



Washington State Board of Massage

Business Meeting Minutes September 10, 2021 | 9:00 a.m.

On Friday, September 10, 2021, the Board of Massage held a board meeting via Webinar. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Board Members

Heidi Williams, LMT, chair
Autumn Christina Straker, LMT, vice chair
Chimere Figaire-Correa, LMT
John Cassinero, LMT (absent)

Staff Present

Megan Maxey, Program Manager
Renee Fullerton, Executive Director
Luke Eaton, Assistant Attorney General
Michelle Hartman, Administrative Assistant
Davis Hylkema, Assistant Program Manager
Julianne Kolln, Policy Analyst

Guests

Shannon Allen, LMT	Lillian Cassidy, LMT	Richelle McMann, LMT
Mark Allen	Stephanie Dickey, LMT	Glenda Poletti, LMT
Darlene Bartlett	Laura Embleton	Andrew Salmeron, LMT
Marybeth Berney, LMT	Christine Hooper	Susan Sherman, LMT
Robbin Blake, LMT	Karen James, LMT	Diana Thompson, LMT
Maryann Brathwaite, LMT	Gail McGaffick, JD	

OPEN SESSION – 9:00 a.m.

1. CALL TO ORDER

The board meeting was called to order by Heidi Williams, LMT, chair, at 9:00 a.m.

1.1. Introductions and Meeting Ground Rules.

The board and staff introduced themselves. Ms. Williams read the Meeting Ground Rules.

1.2. Approval of the September 10, 2021 Agenda

MOTION: A motion was made to approve the September 10, 2021, business meeting agenda with amendments to include item number five, discussion on the rules petition received and to add records retention rule, under the program reports. The motion was seconded and passed unanimously.

1.3. Approval of the July 9, 2021, Meeting Minutes

MOTION: A motion was made to approve the July 9, 2021, 2021 meeting minutes as presented. The motion was seconded and passed unanimously.

1.4. Approval of the August 12, 2021, Special Meeting Minutes.

MOTION: A motion was made to approve the August 12, 2021 meeting minutes as presented. The motion was seconded and passed unanimously.

1.5. Approval of the August 31, 2021, Special Meeting Minutes.

MOTION: A motion was made to approve the August 31, 2021 special meeting minutes as presented. The motion was seconded and passed unanimously.

2. SCHOOL PROGRAM REVIEWS

Reviewing Board Members (RBMs) presented the following school program requests for full board consideration:

- Northwest School of Massage
 - The RBMs recommended approval.

MOTION: A motion was made to approve Northwest School of Massage as meeting the education and training standards that went into effect on September 1, 2021. The motion was seconded and passed unanimously.

- Siloam School of Massage
 - The RBMs recommended approval.

MOTION: A motion was made to approve Siloam School of Massage as meeting the education and training standards that went into effect on September 1, 2021. The motion was seconded and passed unanimously.

3. PUBLIC COMMENT

Members of the public thanked the board and staff for their work on the school program reviews.

4. BOARD CORRESPONDENCE

The board reviewed correspondences received regarding the Board of Massage's school approval process and agreed to schedule a special meeting to discuss the standards, the current process, and work on creating a protocol for future reference.

5. RULES PETITION

The board discussed a rules petition received from the Washington state Massage Therapy Association regarding licensing applicants who graduate from a school that borders Washington state. In order to review all documents that were submitted with the petition, the board decided to schedule a special meeting to determine if they want to accept or deny the petition.

MOTION: A motion was made to schedule a special meeting to discuss the rules petition received. The motion was seconded and passed unanimously.

6. PROGRAM REPORT

6.1 Rules Status Update

Ms. Maxey provided an update on the work to prepare the documents to be able to file the CR-102. She noted there has been a delay in getting them completed due to the school reviews, but advised the board that things are moving forward.

6.2 Newsletter Update

Ms. Maxey reviewed the newsletter with the board and inquired about additional topics they would like to add:

- New rules
- COVID FAQ
- New member recruitment
- New CE Requirements/highlights, and deadline date
- Board member spotlight

6.3 Records Retention Statement

Ms. Maxey discussed the request for clarification on some of the citations in [WAC 246-830-570](#): Record retention. She advised the board that program staff will work with Mr. Eaton on a statement and update the board when completed.

6.4 Future Agenda Items.

- Discussion on integrating legislative bill ESSB 5229 Concerning health equity continuing education for health care professionals into the massage CE rule.
- Review the Continuing Education During COVID policy and determine if an extension is necessary.

6. ADJOURNMENT

A motion was made by Heidi Williams, chair, at 10:27 a.m. to adjourn the meeting. The motion was seconded and passed unanimously.

Respectfully Submitted:

Approved:

Megan Maxey, Program Manager

Heidi Williams, LMT, Chair