



**Sex Offender Treatment Provider Advisory Committee
Regular Meeting Notice**

March 18, 2025

Time: 1:00 p.m.

Location: Washington State Department of Health
Town Center East 2 (TC2) Building, Room 166
111 Israel Road SE, Tumwater, WA 98501

Contact Person: Lana Crawford, Program Manager
(564) 669-1455

Board/Committee Members: Bryce Nelson, J.D., Chair
Lorraine Lynch, MSW, LICSW, CSOTP, Vice Chair
Daniel Yanisch, Psy.D, CSTOP (inactive)
Jason Bailey, MA, LMHC, NCC, CSOTP
Sonja Hardenbrook, J.D.
Jedd Pelander, Dept. of Children, Youth, and Families
Holly Coryell, Ph.D., Dept. of Social and Health Services
David G. Medved, PhD, Dept. of Corrections
Vacant, Superior Court Judge
Vacant, LMHC, CSOTP

Assistant Attorney General: Marie Carp, Assistant Attorney General

Staff: Lana Crawford, Program Manager
Brandon Williams, Executive Director
John Simmons, Program Support
James Smartt, Program Support
Tiffany Drake, Credentialing Supervisor
Hyon Yi, Deputy Credentialing Manager
Ashley May, Management Analyst
Melody Casiano, Policy Analyst
Evan Shigaya, Policy Analyst
Kelsey Cato, Regulatory Analyst

Guest Presenters: None

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

Open Session:

- 1. Call to Order – Bryce Nelson, J.D., Chair**
 - 1.1. Introduction
 - 1.2. Approval of March 18, 2025, agenda
 - 1.3. Approval of December 10, 2024, meeting minutes
- 2. Public Comment – Bryce Nelson, J.D., Chair**

The public will have an opportunity to provide comments during this time.
- 3. Assistant Attorney General Report – Marie Carp, AAG**

The AAG will report on any items relevant to the advisory committee.
- 4. SOTP Program Reports – Lana Crawford, Program Manager and Hyon Yi, Deputy Credentialing Manager**

The committee will review data related to the issuance of SOTP credentials and the program budget.

 - 4.1. Credentialing Report
 - 4.2. Budget Report
 - 4.3. Fiscal Year in Review
 - 4.4. Committee member recruitment update
- 5. HELMS Update - Brandon Williams, Executive Director**

The committee will be briefed on the transition of HELMS.
- 6. Advanced Suicide Prevention Continuing Education – Brandon Williams, Executive Director and Kelsey Cato, Regulatory Analyst**

The committee will be briefed on the Advanced Suicide Prevention Continuing Education.
- 7. Bylaws– Lana Crawford, Program Manager**

The committee will review the bylaws and determine whether any updates are needed before approval.

 - 7.1. Sex Offender Treatment Provider Advisory Committee Bylaws DRAFT 031125
- 8. Rule Making Updates – Lana Crawford, Program Manager**

The committee will be briefed on the progress of the current rule package.
- 9. Advisory Subcommittee Outreach - Lana Crawford, Program Manager**

The committee will be briefed on the on the work of the subcommittee outreach.
- 10. Open Discussion of SOTP Advisory Committee – Bryce Nelson, J.D., Chair**

The committee will discuss topics of interest to the advisory committee.

11. Future Agenda Items – Bryce Nelson, J.D., Chair

The committee will discuss agenda items for future meetings.

12. Adjournment - Bryce Nelson, J.D., Chair

Next Scheduled Meeting:

June 10, 2025, 1:00pm

Meeting Link:

Virtual Meeting Access: This meeting is being held via Microsoft Teams.

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Times and Order:

The meeting will begin at 1:00 p.m. and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be taken after each agenda item.

This meeting is being recorded for the purpose of minutes. If anyone objects or does not consent, please let us know.