![Washington State Department of Health logo]

Examining Board of Psychology Meeting Minutes

September 17, 2021

Virtual Meeting via Microsoft Teams

Board members present:	Florence Katz Burstein, Public Member, Chair
	Ruth Varkovitzky, Ph.D., ABPP, Vice Chair
	Patience McGinnis, Psy.D.
	Shari Roberts, Public Member
	Leslie Cohn, Ph.D.
	Michelle Giresi, Ph.D.
	Phillip Hawley, Psy.D.
	Elena Lopez, Psy.D.
	Cedar O'Donnell, Ph.D.
Board members absent:	None
Staff members present:	James Chaney, Executive Director
	Stacey Saunders, Program Director
	Karen Gohlsen, Program Support
	Nancy Delgado, Program Support
	Joyce Roper, Assistant Attorney General
	Bill Kellington, Supervising Staff Attorney
	Melody Casiano, Policy Analyst
	Ashley Bell, Behavioral Health Coordinator
Guests:	Samantha Slaughter, Psy.D.
	Steve McCutcheon, Ph.D.
	Maria (Masha) Garstein, Ph.D.
	Kevin King, Ph.D.
	Leihua Edstrom, Ph.D.
	Janine Jones, Ph.D., NCSP
	Matt Turner, Ph.D.

On September 17, 2021, the Examining Board of Psychology met online via Microsoft Teams. Notice of the meeting was published on the Examining Board of Psychology profession website and was sent out through the GovDelivery listserv.

1. **Opening of Public Meeting – Florence Katz Burstein, Public Member, Chair**

    1.1. Call to Order: The chair called the meeting to order at 9:01 a.m. followed by introductions of board members, DOH staff, and the AAG.

    1.2. Approval of the Agenda: It was noted that the first sentence of the board statement that precedes public comment is a typo and should be deleted. *Motion to approve the agenda with correction, seconded, vote 9-0.*

    1.3. Approval of July 30, 2021 Meeting Minutes: *Motion to approve the minutes, seconded, vote 9-0.*

2. **Public Comment – Florence Katz Burstein, Public Member, Chair**
   Chair

    2.1. Florence Katz Burstein read aloud the public comment statement:
    "Thank you for taking the time to be with us today. We are eager to hear from you. We typically provide notice to our constituents and other interested parties before taking action on any topic, so we seldom take action on topics unexpectedly raised by the public or others if not on the agenda. While individual board members may ask questions or make comments about your presentation, please be aware that individual board members do not represent the board as a whole and that the subject of your comment may not be acted upon today or in the near future. We will include your comments in our meeting minutes for possible review if the matter you raise is brought up for formal discussion and/or a vote at a subsequent board meeting."

    2.2. Samantha Slaughter, Psy.D., of the Washington State Psychological Association (WSPA) reported the association is currently focused on preparation for the 2022 legislative session and providing assistance to members as they transition back to offices.

3. **Executive Session – Discussion of Public Member 2022 Vacancy** (note this item was moved up on the agenda, it was originally item #6)

    3.1. The board reviewed the candidate applications and tabled a decision until they have more information about another applicant who applied after the closing date and was not previously forwarded to department staff by the Governor's office.

4. **American Psychological Association (APA) Accreditation Changes – Samantha Slaughter, Psy.D., Washington State Psychological Association; Steve McCutcheon, Ph.D., Veteran's Affairs Puget Sound, Seattle; Maria (Masha) Garstein, Ph.D., Washington State University; Kevin King, Ph.D., University of Washington; Leihua Edstrom, Ph.D., ABSNP, Northwest University**

    4.1. A panel of subject matter experts involved with the revision of the APA accreditation standards presented to the board, including how the University of Washington and

other academic institutions implemented the current standards. Discussion after the presentation focused on future strategies when evaluating licensure applicants from programs with no accreditation standards.

5. **EPPP2 - Janine Jones, Ph.D., NCSP, University of Washington School of Education; Matt Turner, Ph.D., Association of State and Provincial Psychology Boards**

   5.1. Mr. Turner and Ms. Jones presented an overview of the [EPPP2](#) exam and answered questions from the board. EPPP2 is a supplemental skills exam to accompany the [EPPP](#) knowledge exam, which is required for licensure in Washington and other states/provinces.

6. **Application Subcommittee—Stacey Saunders, Program Director**

   6.1. Administrative rule revision – The board discussed the APA accreditation changes (item #3) and EPPP2 (item #4) presentations, including possible next steps, to be considered by the applications subcommittee.

   6.2. Stakeholder engagement plan for the administrative rule revision – The board discussed options for stakeholder engagement as part of the draft rule process (CR-102). *Motion to include an item for stakeholder engagement at the meeting on January 7, 2022, seconded, vote 9-0.*

   6.3. Non-routine application review - The board was presented with and discussed draft guidelines on how to review non-routine applications, which included discussion on practicum hour calculations and transfer of hours from a masters to a doctoral program. *Motion to accept the draft guidelines, seconded, vote 9-0. Motion to deny transfer of master's hours to doctoral program to accommodate practicum hours, seconded, vote 9-0.*

7. **Board Refresher Training – Florence Katz Burstein, Public Member, Chair**

   7.1. The board decided on training dates, topics, and presenters to ensure new and existing members have the training needed to carry out board responsibilities. Staff Attorney Bill Kellington will present on the disciplinary process at the meeting on November 5, 2021 and an AAG will present on the general responsibilities of a board member at the January 7, 2021 meeting.

8. **Land Acknowledgement – Stacey Saunders, Program Director**

   8.1. The discussion of and decision on options to include a land acknowledgement of indigenous people at meetings has been tabled and will be addressed at the meeting on November 5, 2021.

9. **Rules Update - Stacey Saunders, Program Director**

   9.1. Revised Policy Statement on Partial Credit for Supervised Experience Hours – Program Director Stacey Saunders asked for the board's approval of the policy statement "Application of Supervised Experience Hours for Applicants of a Psychologist License", which spells out the board's position that if a block of supervised experience hours does not meet all applicable requirements in the rules, partial credit will be given

for those hours that do meet requirements. The board had voted affirmatively on this statement at the July 30, 2021 meeting, but the language was revised during the approval process and required another vote from the board. *Motion to adopt the revised statement as written, seconded, vote 9-0.*

10. Board-Provided Ethics CE – Florence Katz Burstein, Public Member, Chair; James Chaney, Executive Director

10.1. Executive Director James Chaney led the discussion regarding the ethics training session, which is offered every other year by the board. Due to a conflict, the board has changed the date of the ethics training for continuing education credit from October 19, 2021 to November 9, 2021, from 9 a.m. to 1 p.m. The board also discussed scheduling planning meetings to determine the content to be provided and logistics for conducting the online training.

11. Assistant Attorney General Update - AAG Joyce Roper

11.1. AAG Joyce Roper announced that she will be retiring at the end of the month and a new AAG will be assigned to the board.

12. Management Reports – DOH Staff

12.1. <u>Credentialing Report</u> – Deputy Credentialing Manager Jennifer Herbrand presented the latest credentialing statistics to the board and answered questions about the current application backlog.

12.2. <u>Budget Update</u> – Financial Manager Jeff Orwig presented the budget from the previous biennium (July 2019 – June 2021). Expenditures ($1.75 million) outpaced revenue ($1.4 million) for the biennium and the board was $81,000 over budget for that time period. The current forecast shows a downward trajectory in terms of revenue.

12.3. <u>Program Update</u> – Program Director Stacey Saunders had nothing to report.

12.4. <u>Policy Analyst Update</u> – Policy Analyst Melody Casiano had nothing to report.

13. Subcommittee Work & Reports – Florence Katz Burstein, Public Member, Chair

13.1. There were no subcommittee reports.

14. Requests for Lists & Labels - Florence Katz Burstein, Public Member, Chair

14.1. There were no requests for lists and labels.

15. Requests for Continuing Education Waivers & Extensions - Florence Katz Burstein, Public Member, Chair

15.1. There were three requests for continuing education extensions:

- Request #1: Motion to extend CE waiver until Dec. 31, 2021, seconded, vote 9-0.
- Request #2: Motion to give an eight-week extension, seconded, vote 9-0.
- Request #3: Motion to extend CE waiver until Dec. 31, 2021, seconded, vote 9-0.
- Request #4: Motion to extend CE waiver until November 1, 2021, seconded, vote 9-0.

16. Future Agenda Items – Florence Katz Burstein, Public Member, Chair

16.1. Land acknowledgement

16.2. Public member recruitment recommendations

16.3. Ethics training for CE update

16.4. Administrative rules workshop at January 7, 2022 meeting

16.5. General Board responsibilities at January 7, 2022 meeting

16.6. Application Subcommittee recommendation regarding updated APA-accreditation standards

16.7. Board refresher training on discipline at November 5, 2021 meeting (Kellington)

16.8. AAG board refresher training at January 7, 2022 meeting

16.9. Update on the WSPA prescription privilege committee

17. Follow-Up on Remaining Topics from Previous Meetings - Florence Katz Burstein, Public Member, Chair

No topics were discussed.

18. Meeting Adjourned

The meeting adjourned at 2:45 p.m.

Submitted by:
Stacey Saunders, Program Director
Examining Board of Psychology

Approved by:
Florence Katz Burstein, Chair
Examining Board of Psychology

Signature on file	Signature on file
SIGNATURE	SIGNATURE

DATE	DATE