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**DOR22-05**

**Ambulatory Surgery Center/Facility Certificate of Need  
Determination of Reviewability Packet**

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**Submission Instructions:**

- One electronic copy of your application, including any applicable attachments – no paper copy is required.
- A check or money order for the review fee of \$1,925 payable to Department of Health.

Include copy of the signed cover sheet with the fee if you submit the application and fee separately. This allows us to connect your application to your fee. We also strongly encourage sending payment with a tracking number.

Mail or deliver the application and review fee to:

**Mailing Address:**

Department of Health  
Certificate of Need Program  
P O Box 47852  
Olympia, Washington 98504-7852

**Other Than By Mail:**

Department of Health  
Certificate of Need Program  
111 Israel Road SE  
Tumwater, Washington 98501

**Contact Us:**

Certificate of Need Program Office 360-236-2955 or [FSLCON@doh.wa.gov](mailto:FSLCON@doh.wa.gov).

## Definitions

The Certificate of Need (CN) Program will use the information you provide to determine if your project meets the applicable review criteria. These criteria are included in state law and rules. Revised Code of Washington ([RCW 70.38](#)) and Washington Administrative Code ([WAC 246-310](#)).

**“Primary purpose”** is defined as the majority of income or patient visits for the site,\* inclusive of all clinical services provided at the site, are derived from the specialty or multi-specialty surgical services. [Department of Health website, frequently asked questions](#), informed by the licensing rules definition for ambulatory surgical facility.

\*The site subject to a determination of reviewability is limited to a specific, physical address where an entity under single ownership provides or will provide specialty or multispecialty surgical services. A site whose “primary purpose” is specialty or multispecialty surgical services is required to obtain a certificate of need.

**“Ambulatory surgical facility”** or **“ASF”** means any free-standing entity, including an ambulatory surgery center that operates primarily for the purpose of performing surgical procedures to treat patients not requiring hospitalization. This term does not include a facility in the offices of private physicians or dentists, whether for individual or group practice, if the privilege of using the facility is not extended to physicians or dentists outside the individual or group practice. [WAC 246-310-010\(5\)](#)

**“Ambulatory surgical center”** or **“ASC”** is also a term for a facility that provides ambulatory surgical procedures. The Centers for Medicare and Medicaid use this term for billing purposes. CN review is not required for an ambulatory surgical center unless it also fits the definition of an ambulatory surgical facility in [WAC 246-310-010\(5\)](#).

**“Ambulatory surgical facility”** or **“ASF”** as defined by licensing rules, and relied on by the CN Program for consistency, means any distinct entity that operates for the primary purpose of providing specialty or multispecialty outpatient surgical services in which patients are admitted to and discharged from the facility within twenty-four hours and do not require inpatient hospitalization, whether or not the facility is certified under Title XVIII of the federal Social Security Act. An ambulatory surgical facility includes one or more surgical suites that are adjacent to and within the same building as, but not in, the office of a practitioner in an individual or group practice, if the primary purpose of the one or more surgical suites is to provide specialty or multispecialty outpatient surgical services, irrespective of the types of anesthesia administered in the one or more surgical suites. An ambulatory surgical facility that is adjacent to and within the same building as the office of a practitioner in an individual or group practice may include a surgical suite that shares a reception area, restroom, waiting room, or wall with the office of the practitioner in an individual or group practice. [WAC 246-330-010\(5\)](#)

**“Change of ownership”** as defined by licensing rules, and relied on by the CN Program, is defined as (a) A sole proprietor who transfers all or part of the ambulatory surgical facility's ownership to another person or persons; (b) The addition, removal, or

substitution of a person as a general, managing, or controlling partner in an ambulatory surgical facility owned by a partnership where the tax identification number of that ownership changes; or (c) A corporation that transfers all or part of the corporate stock which represents the ambulatory surgical facility's ownership to another person where the tax identification number of that ownership changes. [WAC 246-330-010\(8\)](#)

**“Person”** means an individual, a trust or estate, a partnership, any public or private corporation (including associations, joint stock companies, and insurance companies), the state, or a political subdivision or instrumentality of the state, including a municipal corporation or a hospital district. [WAC 246-310-010\(42\)](#)

# Instructions

## General Instructions:

- Include a table of contents for sections and appendices/exhibits
- Number **all** pages consecutively
- **Do not** bind or 3-hole punch the application.
- Make the narrative information complete and to the point.
- If any sections are not large enough to contain your response, please attach additional pages as necessary. Ensure that any attached pages are clearly labeled with the applicable question or section.
  
- If any of the documents provided in the form are in draft format, a draft is acceptable only if it includes the following elements:
  - a. identifies all entities associated with the agreement,
  - b. outlines all roles and responsibilities of all entities,
  - c. identifies all costs associated with the agreement, and
  - d. includes all exhibits that are referenced in the agreement.
  - e. any agreements in draft form must include a document signed by both entities committing to execute the agreement as submitted following CN approval.


**Do not skip any questions. If you believe a question is not applicable to your project, provide rationale as to why it is not applicable.**

Certificate of Need  
Determination of Reviewability  
Ambulatory Surgical Facility and Ambulatory Surgery Center  
(Do not use this form for any other type of ASC/F project)

Certificate of Need submissions must include a fee in accordance with Washington Administrative Code [\(WAC\) 246-310-990](#).

The Department of Health (department) will use this form to determine whether my ambulatory surgical center or facility requires a Certificate of Need under state law and rules. Criteria and consideration used to make the required determinations are Revised Code of Washington [\(RCW\) 70.38](#) and Washington Administrative Code [\(WAC\) 246-310](#). I certify that the statements in the submissions are correct to the best of my knowledge and belief. I understand that any misrepresentation, misleading statements, evasion, or suppression of material fact in this application may be used to take actions identified in [WAC 246-310-500](#).

My signature authorizes the department to verify any responses provided. The department will use such information as appropriate to further program purposes. The department may disclose this information when requested by a third party to the extent allowed by law.

Owner/Operator Name of the surgical facility as it appears on the UBI/Master Business License Central Washington Eye Clinic, PLLC	
Clinical Practice UBI #: 602 240 044 Surgery Center UBI #: 602 240 044	Federal Tax ID (FEIN) # 30-0117730
Mailing Address 425 SW 41 <sup>st</sup> Street Renton, WA 98057	Surgery Center Address 425 SW 41 <sup>st</sup> Street Renton, WA 98057
Website Address: WValleyEye.com	
Phone number (10-digit): (425) 255-4250	Email Address: yl.cweye@gmail.com
Name and Title of Responsible Officer (Print): Abel Li, M.D., Owner	Signature of Responsible Officer:  Date of Signature: September 4, 2021
Identify the purpose of your request: <input type="checkbox"/> New Facility <input type="checkbox"/> Change of Ownership <input checked="" type="checkbox"/> Facility Relocation <input type="checkbox"/> Facility Expansion – Operating Room Increase <input type="checkbox"/> Facility Expansion – Service Increase <input type="checkbox"/> Other (please provide a letter describing)	

## Existing Facility Status

Complete for all applications concerning existing facilities

1. The CN Program previously determined the facility was not subject to CN Review (if yes, attach DOR letter)

Yes  No

2. If this request is for a change in ownership provide the following information:

Current facility's name	
Current facility's address	
Current facility's license number	ASF.FS.
Current facility's Certificate of Need status	<input type="checkbox"/> Exempt DOR# _____
	<input type="checkbox"/> Approved CN# _____
Anticipated change of ownership month and year	

3. If this request is for the relocation of an existing facility, provide the following information:

Current facility's address: No longer in operation	4011 Talbot Road, Ste 210 Renton, WA 98055
Anticipated relocation month and year	October 2021

## Facility Information

4. Although you are not required to apply for an ASF license before a CN determination is issued, have you or do you intend to, apply for a license?\*
- Yes, intend to apply  No. The operating room was exempt from license under Chapter 70.230 RCW pursuant to RCW 70.230.040(3); we will confirm it is the case for the new location
- Yes, here is the facility's license #ASF.FS. \_\_\_\_\_

\*Your answer to this question will allow the CN program to effectively coordinate the licensure process with other DOH offices.

- 5.

Number of existing operating and procedure rooms:	0
Number of new operating and procedure rooms:	1
Total:	1

For Certificate of Need purposes operating and procedure rooms are one in the same.

## Clinical and Surgical Services

6. Check all surgical procedures currently performed in the facility.
- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Ear, Nose, & Throat | <input type="checkbox"/> Gynecology       | <input type="checkbox"/> Oral Surgery    |
| <input type="checkbox"/> Plastic Surgery     | <input type="checkbox"/> Gastroenterology | <input type="checkbox"/> Maxillo facial  |
| <input type="checkbox"/> Orthopedics         | <input type="checkbox"/> Podiatry         | <input type="checkbox"/> General Surgery |

- Ophthalmology                       Pain Management                       Urology
- Other (describe)
- This is a new facility, no surgical procedures are currently performed

Check all new surgical procedures proposed to be performed in the facility

- Ear, Nose, & Throat                       Gynecology                       Oral Surgery
- Plastic Surgery                       Gastroenterology                       Maxillo facial
- Orthopedics                       Podiatry                       General Surgery
- Ophthalmology                       Pain Management                       Urology
- Other (describe)

## Primary Purpose of the Facility

7. The Certificate of Need Program must understand how a facility operates in order to determine the facility’s primary purpose. Typically, governance documents can aid the department in this understanding. These could be in the form of operating agreements, shareholder agreements, or corporate governing documents. Provide any documentation that could aid in this understanding.
  
8. A facility that receives more than 50% of their income or 50% of their visits from surgeries is subject to CN requirements. In order to determine if your project is subject to CN review, please provide the current (existing facility) and proposed (new facility) percentages of income and visits for clinical and surgical services. Include all assumptions used to determine the percentages provided.

This site’s revenue	Most recent full year of operation Year: _____	Projected first full year of operation after the proposed changes Year: <u>2022</u> _____
Total revenue for clinical services	N/A	\$2.4 million
Total revenue for surgical services	N/A	\$1.0 million
<b>Total revenue</b>	<b>N/A</b>	<b>\$3.4 million</b>

This site’s patient visits	Most recent full year of operation Year: _____	Projected first full year of operation after the proposed changes Year: <u>2022</u> _____
Total clinical patient visits	N/A	13,600
Total surgical patient visits	N/A	1,400
<b>Total patient visits</b>	<b>N/A</b>	<b>15,000</b>

# Certificate of Need Program Revised Code of Washington (RCW) and Washington Administrative Code (WAC)

Certificate of Need Program laws [RCW 70.38](#)

Certificate of Need Program rules [WAC 246-310](#)

References	Title/Topic
<a href="#">246-310-010</a>	Certificate of Need Program —Definitions
<a href="#">246-310-270</a>	Certificate of Need Program —Ambulatory Surgery
<a href="#">Interpretive Statement CN 01-18</a>	Certificate of Need Program – Interpretation of WAC 246-310-010(5), Definition of Ambulatory Surgical Facility

### Licensing Resources:

[Ambulatory Surgical Facilities Laws, RCW 70.230](#)  
[Ambulatory Surgical Facilities Rules, WAC 246-330](#)  
[Ambulatory Surgical Facilities Program Web Page](#)

### Construction Review Services Resources:

[Construction Review Services Program Web Page](#)

Phone: (360) 236-2944

Email: [CRS@doh.wa.gov](mailto:CRS@doh.wa.gov)