



**Sex Offender Treatment Provider Advisory Committee
Special Meeting Minutes
August 13, 2021**

- Committee members present:** Daniel Yanisch, Psy.D.
Larraine Lynch, MSW, LICSW, CSOTP
Bryce Nelson, J.D.
Jedd Pelander, Dept. of Children, Youth & Families
Jason Bailey, MA, LMHC, NCC, SOTP
- Committee members absent:** Corey McNally, MS, LMHC, Dept. of Corrections, Acting Chair
Sonja Hardenbrook, J.D.
Holly Coryell, Ph.D., Dept. of Social & Human Services
Vacant: Mental Health Practitioner
Vacant: Superior Court Judge
- Staff members present:** Brandon Williams, Program Manager
James Chaney, Executive Director
Janis Snoey, Assistant Attorney General
Nancy Delgado, Program Support
Karen Gohlsen, Program Support
Melody Casiano, Policy Analyst
Ashley Bell, Behavioral Health Coordinator
- Guest presenters:** Michael Campbell, M.S., Dept. of Children, Youth, and Families

On August 13, 2021, the Sex Offender Treatment Providers Advisory Committee met via web conference. Notice of the meeting was published on the [profession website](#) and was sent out through the GovDelivery listserv.

1. Call to Order – Brandon Williams, Program Manager

- 1.1. Introductions – No chair or vice chair was available to preside over the meeting and Mr. Williams called the meeting to order at 9:06 a.m. Committee and agency staff members introduced themselves and their area of practice.
- 1.2. Approval of the August 13, 2021 meeting agenda. There was a request to correct the spelling of the AAG’s name from “Janice” to “Janis”. *Motion to approve with correction, seconded, vote 5-0.*
- 1.3. Approval of the June 11, 2021 meeting minutes. *Motion to approve the minutes, seconded, vote 5-0.*

2. Sexually Aggressive Youth (SAY) Program Presentation – Michael Campbell, M.S., DCYF

Mr. Campbell briefed the committee on the background, policy, and procedures of the [SAY program](#), which is under the authority of the Department of Children, Youth, and Families.

3. Program Manager Update – Brandon Williams, Program Manager

- 3.1. Budget report – Mr. Williams briefed the committee on the final budget from the biennium, which came to a close on June 30, 2021. The ending fund balance was \$703,288.
- 3.2. Credentialing report – Mr. Williams informed the committee that there have been three SOTP applications and two SOTP affiliate applications since May 2021. There was some discussion regarding drawing in more people into the profession and ideas were shared on how to do that.
- 3.3. SOPB update – Mr. Williams provided an update to the committee on the [Sex Offender Policy Board \(SOPB\)](#) business. As a result of the passage of [E2SSB 5163](#), the advisory committee is collaborating with SOPB to develop recommendations of how the state can increase the number of SOTP and SOTP Affiliate license holders. The deadline to present findings and recommendations to the legislature is on December 1, 2021.
- 3.4. Rulemaking discussion – Mr. Williams briefed the committee on the rulemaking process for revising the SOTP administrative rules, which will be initiated at a special workshop meeting on September 13, 2021.
- 3.5. Committee vacancies – Ms. Hutchison (mental health practitioner) had to resign her seat on the committee earlier this month, leaving the committee with eight out of ten members (the other vacancy is for a superior court judge). Mr. Williams informed the committee that he has reached out to a runner-up candidate who had interviewed for the committee in 2020.

4. Committee Chair Election – Brandon Williams, Program Manager

- 4.1. Since there were only five out of eight members present at the meeting, the committee has tabled the chair election until the next meeting on September 13, 2021. *Motion to table the election, seconded, vote 5-0.*

5. Open Discussion of the Advisory Committee

5.1. There were no items to discuss.

6. Future Business – Brandon Williams, Program Manager

6.1. Presentation from Lisa Robbe, who is with the [Office of Developmental Disabilities Ombuds](#)

6.2. [SOPB](#) report

6.3. Credentialing report, when available

6.4. Fee analysis (Jeff Orwig, Financial Services Manager)

6.5. Administrative rulemaking

7. Adjournment

The meeting adjourned at 10:31 a.m.

Submitted by:

Brandon Williams, Program Manager
Sex Offender Treatment Provider Advisory
Committee

Approved by:

Corey McNally, Chair
Sex Offender Treatment Provider Advisory
Committee

On file

SIGNATURE

DATE

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