



**Washington State Substance Use Disorder Certification Advisory Committee &
Washington State Mental Health Counselors, Marriage & Family Therapists, and Social
Workers Advisory Committee
Joint Meeting Notice**

June 13, 2025

9:00 a.m.

Location: [MS Teams](#) or at Town Center East 2, Room #153, 111 Israel Road SE, Tumwater, WA 98501

**Substance Use Disorder Professional Advisory
Committee**

Susan Cherry, SUDP, Chair
Bergen Starke, LMHC, SUDP, Vice Chair
Alicia Egan, SUDP
Raymond Gregson, CPC, Public Member
Dr. Kimber Rotchford, MD
Gayle Martinsen, Healthcare Authority (non-
voting member)
Vacant, SUDP
Vacant, SUDP

DOH Program Manager:

Claire Wilson | (564) 669-0392

Assistant Attorney General Staff:

Kristi Knieps, AAG

**Mental Health Counselors, Marriage & Family
Therapists, and Social Workers Advisory
Committee**

Megan Simmons, LMFT, Chair
Beda Herbison, LICSW, Vice Chair
Melissa Denner, LMHC
Linda Sattlem, Ph.D., Public Member
Kim McBride, LMFT
Joel Freedman, LMHC
Vacant, LASW
Vacant, Public Member
Vacant, Public Member

DOH Program Manager:

Lana Crawford | (564) 669-1455

Assistant Attorney General Staff:

Marie Carp, AAG

DOH Staff:

Eve Austin, Executive Director
Joe Miller, Executive Director
Alie Dobson, Program Support
James Smartt, Program Support
John Simmons, Program Support
Melody Casiano, Policy Analyst
Evan Shigaya, Policy Analyst
Hyon Yi, Deputy Credentialing Manager
Zach Patnode, QA/CQI Administrator

Guest Presenters:

Sue Hall, WRAMP Program Lead

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077. For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

OPEN SESSION:

1. Call to Order (9:00 a.m.) – Susan Cherry, SUDP, Chair/ Megan Simmons, LMFT, Chair

- 1.1. Introductions
- 1.2. Approval of the June 13, 2025, joint meeting agenda
- 1.3. Approval of the February 7, 2025, Substance Use Disorder Certification Advisory committee meeting minutes
- 1.4. Approval of the March 7, 2025, Licensed Counselors Advisory Committee meeting minutes

2. Public Comment – Susan Cherry, SUDP, Chair/ Megan Simmons, LMFT, Chair

Members of the advisory committees will hear comments from the public. The public may request items to be placed on a future meeting agenda.

3. Program Manager Reports – Lana Crawford / Claire Wilson, Program Managers

- 3.1. Mental Health Counselors, Marriage and Family Therapists, and Social Workers Advisory Committee
 - Budget Report
 - Rulemaking Update
- 3.2. Substance Use Disorder Certification Advisory Committee
 - Budget Report

4. Credentialing and HELMS Updates – Zach Patnode, QA/CQI Administrator/Hyon Yi, Deputy Credentialing Manager

- 4.1. Zach and Hyon will provide updates about the HELMS system and credentialing processes.

5. Review of the WRAMP program – Sue Hall, WRAMP Program Lead

- 5.1. Sue will present on the WRAMP program for the advisory committee members.

6. Discipline Enforcement Action – Claire Wilson / Lana Crawford, Program Managers

- 6.1. Disciplinary Data for 2024 (Wilson / Crawford)

7. Assistant Attorney General Reports – Marie Carp, AAG / Kristi Knieps, AAG

- 7.1. Mental Health Counselors, Marriage and Family Therapists, and Social Workers Advisory Committee (Carp)
- 7.2. Substance Use Disorder Advisory Committee (Knieps)

8. Website Updates – Lana Crawford and Claire Wilson, Program Managers

- 8.1. Program Managers will present an overview of recent website changes.

9. Legislative Report –Lana Crawford, Program Manager

The committee will be briefed on the implementation status of behavioral health bills that were introduced in the 2025 legislative session.

10. Overview of Alternate Pathways for SUDP Licensure – Claire Wilson, Program Manager

The committee will be briefed on an overview of the existing alternate pathway to SUDP licensure as well as the co-occurring disorder specialist enhancement.

11. Presentation: Licensed Associate Counselors Application Process - Beda Herbison, LICSW, Vice Chair/ Kim McBride, LMFT, Advisory Member.

The committee will be briefed on the presentation of the application process.

12. SUD Certification Advisory Committee Elections

The members of the SUD Certification Advisory Committee will elect a new chair and vice-chair.

13. Future Agenda Items

The committee will discuss agenda items for future meetings.

14. Meeting Adjourned- Susan Cherry, SUDP, Chair/ Megan Simmons, LMFT, Chair

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Times and Order:

The meeting will begin at 9:00 a.m. and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be taken after each agenda item.

This meeting will be recorded.

If anyone objects or does not consent, please let us know.

Accessibility: This meeting is accessible to people with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made no later than one week before the meeting. If you wish to receive general information about this meeting, please call the program at 360-236-4912. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call 360-236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance because of a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.