



Washington State Department of Health

Occupational Therapy Practice Board Public Meeting Agenda

The public may attend virtually or in person at the:

Department of Health, Town Center 2, Room 166
111 Israel Rd. S.E.
Tumwater, WA 98501

July 18, 2025
9:00 a.m.

This meeting is also available via Microsoft Teams.
To join the Teams Meeting, please see the last page of this agenda.

BOARD MEMBERS: SHARI ROBERTS, PUBLIC MEMBER; JOAQUIN OLIVAS, OTA, VICE-CHAIR;
RYAN WILSON, OT, CHAIR; MARIA KELLEY, OT

CONTACT: KATHY WEED, PROGRAM MANAGER
(360) 236-4883 PHONE; (360) 236-2901 FAX
kathy.weed@doh.wa.gov

Times and Order: The meeting will commence at 9:00 a.m. on July 18, 2025, and continue until all agenda items are complete. The board will work through lunch and adjourn for the evening as determined by the agenda and the board. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item. Smoking is prohibited at this meeting. **This meeting is fragrance free. We ask that you please refrain from applying perfume, hair spray, cologne or aftershave prior to your visit.** Your cooperation is appreciated.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon request. Advance request for special aids and services must be made no later than July 13, 2025. If you wish to receive general information about this meeting, please call 360-236-4883. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 1-877-833-6341.

July 18, 2025 – 9:00 a.m.

1. CALL TO ORDER

- 1.1** Introductions –board members, staff, and audience
- 1.2** Approval of agenda
- 1.3** Approval January 17, 2025 meeting minutes
- 1.4** Public Comment

2. DEPARTMENT OF HEALTH DISCIPLINE PROCESS - The board will receive a presentation on the discipline process at DOH by Catharine Roner-Reiter, Supervising Staff Attorney.

3. NATIONAL BOARD FOR CERTIFICATION IN OCCUPATIONAL THERAPY REPORT—Information provided to the board on NBCOT happenings. Presentation by Greg Wintz, NBCOT State Ambassador.

4. REVIEW OF SIGNATURE DELEGATIONS- The board will discuss and may take action on delegating signature authority to the department for credentialing, disciplinary, compliance functions and others. Presentation by Program Manager, Kathy Weed.

5. REVIEW OF EXISTING POLICIES - The board will review, discuss, and may update existing policies. Presentation by Program Manager, Kathy Weed.

5.1 Policy 1.4 Telephone Contacts with Board Members

5.2 Policy 2.2 Re-entry

5.3 Policy 2.4 Limited Permit-Foreign Trained

5.4 Policy 2.5 Exception Application Matrix

5.5 Policy 2.6 Applicants from Unrecognized Educational Programs

5.6 Policy 2.7 Applicants from substantially equivalent states per SHB 1724

5.7 Policy 3.5 Reviewing Board Member Disciplinary Case and Presentation

6. REVIEW OF LISTS AND LABELS REQUESTS--The board will review lists and labels requests to determine if the request should be approved or denied.

6.1 Courage Kenny Research Center - Part of Allina Health

7. EXECUTIVE DIRECTOR REPORT- Information will be provided and action may be taken by the board. Presentation by Jennifer Santiago, Executive Director.

7.1 Budget

7.2 Legislative update

7.3 HELMS update

8. **PROGRAM MANAGER REPORT**- Information will be provided and action may be taken by the board. Presentation by Kathy Weed, Program Manager.
 - 8.1 Compact update and flow
 - 8.2 October meeting location
 - 8.3 Newsletter drafting
 - 8.4 Updated business plan
 - 8.5 Updated rulemaking needed
9. **AGENDA ITEMS FOR FUTURE MEETINGS** –The board will discuss agenda items for future meetings.
10. **ADJOURNMENT**

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