide explanation and describe the services he provides and the reasons he does so.

**MOTION:** Nancy Hecox moved that Southgate-Matawa Telepharmacy continue but get licensed as an HCE. Steve Anderson second. **MOTION DIES: 2-11.**

**MOTION:** Ken Kenyon moved that the Commission approve the Southgate-Matawa Telepharmacy to continue with the pilot project with the expansion of OTC's and Refills. With the requirements that a refrigerator be placed in the facility along with all controlled

substances be correctly secured. The investigator is instructed to go back to the site and inspect it as part of the South Gate Pharmacy. Sepi Soleimanpour second. Jerrie Allard, Christopher Barry and Matthew Ronayne abstained. **MOTION CARRIED: 10-0.**

### **TROY Secure Print™ Enterprise**

Doreen Beebe and Lindsay Brown, Sr. Account Executive for TROY Secure Print™ Enterprise answered questions regarding the request for approval of its security printing solutions for prescription forms. As of now Troy Secure Print Enterprise is does not meet the requirement for the “seal of approval.” The Commissions questions were about the level of security.

**MOTION:** Nancy Hecox moved that the Commission accept the Troy Secure Print Enterprise’s software security printing solutions for prescription forms with the following requirements. It must have the warning on it, the WA State Seal must the format must follow all requirements along with the required security features. There must be ample stakeholder notification and education in advance and to go live with this January 1, 2017. Steve Anderson second. **MOTION CARRIED: 13-0.**

## **Committee Reports and Rule Making Activities**

### **Technology Rules Committee**

Tracy West led the discussion with the Commission going through the changes to the draft rule regarding Automated Dispensing Devices asking for authorization to file a CR102.

**MOTION:** Cheryl Adams moved that the Commission accept the amended language and authorize staff to move forward in filing a CR102 and set a public hearing on this rule. Nancy Hecox second. **MOTION CARRIED: 13-0.**

### **Pharmacy Inspection Committee**

Cheryl Adams provided an update from the Inspection Committee. There have been three stakeholder meetings. These meetings went well with a lot of discussion to switch from point system to notice of deficiencies /plan of correction. The last meeting discussion was geared around our next steps and where we are going. The committee would like to move forward on drafting language to change the inspection process from point system to notice of deficiency / plan of correction.

**MOTION:** Elizabeth Jensen moved to allow the Inspection Committee to begin drafting language to change the inspection process from a point system to a notice of deficiency/plan of correction. Nancy Hecox second. **MOTION CARRIED: 13-0.**

## **Update on other Rule Activities, and Implementation of 2016 Legislation**

### **Update on Emergency Outpatient Medication**

Brett Lorentson shared that the CR101 for RCW 70.41.460 has been published the draft language was sent out and comment period ends May 31, 2016. There have been three

comments so far. The amended draft will be redistributed and hope to present final language at the July meeting for authorization to file CR102.

Tracy West provided more updates on legislation rulemaking asking for authorization to file CR101 for Notice of Intent to engage in rulemaking to implement legislation.

- SSB6558 Hospital Pharmacy Associated Clinics

**MOTION:** Teri Ferreira moved that the Commission authorize a CR101 for SSB6558 Hospital Pharmacy Associated Clinics. Sepi Soleimanpour second. **MOTION CARRIED: 13-0.**

- E2SHB2793 Suicide Prevention

**MOTION:** Cheryl Adams moved that the Commission authorize a CR101 for E2SHB2793 Suicide Prevention. Sepi Soleimanpour second. **MOTION CARRIED: 13-0.**

- ESHB2458 Prescription Drug Donation Program

**MOTION:** Sepi Soleimanpour moved that the Commission authorize to open ESHB2548 Prescription Drug Donation Program for updates. Steve Anderson second. **MOTION CARRIED: 13-0.**

- ESSB6203 Long Term Care

**MOTION:** Nancy Hecox moved that the Commission authorize a CR101 for ESSB6203 Long Term care. Sepi Soleimanpour second. **MOTION CARRIED: 13-0.**

#### **Other Legislation Updates**

- SSB6421 Epinephrine Auto-injector pens DOH is in the process of starting rules on that. We will need to create a communication out to pharmacists and pharmacies when they come into effect. Still waiting for staff to be assigned.
- 2SHB 2681 Pharmacist Prescribe and Dispense Contraceptives the Commission will need to develop a decal/sign for pharmacies to have for dispensing contraceptives.
- SB5549 Pharmacy Assistants fee the only rule making for the Commission is small portion and staff will come to the Commission for this at a later date.
- SSB6569 Patient Out-of-Pocket Costs there will be a task force put together for this and it is possible that PQAC will be asked to attend meetings and be involved.

#### **Identify Rule Committees/Champions**

The Commission took time to delegate Commission champions for rule committees. There are some committees that didn't have champions and some with too many champions. This was to balance out the work load and give everyone a chance to participate in these committees.

**Scontrino-Powell, Inc. – Organizational Consultant**

Dr. Jevon Powell an organizational consultant was hired to assist PQAC with the ability to move forward after all the changes in the Commission and agency staff. The focus was on interpersonal issues and work relationship issues. He was able to interview the Commission, staff and support staff. Dr. Powell compiled a report consisting of general themes he heard during his interviews. His questions were based on what is work/ isn't working for PQAC, the weaknesses/strengths of PQAC. After discussion of the report the next portion of this discussion was what would be ways to do team building activities for PQAC.

*There being no further business, the board adjourned at 4:42 pm*

*Respectfully Submitted by:*

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*Leann George, Program Support*

*Approved July 7, 2016*



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*Tim Lynch, Chair*

*Washington State Pharmacy Quality  
Assurance Commission*





STATE OF WASHINGTON  
DEPARTMENT OF HEALTH  
*Olympia, Washington 98504*

WASHINGTON STATE PHARMACY QUALITY ASSURANCE COMMISSION

May 27, 2016  
Meeting Minutes  
Comfort Inn  
Evergreen Room  
1620 74th Ave. SW.  
Tumwater, WA 98501

**CONVENE**

Chair Tim Lynch called the meeting to order May 27, 2016.

*Commission Members:*

Olgy Diaz, Public Member  
Tim Lynch, PharmD, Chair  
Elizabeth Jensen, PharmD  
Steve Anderson, RPh  
Cheryl Adams, PharmD  
Kenneth Kenyon, PharmD, BCPS  
Jerrie Allard, Public Member  
Christopher Barry, RPh  
Matthew Ronayne, RPh  
Teri Ferreira, RPh  
Nancy Hecox, PharmD, Vice Chair

*Staff Members:*

Joyce Roper, AAG  
Steven Saxe, Executive Director  
Doreen Beebe, Program Manager  
Rich Cieslinski, Rules Coordinator  
Gordon MacDonald, RPh, Chief Investigator  
Leann George, Secretary Senior  
Irina Tiginyanu, Pharmacy Technician  
Analyst  
Lisa Roberts, Pharmacist Consultant

*Absent Commission Member:*

Maureen Sparks, CPhT  
Judy Guenther, Public Member  
Arun Sambataro, Public Member  
Sepi Soleimanpour, RPh, MBA-HA

**Call to Order**

**1.1 Approval of Business Meeting Agenda**

**MOTION:** Nancy Hecox moved that the Commission approve the Business Meeting Agenda. Steve Anderson seconded. **MOTION CARRIED: 11-0.**

## **Old Business**

### **Demographic Data**

Dan Renfro, Project Manager for the Demographic Data Collection Project led this discussion with Commission to review requested changes to the Demographic Data Collection Project survey questions for approval. The purpose of the project is to collect information from health care professionals that will help policy makers identify and address current and future workforce needs in our state. Dan will take the suggestions back and make amendments to bring back to the Commission for final review.

## **New Business**

### **2017 Meeting Calendar**

Doreen Beebe presented the 2017 Meeting Calendar, Locations, and Conference Attendance NABP District 6, 7, and 8 Meeting - Sept 11-14, 2016 - Portland, OR to the Commission for approval. There was discussion that sending staff and members to the NABP District Meeting in Oregon as a team building opportunity.

**MOTION:** Steve Anderson moved that the Commission ask staff to go back evaluate PQAC budget and the cost to send the Commission and staff to the NABP District meeting in Portland. Nancy Hecox second. **MOTION CARRIED: 10-0.**

**MOTION:** Matthew Ronayne moved that the Commission approve the dates and have staff look into three locations besides Thurston and King County. Steve Anderson second. **MOTION CARRIED: 10-0.**

### **Commission Delegation Requests**

- a. Signature authority to designated staff (ED, Credentialing Manager, etc.) to sign on behalf of the Commission on specific routine tasks/approvals.

**MOTION:** Steve Anderson moved to approve signature authority to designated staff (ED, Credentialing Manager, etc.) to sign on behalf of the Commission on specific routine tasks/approvals. Elizabeth Jensen second. **MOTION CARRIED: 10-0.**

- b. Decision-making as it relates to select adjudicative services.

**MOTION:** Nancy Hecox moved this item get tabled until the July meeting for AAG, Joyce Roper and Marley O'Neal to review and make appropriate amendments. Steve Anderson second. **MOTION CARRIED: 10-0.**

c. Delegation to approve list and label requests for continuing education providers that are accredited by the Accreditation Council for Pharmacy Education.

**MOTION:** Steve Anderson moved to approved list and label requests for continuing education providers that are accredited by the Accreditation Council for Pharmacy Education. Elizabeth Jensen second. **MOTION CARRIED: 10-0.**

### **Accreditation Council for Pharmacy Education (ACPE)**

The Commission will consider reaffirming its recognition of schools and colleges of pharmacy accredited by the Accreditation Council for Pharmacy Education (ACPE).

**MOTION:** Steve Anderson moved that the Commission reaffirm its recognition of schools and colleges of pharmacy accredited by the Accreditation Council for Pharmacy Education (ACPE). Staff will send the Commission the ACPE accreditation standards to review on their leisure and if there are questions they can bring back at the next meeting and reach out to ACPE for clarification via a letter. Elizabeth Jensen second. **MOTION CARRIED: 10-0.**

### **Correspondence**

The Commission reviewed and discussed the correspondence received or distributed on its behalf.

a. Letter from Senator Rivers- SSB2681

There was some discussion regarding this letter and AAG, Joyce Roper and Steve Saxe will look into whether a pharmacist can write a prescription for over the counter drugs without a collaborative drug therapy agreement and, if not look into ways to do so for insurance purposes.

b. Letter re: SSB 6238 – Allowing the prescription of schedule II controlled substances to treat certain disease states and conditions.

### **Commission Member Reports**

*Jerrie Allard reported:*

- She participated on a call for Panel B
- Interviewed with Dr. Jevon Powell

*Cheryl Adams reported:*

- She participated in a couple of inspections stakeholder meetings
- Interviewed with Dr. Jevon Powell
- Attended the WSPA Hospital Directors Meeting

*Elizatbeth Jensen reported:*

- She interviewed with Dr. Jevon Powell
- Elizabeth did some review work on the MOU

*Nancy Hecox reported:*

- Interviewed with Dr. Jevon Powell
- She participated in inspection webinar, and the hospital webinar
- Nancy attended the NABP Annual meeting with Maureen Sparks and Steve Saxe and shared some of her experience with the Commission
- Nancy worked on the MOU and distributed the work to fellow Commission members for review

*Steve Anderson reported:*

- On May 3 he attended the UW School of Pharmacy Student Preceptor Experiential Action Committee Meeting
- He interviewed with Dr. Jevon Powell

*Ken Kenyon reported:*

- He attended to two open public meetings for the implementation SB 2558. Felt they were very successful
- In May Ken became Just Culture certified
- Attended the WSPA Hospital Directors Meeting

*Olgy Diaz reported*

- She participated in panel calls
- Interviewed with Dr. Jevon Powell

*Tim Lynch reported:*

- He participated in the inspection stakeholder meetings/calls
- Tim worked with Lisa Hodgson, Steve Saxe and Dr. Jevon Powell regarding the team building and interviews
- He also interviewed with Dr. Jevon Powell
- Met with Gordon MacDonald, Ron Rupke for update on the inspections status
- Participated on ASHP Multi Health System Multi Advisory Group
- Attended the WSPA Hospital Directors Meeting

### **Commission Action Plan**

Steve Saxe discussed the Stakeholder component of the action plan. He has been asked to develop a stakeholder engagement plan. Mr. Saxe offered to bring this and an updated version of the action plan which consists mainly of rules work/updates.

### **Staff Reports**

Executive Director

*Steve Saxe reported:*

- He reminded Tim Lynch and Nancy Hecox that July 21, 2016 is a Board/Commission meeting
- Steve moved the original draft Decision package forward
- He encouraged the Commission if they have any items or ideas to share in our newsletter reach out to Doreen Beebe or himself
- Steve attended the WSPA Hospital Directors Meeting
- He also attended the NABP Annual Meeting
- Staff has been involved in Emergency Preparedness

Assistant Attorney General

Joyce Roper reported:

- Last week the Supreme Court asked for record from the Stormans case to be forwarded to them. We are not sure what to think of that yet no decision hasn't been made. One of the justices want to see the records

Pharmacist Consultants

*Lisa Roberts reported:*

- She attended the Critical Point Boot Camp it was an amazing experience. She shared some of her experiences

*Rich Cieslinski reported:*

- He helped answer phone calls
- Rules work

Pharmacist Supervising Investigator

*Gordon MacDonald reported:*

- He also attended the Critical Point Boot Camp with Lisa Roberts and Chris Humberson
- Last Saturday he and Brad Dykstra did a Law Presentation to the Oregon Board of Pharmacy. A question came up regarding Washington Pharmacist filling contraceptive prescriptions from Oregon, and that answer No.
- April 1-24<sup>th</sup> there were 123 investigation were opened, 34 investigations were completed, 112 pharmacy inspection were completed, 125 non pharmacy inspections
- Gordon spoke of his concern around the guidance of his team and the HCE licensure and he is asking for guidance and feels the Commission has not giving clear guidance. Cheryl Adams asked that Gordon and his team provide a list of questions that they want clear and specific guidance and the Commission will do so

***There being no further business, the board adjourned at 12:00 pm***

*Respectfully Submitted by:*

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*Leann George, Program Support*

*Approved July 7, 2016*



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*Tim Lynch, Chair*

*Washington State Pharmacy Quality  
Assurance Commission*

**PUBLIC HEALTH**  
ALWAYS WORKING FOR A SAFER AND  
HEALTHIER WASHINGTON