



Podiatric Medical Board Regular Business Meeting
Proposed Agenda
April 24, 2025

Time:	9:00 a.m.
Location:	Zoom webinar (see last page for access) Department of Health, Town Center 2 111 Israel Road SE, Room 166 Tumwater, WA 98501
Board Members:	Eric Powell, DPM, Chair Jacqueline Buckley, DPM, Vice Chair Lotchie Kerch, DPM Zarko Kajgana, DPM Vacant, DPM (DJ Wardle, Past Chair) Civillia Winslow Hill, Public Member Deborah Wright, Public Member
Program Staff:	Tommy Simpson III, Program Manager James Chaney, Executive Director Luke Eaton, Assistant Attorney General Lydia Koroma, Supervising Staff Attorney Marlon Basco, Policy Analyst Jonathan Chamrad, Program Associate Alyssa Brazil, Administrative Support
Contact:	Tommy Simpson III, Program Manager 564.669.8421 Podiatric@doh.wa.gov

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to [RCW 42.30.077](#).

For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

Open Session:

1. **Call to Order/Introductions—DISCUSSION/ACTION—Eric Powell, DPM, Chair**

- 1.1. Introduction of board and supporting staff members
- 1.2. Approval of today's agenda
- 1.3. Approval of January 23, 2025, business meeting minutes

2. **Rules Workshop**

The board will hold a rules workshop for the purpose of amending rules for reciprocity licensure requirements for podiatric physicians and surgeons, and to clarify, update, and simplify rules to comply with [RCW 18.130.077](#)

3. **Open Forum — Eric Powell, DPM, Chair**

The purpose of the open forum is to provide the public with an opportunity to address the board on issues of significance to or affecting podiatric medical practice and that are not related to topics for which a rules hearing was or will be scheduled.

4. **Old Business—DISCUSSION/ACTION— Eric Powell, DPM, Chair**

- 4.1. Above/Below Knee Amputations (Scope of Practice)

5. **New Business—DISCUSSION/ACTION— Eric Powell, DPM, Chair**

- 5.1. Board Leadership (chair/vice-chair)
- 5.2. TBD

6. **Correspondence—DISCUSSION/ACTION— Eric Powell, DPM, Chair**

The board will review and discuss correspondence received since the last meeting.

7. **Program Reports—DISCUSSION—James Chaney, Executive Director; Tommy Simpson III, Program Manager and Program Support**

Department staff will give updates regarding matters specific to the podiatric physicians and surgeons

- 7.1. Budget report
- 7.2. Credentialing statistics report
- 7.3. Recruitment updates
- 7.4. PMB Newsletter (*Summer ed.* articles solicitation)
- 7.5. Conferences and Annual Meeting

8. **Future Business—DISCUSSION—Eric Powell, DPM, Chair**

The board will discuss agenda items identified or suggested for future meetings.

- 8.1. Robert's Rules of Order – Luke Eaton, AAG

- 8.2. Kate Reynolds, Executive Director, [Ethics Board](#)
- 8.3. Office of Investigations and Legal Services (OILS) Presentation, Lydia Koroma, SSA
- 8.4. Rules Presentation, Marlon Basco-Rodillas, HSQA, Policy Analyst

9. Adjournment of public meeting—ACTION—Eric Powell, DPM, Chair

Next Scheduled Meeting

Date: July 24, 2025

Time: 9:00 a.m.

Location: Hybrid – Virtual Zoom Meeting with a physical location at Department of Health

Meeting Access

Virtual Attendance:

This meeting is being held via Zoom webinar. Please mute your microphone/phone if you are not speaking.

Join on your computer, mobile app or room device.

[Click this link to register for the meeting.](#) After registering, you will receive a confirmation email containing information about joining the webinar

Times and Order:

Times are approximate. The meeting will continue until all agenda items are complete. This agenda schedule may change, and items may not be taken in order of the agenda.

This meeting will be recorded for the purpose of drafting accurate minutes.



**Podiatric Medical Board
Regular Business Meeting Minutes**

January 23, 2025
9:00 a.m.

On Thursday, January 23, 2025, the Podiatric Medical Board held its regularly scheduled business meeting at 12424 42nd Ave S, Tukwila, WA 98168, with online access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:	Staff:
Eric Powell, DPM, Chair Jacqueline Buckley, DPM, Vice Chair Zarko Kajgana, DPM Civillia Winslow Hill, Public Member	Tommy Simpson, Program Manager James Chaney, Executive Director Jonathan Chamrad, Program Associate Alyssa Brazil, Administrative Support Luke Eaton, Assistant Attorney General Marlon Basco-Rodillas, Policy Analyst

Guest Speakers and/or Presenters:

N/A

Guests:

Leslie Emerick

Haylie Kang



Open Session

1. **Call to Order/Introductions- Eric Powell, DPM, Chair**

Dr. Powell called the meeting of Washington State Podiatric Medical Board to order at approximately 9:02 a.m.

1.1 Introductions of board members and staff

1.2 Approval of today's agenda

MOTION: A motion was made to approve of the January 23, 2025, business meeting agenda. The motion was seconded and passed.

1.3 Approval of October 17, 2024, business meeting minutes

MOTION: A motion was made to approve of the October 17, 2024, business meeting minutes. The motion was seconded and passed.

2. **Legislative Updates** (*pertinent if any*)

2.1 Second Substitute House Bill (2SHB) 1724 (Chapter 425, Laws of 2023)

2.2 Section 8, codified as RCW 18.130.077.

3. **Public Forum**

The board heard comments from the public. The public may request items to be placed on a future meeting agenda.

Comment shared included:

- No public comments were received.

4. **Old Business**

4.1 **Podiatric Medical Board Newsletter:** Winter edition was published on Monday, December 23, 2024; via GovDelivery and posted onto the board's external website.

4.2 **Board Elections(s):** Eric Powell, DPM, Chair, succeeded DJ Wardle, DPM officially on August 15, 2024; while DJ's tenure officially ended on June 23, 2024, he graciously agreed to remain on the board until the vacancy is filled by Governor's office.

4.3 **Interviews:** Three candidates were interviewed by the board members on September 17, 2024; program staff are currently working with the Governor's office to fill the lone vacancy.

4.4 **Podiatric Medical Board Topic Discussion:** Scope of Practice as it pertains to knee amputations (above/below) was tabled until a further date to be determined.



5. New Business

5.1 Correspondence & Inquiries: The board reviewed and discussed any correspondence received from the last meeting. May include request for lists and labels.

- There was no new correspondence received.

5.2 DPM Reciprocity Matrix: Program had illustrated the matrix to be displayed on the boards external-facing website in support of the 1724 reciprocity laws of 2023.

5.3 Rules workshop: At the conclusion of the board's rules workshop on October 17, 2024, and after consultation with the new AAG in regards to additional clarifying amendments to [WAC 246-922-055](#) reciprocity requirements, program will ask the board to review, consider, and make a motion to approve recommended clarifying amendments, and allow program and the department to proceed to the CR 102, and conduct a rules hearing after April's regular business meeting prior to proceeding to the CR 103. The department filed a CR 101 on August 6, 2024, as [WSR 24-16-137](#), removing licensure barriers for podiatric physicians and surgeons.

6. Program Reports – Program Manager, Executive Director and Support Staff

6.1 Credentialing statistics

- Tommy Simpson, Program Manager, gave an update on the current credentialing statistics.

6.2 Budget report

- Tommy Simpson, Program Manager, gave an update on the current budget report.

6.3 Podiatric Medical Board Newsletter – Soliciting topics for the *Spring quarter edition*.

- Tommy Simpson, Program Manager and Jonathan Chamrad, Program Support, gave an update on the PMB newsletter.

6.4 Miscellaneous

7. Future Business

The board identified any agenda items to be included in future meetings:

7.1 Best practice on the upcoming Podiatric Medical Board quarterly spring newsletter.

8. Meeting Adjournment

The meeting was adjourned at 10:00 a.m. on January 23, 2025.

MOTION: A motion was made to adjourn the business meeting at 10:00 a.m. on January 23, 2025.

Next Scheduled Meeting:

Date: April 24, 2025

Time: 9:00 a.m.

Location: Hybrid - Virtual Zoom Meeting with a physical location at the Department of Health, 111 Israel Rd SE, Tumwater, WA 98501

Submitted:

Tommy Simpson III, Program Manager

Approved:

Eric Powell, DPM, Chair





PREPROPOSAL STATEMENT OF INQUIRY

CR-101 (October 2017) (Implements RCW 34.05.310)

Do **NOT** use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: August 06, 2024

TIME: 8:16 PM

WSR 24-16-137

Agency: Department of Health – Podiatric Medical Board

Subject of possible rule making: Removing licensure barriers for podiatric physicians and surgeons. WAC 246-922-055, Reciprocity requirements. The Podiatric Medical Board (board) is considering updates to reduce licensure barriers for podiatric physician and surgeons. The board is considering amending reciprocity requirements in order to comply with Second Substitute House Bill (2SHB) 1724 (chapter 425, Laws of 2023) codified at RCW 18.130.077.

Statutes authorizing the agency to adopt rules on this subject: RCW 18.22.015 and RCW 18.130.077

Reasons why rules on this subject may be needed and what they might accomplish: RCW 18.130.077 requires disciplining authorities to waive education, training, experience and exam requirements for applicants who have been credentialed in another state or states with substantially equivalent standards for at least two years immediately preceding their application with no interruption in licensure for longer than 90 days.

The goal of the substantial equivalency is to address work force shortages, and reduce licensing barriers. This legislation requires waiving all initial exam requirements.

Identify other federal and state agencies that regulate this subject and the process coordinating the rule with these agencies: None

Process for developing new rule (check all that apply):


- ☐ Negotiated rule making
- ☐ Pilot rule making
- ☐ Agency study
- ☒ Other (describe) Collaborative rulemaking

Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:

Name: Tommy Simpson III	(If necessary) Name:
Address: PO Box 47852, Olympia, WA 98504-7852	Address:
Phone: 360-236-4910 or 564-669-8421	Phone:
Fax: N/A	Fax:
TTY: 711	TTY:
Email: tommy.simpson@doh.wa.gov	Email:
Web site: https://doh.wa.gov/licenses-permits-and-certificates/professions-new-renew-or-update/podiatric-physician-and-surgeon	Web site:
Other:	Other:

Additional comments: Interested parties can participate in the drafting of the proposed rules. The Podiatric Medical Board will be conducting rules workshops with interested parties and subject matter experts. The Podiatric Medical Board

will use existing GovDelivery lists and other known contact information to inform interested parties of opportunities to provide input on proposed rule language. To find out more information about our rulemaking, visit www.doh.wa.gov. To subscribe to GovDelivery, please visit www.doh.wa.gov, and select the "Subscribe" button at the bottom of the page. After signing in, select "Health Systems Quality Assurance." Next select "Health Professions" and then click on "Podiatric Medical Board". You may also check the box next to any professions listed to receive information related to that specific profession.

Date: 8/5/2024	Signature: 
Name: U. James Chaney	
Title: Executive Director, Podiatric Medical Board	

AMENDATORY SECTION (Amending WSR 18-14-089, filed 7/2/18,
effective 8/2/18)

WAC 246-922-055 Reciprocity requirements.

(1) An applicant may qualify for licensure as a podiatrist
if the applicant is currently licensed in a substantially
another equivalent state ~~who does not~~ and meets the licensure
requirements under RCW 18.130.077 (1) and (3), must ~~file with the~~
~~secretary~~ submit to the department ~~verification of the following:~~

~~(1a)~~ A completed application on forms provided by the
department;

(b) The applicant's license certified by the proper
authorities of the issuing state to include the issue date,
license number, current expiration date ~~((7))~~; and

~~(2c)~~ Verification of whether ~~whether~~ any action has been
taken to revoke, suspend, restrict, or otherwise sanction the
licensee for unprofessional conduct or that the licensee may not
be able to practice his or her profession with reasonable skill
and safety to consumers as a result of a physical or mental
condition ~~((. The applicant must document that the))~~; and

~~(3d)~~ Documentation that the applicant's educational
standards, eligibility requirements, and examinations of that

Commented [TT1]: Questions and comments:

1) Podiatry already has a reciprocity process:
a) Why aren't we keeping the process here in section -
055, and adding "must meet" the requirements of RCW
18.130.077, which will include the 2 years of
experience; and

b) If I understand correctly DOH has a list of states that
have substantially equivalent standards, therefore
couldn't we delete (3) because we no longer need them
to submit all of the documents proving they have
substantially equivalent license?

2) Does podiatry have a national certification? If so, I
would suggest adding it here, if not, then please note in
the CR102 memo that they do not have a national
certification for the board to waive.

3) The amendments to (3) appear to conflict with the
statute and substantial equivalency. The lead in
sentence says if you hold a license in another state and
you don't meet the requirements of RCW 18.130.077,
which is holding a substantially equivalent license and
not having any disciplinary issues, then you must
submit to the department in (3) proof that your
education, training and exams are substantially
equivalent. If you don't hold a license from a
substantially equivalent state then how do you show
you have substantially equivalent qualifications? Don't
you then need to apply for an initial license, and some
of your qualifications may already apply?

I attached a draft copy of the rule language mirroring
what many other professions are doing.

If I misinterpreted this please call or send me a note
explaining my error. Thanks!!

Commented [TT2]: If there is a national certification
that applies then you can eliminate the subsections
cited here but should add language that acknowledges
the national certification.

~~state are substantially equivalent to those of this state.~~The

licensing fees required in WAC 246-922-990.

(2) if an applicant does not meet the requirements
described in subsection (1) of this section, the applicant shall
apply for ~~initial~~ licensure under WAC 246-922-033.

[Statutory Authority: RCW 18.22.015, 18.130.050 and 18.22.005.

WSR 18-14-089, § 246-922-055, filed 7/2/18, effective 8/2/18.

Statutory Authority: RCW 18.22.015. WSR 91-10-041 (Order 158B),

§ 246-922-055, filed 4/25/91, effective 5/26/91.]