



Washington State Board of Massage

Business Meeting Agenda

Friday, March 14, 2025 | 9:00 a.m.

Physical location

Department of Health
Town Center 2 – Room 153
111 Israel Rd. S.E.
Tumwater, WA 98501

Remote attendance

[Click here](#) to join the meeting.

Or call in (audio only) Phone number:
+12532158782,,87661742123# US OR
[+12532050468,,87661742123# US](#)

Webinar ID: 876 6174 2123

Board Members

Chimere Figaire-Correa, LMT, Chair
Lynna Fuller, LMT, Vice Chair
Whitney Smith, LMT
Elizabeth Boyer, LMT
Esther Sanders, LMT

Program Contact

massage.therapy@doh.wa.gov

Open Public Meetings Act

This meeting is being held as a hybrid meeting in accordance with [RCW 42.30.030](#) in which the public has the option to observe and participate in the meetings of governing bodies through either real-time remote access or physical attendance at a set location.

Times and Order

The meeting will begin at 9:00 AM on Friday March 14, 2025. The meeting will continue until all agenda items are complete. This agenda schedule may change, and items may not be taken in order of the agenda.

Comments from the public in attendance may be solicited after each agenda item.

Accessibility

See the last page of the agenda for information on meeting accessibility for persons with disabilities.

Open Session – 9:00 A.M.

The board may elect to have public comments after each section.

1. Call to Order – Chimere Figaire-Correa, LMT, Chair

- 1.1. Introductions and Meeting Ground Rules.
- 1.2. Approval of the Agenda.
- 1.3. Approval of the January 30, 2025, Meeting Minutes.

2. Public Forum

The purpose of the open forum is to provide the public with an opportunity to address the board on issues of significance to or affecting massage and that are not related to topics for which a rules hearing was or will be scheduled.

Members of the public who indicate an interest in speaking may share comments at this time. The board may limit the speaker's time based on the number of people interested in speaking.

3. Human Trafficking - Coreen Schnef, Pierce County Deputy Prosecuting Attorney

The board has invited Coreen to discuss human trafficking cases.

4. Open Public Meeting Act Presentation - Kristi Knieps, AG

5. Robert's Rule of Order Presentation - Kristi Knieps, AG

6. School Program Reviews – Chimere Figaire-Correa, LMT, Chair

Reviewing board members will present school program approval requests for full board consideration.

- 6.1. The board will have a discussion on approving hybrid programs on a case-by-case bases until [WAC 246-830-430](#): has been updated with Hybrid guidelines.
- 6.2. Reviewing board members will present school program approval requests for full board consideration.

Program	RBM
Clover Park Technical College	Lynna Fuller/Whitney Smith
West by Northwest – Hybrid Program	Chimere Figaire-Correa/ Lynna Fuller

7. Massage tools

- 7.1. The board will discuss tools that are used under the scope of practice
- 7.2. The board will discuss sanitizing tools

7.3. Public Comment- Members of the public will be given the opportunity to address the committee members on this agenda item

8. Rule Discussion for [WAC 246-830-035: Licensing by endorsement](#)- Members of the board will review the drafted language for clarification to WAC 246-830-035 (1)(a)(i) to ensure applicants understand that endorsement is tied to the state's licensure requirements; not the program that the applicant completed.

8.1. Public Comment- Members of the public will be given the opportunity to address the committee members on this agenda item.

9. Program Report – Program Staff

- 9.1. Budget.
- 9.2. Credential Counts.
- 9.3. Disciplinary Counts.
- 9.4. Expired training program report.
- 9.5. Future Agenda Items.

10. Adjournment of Public Meeting – Chimere Figaire-Correa, LMT, Chair

Next Business Meeting: May 14-15, 2025 – Board Retreat in Everett, WA.

****Next agenda item is open to the public and committee members only.**

11. Education and Training Committee Meeting- Chimere Figaire- Correa, LMT, Chair and Esther Sanders, LMT.

- 11.1. Public comment- Members of the public will be given the opportunity to address the committee members on this agenda item.
- 11.2. The committee will discuss which subject matter could benefit from an increase in required hours.
- 11.3. The committee will discuss which aspects of the subject matter should be in person and which should not.
- 11.4. Public comment- Members of the public will be given the opportunity to address the committee members on this agenda item.

Accessibility

This meeting is accessible to persons with disabilities. Special aids and services can be made available upon request. Advance request for special aids and services must be made no later than one week prior to the meeting. If you need assistance with special needs and services, you may leave a message with that request at 800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 877-833-6341.



Washington State Board of Massage
Business Meeting Minutes
January 30, 2025 | 9:00 a.m.

On January 30, 2025, the Board of Massage held a hybrid business meeting at the Department of Health, 111 Israel Road Se, Tumwater, WA 98501, Town Center 2, Room 153 with access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members

Chimere Figaire-Correa, LMT, Chair
Lynna Fuller, LMT, Vice-Chair
Whitney Smith, LMT
Esther Sanders, LMT
Elizabeth Boyer, LMT

Staff Present

James Chaney, Executive Director
Devin Brooks, Program Manager
Alyssa Brazil, Administrative Assistant
Jonathan Chamrad, Program Support
Kristi Knieps, Assistant Attorney General
Marlon Basco-Rodillas, Policy Analyst
Evan Shigaya, Policy Analyst
Catharine Roner-Rieter, Staff Attorney

Guests

Joe Angulo	Patty Glenn	Dawn Lafferty
Robbin Blake	Devin Gombosky	Sylvia Liu
Seth Dinkel	Erin Haden	Ann Mateo
Sherry Duan	Andy Hall	Sean Miller
Theron Eirish	Michelle Hillesland	Julie Onofrio
Leslie Emerick	Karen James	Amy Twigg
Pauline Erickson	Shawna Koch	Travis Zen

Open Session – 9:00 A.M.

1. Call to Order – Chimere Figaire-Correa, LMT, Chair

The board meeting was called to order by Chimere Figaire-Correa, LMT, chair, at 9:03 a.m, on January 30, 2025.

1.1. Introductions and Meeting Ground Rules.

The board, staff and guests were introduced. Ms. Figaire-Correa read the Meeting Ground Rules.

1.2. Approval of the Agenda.

The board reviewed the proposed agenda.

AMENDMENT: Vice- Chair, Lynna Fuller requested the following changes:

- i. To add an executive closed session as agenda item 4.
- ii. To add Clover Park Technical College and Northwest hybrid programs to the list of programs to be reviewed.
- iii. To add agenda item number 6 to discuss and recapture the current open rules and rules to initiate from the November board meeting with the new board members.
- iv. To add item 9.6 for the program staff to discuss the meeting dates and locations for 2025.

MOTION: A motion was made to approve the amended agenda with all changes. The motion was seconded and passed.

1.3. Approval of the November 15, 2024, Business Meeting Minutes.

AMENDMENT: An amendment was made to edit item 9 on the November 15, 2024, business meeting minutes.

MOTION: A motion was made to approve the amended November 15, 2024, business meeting minutes. The motion was seconded and passed.

2. Welcome New Board Members

Introductions of the new members that have joined the Board of Massage.

3. Public Forum

Members of the public who indicated an interest in speaking provided comments to the board.

Comment shared included:

- Robbin Blake, WSMTA, thanked the board for opening a discussion on various tools used in the massage industry. Ms. Blake also commented in a

personal capacity (and not on behalf of WSTMA) that she is interested in the discussion regarding tools.

4. Executive Session- The board held a closed session.

5. School Program Reviews – Chimere Figaire-Correa, LMT Chair

Reviewing Board Members (RBMs) presented the following school program requests for full board consideration.

- Classic Institute of Massage
The RBMs recommended to approve the Classic Institute of Massage.

MOTION: A motion was made to approve the Classic Institute of Massage. The motion was seconded and passed.

- Institute for Structural Medicine
The RBMs recommended to approve the Institute for Structural Massage.

MOTION: A motion was made to approve the Institute of Structural Medicine. The motion was seconded and passed.

- Pacific Northwest Massage Academy
The RBMs recommended to approve the Pacific Northwest Massage Academy.

MOTION: A motion was made to approve the Pacific Northwest Massage Academy. The motion was seconded and passed.

- Basin Massage School and Integrative Studies
The RBMs recommended to approve the Basin Massage School and Integrative Studies.

MOTION: A motion was made to approve the Basin Massage School and Integrative Studies. The motion was seconded and passed.

- Basin Massage School and Integrative Studies – Transfer Program
The RBMs recommended to approve the Basin Massage School and Integrative Studies – Transfer Program.

MOTION: A motion was made to approve the Basin Massage School and Integrative Studies – Transfer Program. The motion was seconded and passed.

- Washington Spa Academy
The RBMs recommended to approve the Washington Spa Academy.

MOTION: A motion was made to approve Washington Spa Academy. The motion was seconded and passed.

The board cannot approve or deny the Washington Spa Academy Bilingual Program, because the board does not regulate bilingual programs.

- Washington Spa Academy – Transfer Program
The RBM's recommended to approve the Washington Spa Academy – Transfer Program.

MOTION: A motion was made to approve the Washington Spa Academy – Transfer Program. The motion was seconded and passed.

- Clover Park Technical College.
The RBMs recommendation was to table the Clover Park Technical College, until next board meeting.
- West by Northwest – Hybrid Program
The RBMs recommended to table the West by Northwest – Hybrid Program, until the next board meeting.

6. Rulemaking Re-Cap

6.1. The board reviewed the current open rules with the new board members, formed committees, and discussed meeting dates.

- WAC 246-830-035: License by Endorsement for out-of-state applicants.
- Licenses by Endorsement for out-of-state applicants was tabled until next board meeting.
 - ii. WAC 246-830-430: Education and training.
 - Esther Sanders was added as the new committee member the Education and Training Committee. The committee will meet March 14th, after the business meeting.

6.2. The board reviewed the rules to initiate CR101, formed committees, and discussed meeting dates.

- WAC 246-830-560: Coverage and Draping
- A committee was formed for Coverage and Draping, consisting of Lynna Fuller and Esther Sanders, and the committee meeting was scheduled for February 24, 2025.
 - ii. WAC 246-830-440: Curriculum- Academic Standards- Faculty- Student clinic
 - A committee was formed for Curriculum- Academic Standards- Faculty- Students, consisting of Whitney Smith and Elizabeth Boyer, and the committee meeting was scheduled for after the next board meeting in March.
 - iii. WAC 246-830-201: Examination

- The board agreed to add this to the agenda for discussion at the next board meeting.

7. Massage Instruments

The board opened a discussion on tools used within the scope of practice.

- The board agreed to add this to the agenda for discussion at the next board meeting.

7.1. Public Comment- Members of the Public were given the opportunity to address the committee members on this agenda item.

- There were no public comments at this time.

8. National Convening: Human Trafficking in Illicit Massage, Event Hosted by The Network

Members reported the highlights and topics for discussion.

9. Program Report – Devin Brooks, Program Manager

9.1. Budget

- Ms. Brooks, Program Manager, gave an update to the board regarding the current fund balance from last month.

9.2. Credential Counts.

- Ms. Brooks, Program Manager, gave an update to the board regarding the credentialing counts.

9.3. Disciplinary Counts.

- Ms. Brooks, Program Manager, gave an update to the board regarding the status of the disciplinary counts.

9.4. Legislative Update.

- Ms. Brooks, Program Manager, gave an update to the board regarding the legislative updates.

9.5. Future Agenda Items.

- Presentation from a task force investigator.
- Review of rules surrounding various types of massage instruments used during treatment.
- Education and training committee update.
- License by endorsement committee update.
- Setting Rules Workshops dates and locations.

9.6. Board meeting dates and location.

- The board agreed to move the retreat to May 15-16, 2025, in Everett.

10. Adjournment of Meeting – Chimere Figaire-Correa, LMT, Chair

MOTION: A motion was made to adjourn the business meeting at 1:55 pm on Thursday, January 30, 2025. The motion was seconded and passed.

Next Business Meeting

Date: March 15, 2025

Time: 9:00 a.m.

Location: Washington State Department of Health

111 Israel Rd SE

Tumwater, WA 98501

Submitted:

Approved:

Devin Brooks, Program Manager

Chimere Figaire-Correa, LMT, Chair

Proposed Language

[WAC 246-830-035](#) Licensing by endorsement for out-of-state applicants.

(1) A massage therapist applicant holding an active and unrestricted massage license in another state or foreign jurisdiction may be granted a Washington massage license if:

(a) The board determines the other state's or foreign jurisdiction's education and training requirements are substantially equivalent to Washington's; AND

(b) The applicant provides proof of successful completion of the Washington state massage jurisprudence examination; AND

(c) The applicant satisfies the requirements in WAC [246-830-020](#).

(2) Substantial equivalency means a course of study at a massage school or massage program that requires:

(a) A minimum of six hundred twenty-five hours of education and training, to be completed in no fewer than twenty-four weeks and approved by the equivalent licensing agency in which it is located at the time of applicant's graduation; OR

(b) A minimum of five hundred hours of education and training which is approved by the equivalent licensing agency in which it is located at the time of applicant's graduation; AND documentation of at least twenty-four hours of continuing education as required in WAC [246-830-475](#) within two years prior to making the application; OR

(c) The applicant meets the requirements of RCW [18.130.077](#).

(3) If an applicant does not meet the requirements of this section, then the applicant may:

(a) Fulfill the remaining education and training requirements as outlined in WAC [246-830-037](#); AND the applicant satisfies the requirements in WAC [246-830-020](#); OR

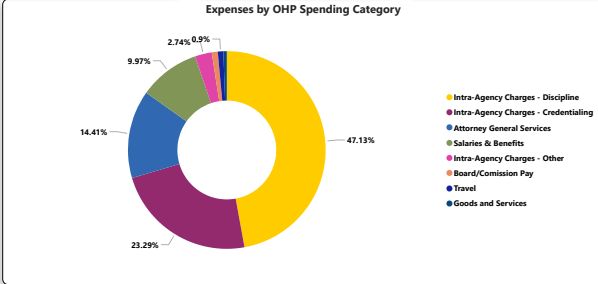
(b) If the applicant has been licensed in another state or foreign jurisdiction for at least two years immediately preceding their application with no interruption in licensure lasting longer than 90 days; AND the applicant shows proof of at least twenty-four hours of continuing education as required in WAC [246-830-475](#) within two years prior to making the application; AND the applicant provides proof of successful completion of the Washington state

massage jurisprudence examination; AND the applicant satisfies the requirements in WAC [246-830-430 AND WAC 246-830-020](#) .

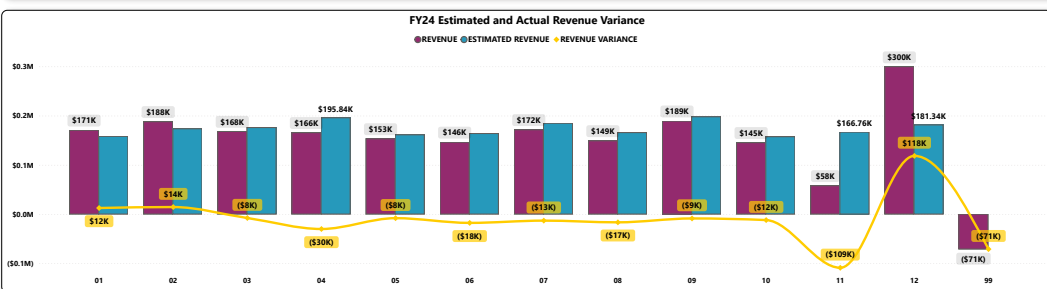
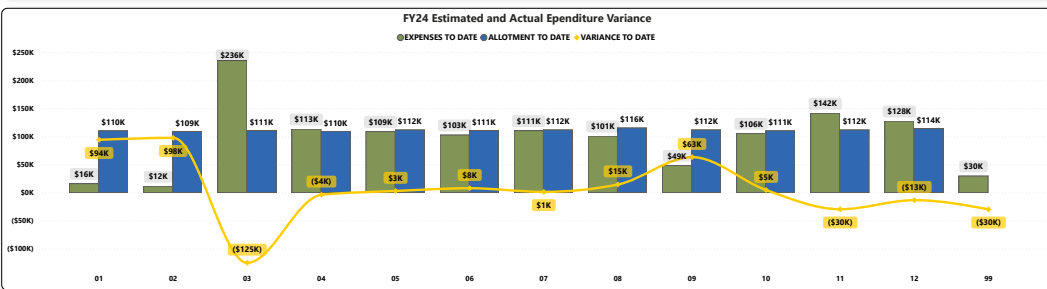
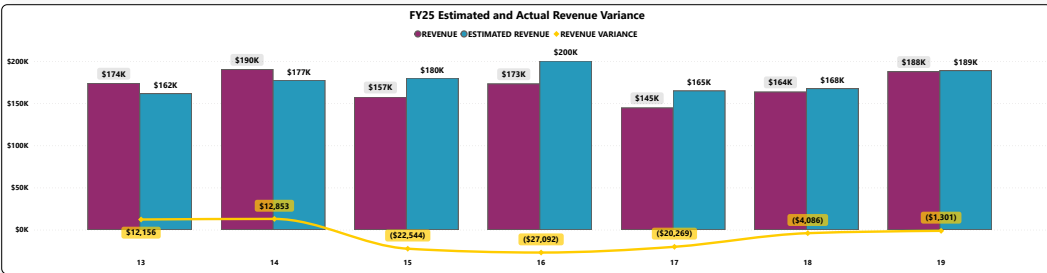
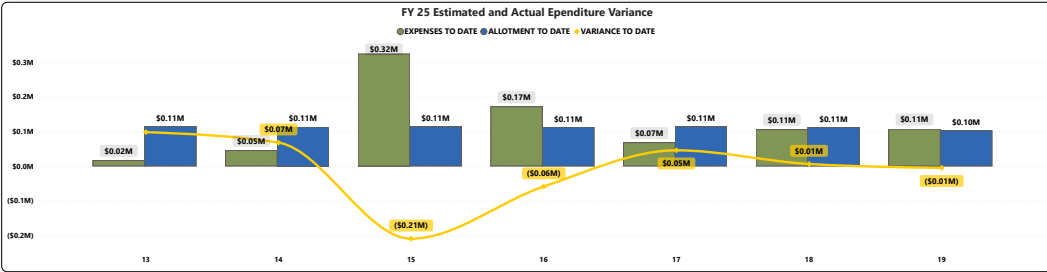
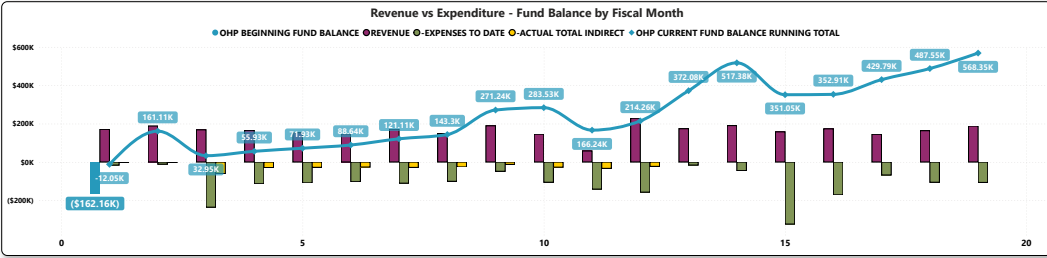
Massage Therapist & Reflexologist

FY2024 Starting Fund Balance (\$162.2K)	Current Fund Balance \$568.35K	FY24 HELMS Transfer (\$71K)	Revenue \$3.19M	Expenses+ Total Indirect+HELMS \$2.46M
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Master Indexes Title	ALLOTMENT TO DATE	EXPENSES TO DATE	VARIANCE TO DATE	ACTUAL TOTAL INDIRECT
MASSAGE THERAPIST	\$2,119,763	\$2,085,571	\$34,192	\$302,057
Intra-Agency Charges - Discipline	\$995,535	\$985,686	\$9,849	
T - Intra-Agency Reimbursements	\$995,535	\$985,686	\$9,849	
Intra-Agency Charges - Credentialing	\$553,971	\$487,095	\$66,876	
Attorney General Services	\$273,125	\$301,361	(\$28,236)	
Salaries & Benefits	\$191,556	\$198,597	(\$7,041)	
Intra-Agency Charges - Other	\$66,207	\$56,890	\$9,317	
Travel	\$19,323	\$18,913	\$410	
Board/Commission Pay	\$15,000	\$20,656	(\$5,656)	
Goods and Services	\$2,450	\$16,371	(\$13,921)	
IT Equipment	\$1,596	\$1,596		
Contracts	\$1,000	\$1,000		
Indirect				\$302,057
Total	\$2,119,763	\$2,091,212	\$28,551	\$302,057



Health Professions	ESTIMATED REVENUE	REVENUE	REVENUE VARIANCE
Massage Therapist & Reflexologist		\$3,323,810.00	\$3,123,787
Total		\$3,323,810.00	\$3,123,787
			(\$200,023)



Credential Count

Credential status	02/24/2025	01/02/2025	10/21/2024	08/06/2024	06/24/2024	04/22/2024	03/06/2024
Active	11,515	11,466	11,468	11,401	11,385	11,635	11,594
Active	8,939	9,273	8,841	8,740	8730	8,955	8,849
Active in Renewal	2,501	2,170	2,519	2,637	2631	2,650	2,725
Active w/ conditions or Active on Probation	75	23	23	24	24	30	20
Expired	26,834	26,740	26,595	26,443	27,101	26,257	26,152
Expired in Renewal	1,007	1,042	1,087	1,121	1,116	1,085	1,120
Inactive	350	364	354	343	352	342	340
Revoked	91	91	91	91	90	90	90
Summary Suspension	4	4	4	4	4	3	3
Surrender/ Voluntary Surrender	53	46	49	47	47	47	42
Suspended	182	180	178	175	174	172	171

Disciplinary Statistics

Case Status	2/24/25	1/2/25	10/21/24	8/6/24	6/24/24	4/22/24	3/12/24
Adjudication	4	6	8	9	5	4	4
Case Disposition	36	30	29	30	33	32	21
Compliance Monitoring	21	20	21	23	25	27	28
Investigation	21	23	21	27	23	20	28
Pending Service	18	15	16	16	15	12	11
SOA served- awaiting response	1	1	0	0	1	0	0
SOC served- awaiting response	1	0	0	4	6	6	5

Massage Therapy Training programs expiring 2025 Report ran on 2/10/2025

*Please submit applications in PDF format to message.therapy@doh.wa.gov

[Massage Training Program Application Packet](#)

[Massage School Transfer Program Application Packet](#)

Program	Expiration
Spectrum Center School of Massage- 740 hr	02/21/2025
Spectrum Center School of Massage- 840 hr	02/21/2025
Elite Massage School- 700 hr	05/09/2025
West by Northwest School of Massage - 915 hr Lynnwood	06/09/2025
West by Northwest School of Massage - 915 hr Hybrid day program- Everett	07/29/2025
West by Northwest School of Massage - 760 hr Hybrid transfer evening program- Everett	07/29/2025
West by Northwest School of Massage - 915 hr Hybrid transfer day program- Everett	07/29/2025
Northwest Academy for the Healing Arts- 661 hr Hybrid Bellingham	08/12/2025
Northwest Academy for the Healing Arts- 661 hr Hybrid Tacoma	08/21/2025
Northwest Academy for the Healing Arts- 661 hr Hybrid Seattle	08/21/2025
Coeur d'Alene Massage School – 650 hr	09/22/2025
American Institute of Clinical Massage – 750 hr	09/23/2025
Victoria's Academy of Cosmetology- 750 hr Full time program	09/23/2025
Victoria's Academy of Cosmetology – 750 hr part time program	09/23/2025
Pacific Northwest Massage Academy – 725 hr transfer program	11/13/2025
Sage Academy of Massage & Bodyworks- 775 hr	11/30/2025
Zorganics Institute – 750 hr	11/30/2025
Columbia River Institute of Massage Therapy- 750 hr	12/31/2025
Northwest Academy for the Healing Arts- 644 hr Bellingham	12/31/2025
Northwest Academy for the Healing Arts- 644 hr Tacoma	12/31/2025
Northwest Academy for the Healing Arts- 644 hr Seattle	12/31/2025

Northwest Academy for the Healing Arts transfer programs (All 3 locations)	12/31/2025
Port Townsend School of Massage- 669 hr weekend program	12/31/2025

Expired and not Renewed in 2024 Report ran on 2/10/2025

School	Program	Expiration
NW Academy of Massage and Energetic Healing	600 Hr	01/11/2024
West by Northwest School of Massage LLC	760 Hr Evening	01/11/2024
Therapeutic Connections School of Massage (TCSM)	750Hr	03/08/2024
Victoria's Academy of Cosmetology	750 Hr part time	05/03/2024
Clover Park Technical College	660 Hr	07/19/2024
Northwest School of Massage	650 Hr	09/10/2024