

WASHINGTON STATE WIC NUTRITION PROGRAM



Washington State WIC Manual
Notice of Revision



Date: 5/31/2022

Notice Number: 2022-04

Volume 1

Volume 2

Chapter: 4 – Allowable Costs

Effective Date: June 15, 2022

Type of Action/Change: Supersedes New Delete

Section: See Table of Revisions

If you have questions about this revision or wish additional copies, call or write:

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Explanation of Revisions:

- This chapter was revised to align with current policy, procedures, and allowable cost information.
- This chapter was approved by Food and Nutrition Services (FNS) and is final.

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Washington WIC doesn't discriminate.

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DOH 960-368 May 2022

Table of Revisions

Policy/Page	Revision	Comments
Through-out chapter	<p>Overarching changes:</p> <ul style="list-style-type: none"> • Updated chapter to be consistent with federal regulations and state laws. 	
Introduction p. 1 - 2	<p>Added the following:</p> <ol style="list-style-type: none"> 1. Details about funds from the WIC grant: <ul style="list-style-type: none"> • Local agencies can only use them for WIC expenditures and specific BFPC or FMNP expenditures. • Must be used and reported within four federal cost types: Administration, Client Services, Breastfeeding Promotion and Support, and Nutrition Education. 2. Details about the BFPC grant: <ul style="list-style-type: none"> • Local agencies can only use them to develop or expand activities necessary to sustain a peer counseling program based on the FNS WIC Breastfeeding Model for Peer Counseling. • The primary purpose of the funds is to provide direct peer counselor breastfeeding services to WIC participants. • WIC funds may be used to support BFPC activities. If used, they must be reported in the WIC Breastfeeding Promotion and Support federal cost type. 3. Details about the FMNP grant: <ul style="list-style-type: none"> • Local agencies can use them only for administration expenditures of the FMNP. • WIC funds may be used to support the FMNP nutrition education requirements. If used, they must be reported in the WIC Nutrition Education federal cost type. 	
Determine Allowable Costs for WIC Breastfeeding Peer Counseling Program and Farmers Market Nutrition Program	<p>Policy</p> <p>Added: Staff must determine the allowability of all costs when using federal funds.</p> <p>Procedure</p> <ol style="list-style-type: none"> A. Review the “Determine Allowability and Need for Prior Approval Policy” in 	<p>Much of the information in the Guidance section was moved to Volume 2, Chapter 5 – Purchasing and Inventory.</p>

Volume 2, Chapter 4 – Allowable Costs

Table of Revisions

Policy/Page	Revision	Comments
p. 3	<p>Volume 2, Chapter 5 – Purchasing and Inventory.</p> <p>B. Review the Table of WIC, Breastfeeding Peer Counseling Program, and Farmers Market Nutrition Program Allowable Cost Items in the Appendix of this chapter.</p> <p>C. Refer to your Local Program Consultant (LPC) Peer Counseling Consultant (PCC), or the Farmers Market Nutrition Program team for additional guidance, as needed.</p> <p>Removed previous Guidance section.</p>	
Appendix p. 34 - 48	<p>Updated</p> <p>Table of WIC, Breastfeeding Peer Counseling Program (BFPC), and Farmers Market Nutrition Program (FMNP) Allowable Cost Items updated with current information.</p>	