



**WASHINGTON STATE**  
**CHIROPRACTIC QUALITY ASSURANCE COMMISSION**  
**BUSINESS MEETING AGENDA**  
**March 9, 2023 – 9:00 a.m.**

**This is a public meeting to be held in person and online.**

**Marriott Tacoma Downtown**  
**1538 Commerce Street, Tacoma, WA 98402**

**Or join on your computer or mobile app**

**[Click here to join the meeting](#)**

**or call in (audio only)**

**+1 564-999-2000,902600705#**

Phone Conference ID: 902 600 705#

**Commission Members:**

Dana Clum, DC, Chair, Jas Walia, DC, Vice-Chair, Vanessa Wise, DC, Vice-Chair, Susan Bogni, MPA, Executive Committee Public Member, David Folweiler, DC, Immediate Past Chair, Brian Chan, DC, Stephen Chan, DC, William Davis, DC, Michael Long, DC, Susan Jensen, JD, Public Member, Judge Julie Spector (ret.), Public Member, and Benjamin Zepeda, DC.

**Contact:**

Jenny Yeam

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**Commission Mission and Purpose:** The Washington State Chiropractic Quality Assurance Commission (Commission) exists to protect the health, safety and welfare of all people of the State by ensuring that every chiropractic health provider licensed in the State meets all requirements of licensure, by administration of the disciplinary process promptly, fairly, and efficiently, and by providing regular communications with the public and profession.

**Times and Order:** The Chiropractic Quality Assurance Commission meeting will start at 9 a.m. March 9, 2023. The times on the agenda for this meeting are approximate and subject to change. The Commission may need to adjust times or order of agenda items. The Commission may take final action on any matter listed on the agenda, and/or on any matter added to the agenda in a regular meeting. The Commission may meet in executive session closed to the public for any reason listed in [RCW 42.30.110](#), and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and duration will be announced prior to the start of the executive session. The Commission may meet in a closed session during this meeting for any reason listed in [RCW 42.30.140](#), including but not limited to deliberations on enforcement (quasi-judicial) matters. Comments from the public in attendance will be solicited at the public comment periods identified on the agenda.

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than one week prior to the meeting. If you wish to receive general information about this meeting, please call the Executive Director at (360) 236- 4924. If you need assistance with special needs and services, you may leave a message with your request at (360) 236- 4052, or if calling from outside Washington State call 1-800-525-0127. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

**Continuing Education Credit:** Washington State licensed chiropractors attending this meeting may receive continuing education credit that can be used to help satisfy the annual hourly continuing education requirement in [WAC 246-808-150](#). For additional information, contact the Commission staff at [cqac@doh.wa.gov](mailto:cqac@doh.wa.gov), by calling (360) 236-2822, or by clicking here: [CE Meeting Attendance Credit Policy.pdf](#)

**1. CALL TO ORDER – Dr. Clum, Chair**

1.1 Approval of the agenda

**2. MESSAGES FROM COMMISSION LEADERSHIP - Dr. Clum, Chair; Dr. Walia, Vice-Chair; Dr. Wise, Vice-Chair; Ms. Bogni, Executive Committee Public Member; David Folweiler, DC, Immediate Past Chair**

2.1 Commission leadership will have the opportunity to provide comments.

**3. APPROVAL OF MEETING MINUTES – Dr. Clum**

3.1 Approval of the January 12, 2023 Commission meeting minutes

**4. 2023 NATIONAL AND STATE ACTIVITIES AND MEETINGS – Dr. Clum**

4.1 The Commission will discuss the following activities and meetings:

- Trauma Informed Sexual Assault Investigations Training, February 17<sup>th</sup>, Seatac  
Members Participating: Ms. Bogni, Dr. Clum, and Dr. Wise  
(See handouts for afternoon Agenda Item 16.1)
- National Board of Chiropractic Examiners (NBCE) Part IV Test Committee, February 23<sup>rd</sup> – 26<sup>th</sup>, Greeley, Colorado
  - Member Participating: Dr. Clum (See handout)
- National Board of Chiropractic Examiners (NBCE) Part III Test Committee, March 2<sup>nd</sup> – 6<sup>th</sup>, Greeley, Colorado
  - Member Participating: Dr. Wise
- Federation of Chiropractic Licensing Boards (FCLB) annual conference and the NBCE delegate meeting, April 26<sup>th</sup> – 30<sup>th</sup>, West Palm Beach, Florida
  - Members Participating: Ms. Bogni, Dr. Wise, Dr. Folweiler, Dr. Davis, Dr. Walia, Dr. Clum, Dr. S. Chan, Dr. Zepeda, and Dr. B. Chan
- Trauma Informed Sexual Assault Investigations Training, May 11<sup>th</sup>, Olympia
  - Members Participating: (To be determined – See handout)
- NBCE Spring Part IV Examinations, May 20<sup>th</sup> – 21<sup>st</sup>, various locations including Portland, Oregon
  - Members Participating: Dr. B. Chan and Dr. Davis
- National Board of Chiropractic Examiners (NBCE) Part IV Test Committee, June 23-24, Greeley, Colorado
  - Member Participating: (To be determined – See handout)

- Council on Licensure Enforcement and Regulation (CLEAR) annual conference, September 27<sup>th</sup> – 30<sup>th</sup>, Salt Lake City, Utah
  - Members and Staff Participating: Dr. Zepeda, Dr. S. Chan, Dr. Walia, Ms. Bogni, Ms. Jensen, and Ms. Kelley
- FCLB District I & IV meeting, October 5<sup>th</sup> – 8<sup>th</sup>, Keystone, South Dakota
  - Members and Staff Participating: Dr. Davis, Dr. Wise, Ms. Bogni, Dr. Zepeda, Dr. Long, Dr. S. Chan, Dr. Folweiler, Dr. B. Chan, and Ms. Kelley
- NBCE Fall Part IV Examinations, November 11<sup>th</sup> -12<sup>th</sup>, various locations including Portland, Oregon
  - Members Participating: Dr. Wise and Dr. S. Chan

**5. FCLB REQUESTS FOR COMMISSION FEEDBACK – Dr. Clum**

- 5.1 The Federation of Chiropractic Licensing Boards has asked the Commission for any ideas, questions, comments, concerns, or feedback it would like to provide regarding the upcoming FCLB annual meeting.
- 5.2 The Commission will discuss proposed changes to the Federation of Chiropractic Licensing Boards bylaws.

**6. LEGISLATIVE UPDATE – Betty Moe, Regulatory Analyst, Ms. Bogni, and Dr. Wise**

- 6.1 Ms. Moe, Ms. Bogni, and Dr. Wise will discuss relevant bills being considered during the 2023 session of the Washington State Legislature.

**7. BUDGET REPORT - Betty Moe, Regulatory Analyst, and Budget Committee Members**

- 7.1 A review of the Commission’s current budget and finances will be provided.

**8. HEALTH EQUITY CONTINUING EDUCATION AND CONTINUING EDUCATION RULES WORKSHOP – Betty Moe, Regulatory Analyst**

**8.1 Chiropractor Health Equity Continuing Education Rules**

The Commission filed a form CR-101 on November 1, 2022, under WSR 22-22-088 for [WAC 246-808-150](#) and other relevant continuing education rule sections. The Commission will discuss adoption of the minimum standards established in the health equity continuing education model rules, [WAC 246-12-800](#) through [246-12-830](#), to comply with [RCW 43.70.613](#). The Commission will also consider whether additional continuing education hours and topics should be included. As part of this workshop, the Commission will evaluate the number of continuing education hours a chiropractor can complete using distance learning and multimedia chiropractic education programs.

**8.2 Chiropractic X-ray Technician Health Equity Continuing Education Rules**

The Commission will discuss whether to consider adopting health equity continuing education rules for Chiropractor X-ray Technicians.

## **9. COMMISSION COMMITTEE REPORTS**

- 9.1** Training/Mentoring Committee - Meeting held on February 21<sup>st</sup>
- Members participating: Ms. Bogni, Ms. Jensen, Dr. Wise, Dr. Clum, Dr. Folweiler
- 9.2** Animal Manipulation Committee - Meeting held on February 22<sup>nd</sup>
- Members participating: Dr. Folweiler, Ms. Jensen, Dr. Wise, Dr. Waldron (Protem Member)
- 9.3** Rules Committee – Next meeting to be held on March 23<sup>rd</sup>
- Members participating: Dr. Folweiler, Ms. Jensen, Dr. Wise, Dr. Clum, Ms. Colenso (Protem Member)
- 9.4** Examination Committee - Next meeting to be held on April 3<sup>rd</sup>
- Members participating: Dr. B. Chan, Dr. S. Chan, Dr. Davis, Dr. Wise
- 9.5** Budget Committee – Next meeting to be held on April 13<sup>th</sup>
- Members participating: Dr. Long, Dr. Davis, Dr. S. Chan, Mr. Slakey (Protem Member)

## **10. COMMISSION NEWSLETTER AND TRAINING PLANNING**

- **Tammy Kelley, Deputy Executive Director**

- 10.1** The Commission will review and update the future newsletter articles list and future training topics list.

## **11. STAFF REPORT AND PLANS**

- **Tammy Kelley, Deputy Executive Director, and Bob Nicoloff, Executive Director**

- 11.1** Current projects and activities in the Commission office will be discussed.
- 11.2** The Commission Strategic Plan will be reviewed and updated as necessary.

## **12. NEW BUSINESS REQUESTS – Commission Members**

- 12.1** Commission members may request agenda items for future meetings.

## **13. MAY, 2023 COMMISSION MEETING PLANNING – Dr. Clum**

- 13.1** The Commission will discuss plans for the May 11<sup>th</sup> Commission meeting, including if the meeting will be held in person, virtually, or both.

## **14. PUBLIC COMMENT**

- 14.1** Members of the public will have an opportunity to address the Commission.

## 15. CORRESPONDENCE AND REPORTS

The following are informational items. The Commission may acknowledge receipt of the items by a single motion without discussion.

- 15.1 Licensee Statistical Report as of March 1, 2023
- 15.2 Council on Chiropractic Education Accreditation Actions, February 21, 2023
- 15.3 Council on Chiropractic Education Public Disclosure Notice – Probation, February 21, 2023
- 15.4 Department of Health Press Release, March 3, 2023 - Masking requirements in healthcare, long-term care, and correctional facilities to end April 3

## LUNCH

## 16. COMMISSION TRAINING

- 16.1 Trauma Informed Sexual Assault Investigations Training Highlights
  - **Ms. Bogni, Dr. Wise, and Dr. Clum**
  
- 16.2 Open Public Meetings Act and Public Records Act
  - **Christopher Gerard, Assistant Attorney General**
  
- 16.3 Specialty practice areas in chiropractic
  - **Dr. Folweiler**

## 17. ADJOURNMENT