

DOH USE ONLY
 Return ID-Expired:
 Return ID-Spoiled:
 Return ID-Wasted:

Vaccine Loss Log

Month/Year:

Healthcare providers participating in the Washington State Adult Vaccine Program (AVP) are required to report all vaccine loss that results in unusable vaccine. Each month, post this log on your storage unit to track vaccine loss and to help complete your monthly inventory report online in the Immunization Information System (IIS). At the end of each month, keep this log in your Vaccine Management binder. Providers must submit this log to DOH if:

1. The provider does not report vaccine loss in the IIS.
2. The vaccine loss totals \$2,500.00 or more. Use [Online Vaccine Returns](#) as needed to determine total cost of vaccine loss.

Preferred method of receipt is via scan and email to WAAdultVaccines@doh.wa.gov

PIN:	Facility Name:		
Address:		City:	State: WA Zip:
Contact Name:	Telephone:	Email:	

Record number of doses, vaccine product details, and reason for vaccine loss in the table below. Use Appendix A as needed for additional NDCs/lot numbers.

***If you have submitted your return online and have your IIS vaccine return ID, only complete the columns indicated below with an asterisk (*).**

*IIS Vaccine Return ID or Vaccine	Date	Number of Doses	Manufacturer	NDC Number	Lot Number	Expiration Date	Vaccine Loss Codes (see below)	*Corrective Action to Prevent Future Vaccine Loss (use additional pages as needed)	Staff Initials

Vaccine Loss Codes:		
1. Expired	2d. Spoiled: Mechanical failure	3c. Wasted: Open multidose vial
2a. Spoiled: Natural disaster/power outage	2e. Spoiled: Other	3d. Wasted: Lost or unaccounted for
2b. Spoiled: Refrigerator too warm or too cold	3a. Wasted: Vaccine drawn into syringe but not administered	4. Misuse: Administered to adult
2c. Spoiled: Vaccine spoiled in transit	3b. Wasted: Compromised vial - broken vial, or lost vial.	5. Recalled vaccine

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Please answer the questions below as needed based on the vaccine loss logged.

1. Have you already submitted a return or reconciled your inventory for this loss in the Immunization Information System (IIS)?
 NO YES

2. Were any of the spoiled doses administered to patients?
 NO YES – How many doses? _____

3. What type of refrigerator was involved? (Select all that apply)

- Combination refrigerator / freezer with:
 - separate thermostats single thermostat unknown
- Stand-alone refrigerator – household style
- Stand-alone refrigerator – commercial style
- Stand-alone refrigerator – “purpose-built” for storage of vaccines (e.g. lab or pharmacy grade)
- Type of refrigerator unit is unknown

In the event of a temperature excursion contact the manufacturers to determine vaccine viability.

GlaxoSmithKline (866) 475-8222	MassBiologics (Grifols) (617) 474-3000
Merck & Co., Inc. (800) 444-2080	Pfizer Inc. (800) 505-4426
Sanofi Pasteur (800) 822-2463	Seqiris (855) 358-8966

Adult Vaccine Program | AVP

Office of Immunization | doh.wa.gov/avp | waadultvaccines@doh.wa.gov



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Appendix A: Use this page to record additional vaccine loss or additional NDCs or lot numbers

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2c. Spoiled: Vaccine spoiled in transit	3b. Wasted: Compromised vial - broken vial, or lost vial.	5. Recalled vaccine