



STATE OF WASHINGTON  
**DEPARTMENT OF HEALTH**  
PO Box 47852 · Olympia Washington 98504-7852

**DENTAL QUALITY ASSURANCE COMMISSION**  
**BUSINESS MEETING MINUTES**  
**Friday, September 9, 2022**

**MEMBERS PRESENT**

Lyle McClellan, DDS, Chair  
Ronald Marsh, DDS, Vice-Chair  
Aaron C. Stevens, DMD  
David Carsten, DDS  
Sonia Pal, DMD  
Tiffany Bass, DDS  
Marlynne Fulton, Public Member  
McKinley Rainey, Public Member  
Miryam Nossa, EFDA  
Joy McDaniel, DMD  
Nisha Sharoff, DDS  
Bryan Swanson, DDS  
Sarah Khan, DMD

Karen Clements, DDS  
Samantha Kofler, DDS  
Kathleen Elling, EFDA

**MEMBERS ABSENT**

**STAFF PRESENT**

Trina Crawford, Executive Director  
Amber Freeberg, Program Manager  
Adriana Barcena, Assistant Program Manger  
Heather Carter, Assistant Attorney General  
Bill Kellington, Supervising Staff Attorney  
Erin Obenland, Case Manager

**OPEN SESSION**

**OPEN SESSION- 8:30 a.m.**

**1. CALL TO ORDER – Dr. Lyle McClellan, D.D.S., Chairperson**

1.1.Introduction of commission members and staff.

- Ms. Freeberg introduces commission and staff.

1.2.Determination of safety of holding a public meeting.

- Ms. Carter shares in the most recent session, legislature amended the open public meeting act, and stated in order to hold an all-remote meeting (no physical location for the public to attend) you may do so if there is a public emergency and determine it is not reasonably safe to meet in person. This will need to be determined anytime the public is excluded from a physical location.

- Ms. Carter shares Governor Inslee announced yesterday, the state of emergency will be lifted at the end of October.
- Dr. Carston motions that the September 9, 2022 meeting is unreasonably safe to meet in person.
- Dr. Marsh seconded the motion.
- The commission unanimously determine the meeting for September 9, 2022 is unreasonably safe to meet.
- Determination of safety of holding a public meeting for the October 20, 2022 retreat and the October 21, 2022 Dental Quality Assurance Commission meeting.
- Dr. Carsten motions the public meetings for October 20 and October 21 are reasonably safe to meet.
- Dr. Marsh moves and seconds the motion.
- Dr. Bass shares her experience has shown remote meetings have been more efficient and effective.
- Dr. Carsten responds and shares the things dealt with by the commission have great gravity and personal contact makes a difference in increasing efficiency and effectiveness as you get to know your commission members and evaluating discipline cases. Dr. Carsten also shares a hybrid option may be an option as well.
- Dr. Kofler shares as a person coming from the eastern side of the state, she is in favor of hybrid options as travel can be burdensome.
- Ms. Carter shares the commission is still able to decide what meetings are held in person and which are not. The law states there needs to be space for the public to attend. Ms. Carter explains even if all commission members were meeting online, the only space which would be needed would be a conference room so someone from the public who wanted to can enter the space to watch. This would also require staff to logistically plan and secure a location.
- Dr. Bass also asks what the procedures would be in the case that a commission member tests positive for COVID and how the reporting would go about in notifying other commission members they have been exposed.
- Ms. Crawford confirms the Department of Health (DOH) does not yet have these procedures in place along with details such as the attesting to vaccines and having a negative test. These criteria have not yet been developed or finalized by DOH.
- Dr. Bass shares concern that the reporting of exposures would need to be developed.
- Ms. Crawford is unsure of how this will look but confirms it would be the responsibility of DOH to assist in notifying if there are exposures occurring at a DOH meeting.
- Ms. Freeberg shares if there were to be hybrid meetings, a space would need to be provided and currently the Tumwater DOH campus is under renovation until Summer of 2023. Ms. Freeberg also notes staff has already found a physical location and appropriate equipment for the meetings scheduled for October.
- Dr. McClellan has a motion it will be safe to hold meeting- either in person or remotely.
- Majority of the commission are in favor.
- Dr. Bass votes it is unsafe to hold meeting in person.
- The motion to approve in person meetings for October is moved and seconded.

1.3. Public Comment - The public will have an opportunity to provide comments. If you would like to comment during this time, please limit your comments to two minutes. Please identify yourself and who you represent, if applicable, when the Chair opens the floor for public comment.

- There are no public comments at this time.

1.4. Approval of agenda.

- The agenda is moved and seconded.

1.5. Approval of the June 17, 2022, Business Meeting Minutes.

- The minutes is moved and seconded.

## **2. RULES**

2.1. SSB 5496 – Considering health professional monitoring programs - Commission will consider approval of exception CR102 and CR105 for WAC 246-817-801 through 830.

- Ms. Crawford shares a bill was passed in the last session which changed the terminology for the physician impaired program.
- Ms. Crawford shares rules need to be updated to model the changed language. Ms. Crawford is requesting approval for CR102 and CR 105 as the department is unsure about what direction to take in making changes, but both are a form of expedited rules process.
- Ms. Freeberg will be working with Hope Kilbourne to make these changes.
- Dr. Carsten motions to approve the change of CR102 and CR105 for WAC-246-817-801 through 830.
- This is moved and seconded.
- A vote was taken, and motion was passed.

2.2. Commission will consider for approval rule language changes for WAC 246-817-701 through 790 – Administration of anesthetic agents for dental procedures.

- Dr. Carsten shares this has been in deliberation for over four years. Dr. Carsten shares there are many changes which are going to streamline processes of continuing education.
- Dr. Carsten asks the commission if there are any questions regarding the rules change.
- There are no questions.
- Dr. Carsten moves for the approval of rule changes for WAC 246-817-701 through 790.
- Dr. Marsh moves and seconds this motion.
- A vote was taken, and the motion was passed.

**3. EDUCATION OUTREACH COMMITTEE** - Committee meeting held on July 21 and August 25, 2022 – Dr. Stevens

- Dr. Stevens shares the committee was tasked with creating a FAQ for licensure display.
- Dr. Stevens shares the draft and asks for feedback.
- Dr. Carsten shares that as this pertains to him, should he make a copy of his license and tape it to the wall and asks if this what the intent of the writing was.
- Dr. Stevens shares this was not the intent and language states it should be posted in a like manner.
- Dr. Carsten requests for clarification as posting licensure in a like manner would be hanging a license on the wall with a nail. Dr. Carsten also asks if visiting, traveling or temporary providers could just show patients their license to satisfy this rule.
- Dr. Stevens shares the committee interpreted this rule intent to have a license in a conspicuous place and readily accessible. Dr. Stevens also shares the phrasing is also for those who do not specifically request to see it as that poses a barrier.
- Dr. McDaniel also comments and asks to consider dental providers who work in environments where licenses are not displayed. Dr. McDaniel shares she is in favor of Dr. Carsten showing a license if requested as it lists the providers name and address.
- Dr. Stevens shares it is the committee's duty to put together work which embodies the commission and then present it to the commission for approval or disapproval and is open to revising this FAQ with committee.
- Dr. Stevens cautions the RCW and WAC require license is be posted in a conspicuous place, and wonders if this would require asking legislature or modifying the WAC and placing a carve out for specific settings.
- Dr. McDaniel shares concern about licensure displays as it lists confidential information such as an address, and perhaps redacting personal information as it is displayed.
- Dr. Bass shares her favor in this situation and asks if this is something which is possible.
- Dr. Pal shares it is her understanding the wallet sized cards have no address information which is visible, just a name and license expiration.
- Dr. Stevens shares the WAC lists a license to be visible and is unsure as to what constitutes a license and does not see why redacting information would be prohibited. Dr. Stevens shares he believes the intent is to be transparent with who the provider is and if the license is active.
- Ms. Carter confirms there is no definition of what constitutes a license, and the intent of this statute was to inform a patient of who the treating provider was and have an active license as well as providing the patient with the adequate information needed to provide a complaint.
- Dr. Stevens will take this feedback to the Educational Outreach Committee for further discussion and revisions.
- Dr. Stevens reports committee work regarding the Dental retreat and as there are new staff and commission members, the focus will be on the fundamentals and lean heavily on discipline with shorter information on law making.

#### **4. EXPANDED FUNCTION DENTAL AUXILIARY (EFDA) COMMITTEE –**

Commission will consider for approval Seattle Central Expanded Function Dental Auxiliary program application – Dr. Carsten

- Dr. Carsten reports on the inspection of Seattle Central Colleges' Expanded Function Dental Auxiliary program.
- Dr. Carsten shares the college previously had a program and discontinued program after facility changes but are now requesting to restart their program.
- Dr. Carsten reports their application was exemplary, their facility was excellent, and they already train EFDA's and other modes at the facility.
- Dr. Carsten reports no issues with moving forward but would like to suggest providing a provisional accreditation to go back in a year or two to follow up on how the program is running, however this is not in the authority of the commission.
- Dr. Carsten motions to approve Seattle Central Colleges' EFDA program.
- Dr. Marsh moves and seconds this.
- A vote was taken, and the motion was passed.

#### **5. CORRESPONDENCE**

5.1. The commission will discuss a letter dated June 4, 2022 from Dr. Victor J. Barry regarding the process of annual license renewal.

- Ms. Carter shares Dr. Barry has written previously about dental providers who have let their license lapse. When this occurs, there is a rule which requires the provider to pay a late fee to reinstate their license, if it is within a certain amount of time. Ms. Carter shares that like other professions, license renewals are completed on the providers birthday, annually.
- Dr. Barry shares there has been dental providers who have contacted the DOH after submitting payment, and there has been occurrences where the DOH have made clerical errors, resulting in a gap in the license.
- Dr. Barry raises concerns following errors such as stamps falling off envelopes, or mistakes within the DOH, or having dental staff continue patient care without realizing these mistakes which then creates issues for patient insurance, and malpractice insurance.
- Dr. Barry shares if a dental provider has failed to remember or has renewal issues, the professional should be contacted at midnight notifying them their license is expired before entering work.
- Dr. Barry requests a task force to be made to study an efficient way to protect dental professions, patients, and insurance companies.
- Dr. Barry also recalls prior to COVID-19, providers were required to drive to Olympia to renew licenses.
- Dr. McClellan inquires on whether Dr. Barry has approached insurance companies regarding this matter.
- Dr. Barry confirms he has spoken with insurance companies, and he is unable to represent them in this call. He reports one of the bigger insurance companies have asked for this gap to be eliminated to go back and retroactively pay claims for patients.

- Dr. Barry confirms he could have this insurance company directly contact the dental commission.
  - Dr. Carsten shares it is a reasonable request for dental providers to be notified once their license has been expired and if this something the DOH is able to assist with.
  - Ms. Crawford shares the new platform, HELMS, will include this once rolled out but will not be available until next year. HELMS will also include reminders via electronic notifications. Although it will not be a requirement, professionals will be prompted to opt into these notifications.
  - Mr. Kilpack shares occurrences where DOH was unable to process applications or renewals on time, they were unable to backdate and would like clarification on when and how DOH uses this discretion when an error is made on their behalf.
  - Ms. Carter shares secretary statute 4370-280 states failure to renew invalidates the credential and all privileges granted by the credential. This statute also allows the secretary to create rules on how a professional renews in the process.
  - Ms. Carter does not know how the DOH responds when errors occur, however it seems in these instances, such a something gets lost in the mail, staff made a mistake, this would be a different situation from a professional completely failing to renew.
  - Dr. Clements asks if this specifically states they failed to renew on time, as she also shares concerns of lapse and having more safeguards in place.
  - Ms. Carter is unsure of how the current reminder practice is.
  - Ms. Crawford confirms there is a reminder in place which is sent via mail.
  - Ms. Crawford shares with the audience the agenda also includes discussion of potentially changing renewal cycles from annually to every two or three years.
  - Ms. Crawford also shares providers are also able to renew online, this has been an option available prior to COVID and does not require providers to drive to Tumwater for renewals.
  - Dr. Barry shares statistics provided to him by the DOH from 2007 to 2017 stating there were 10,000 dental workers who did not renew on time, and there were very few that retired or stopped working and suggests a new study would be helpful.
  - Dr. McClellan asks if there is anything in place that DOH staff can do prior to the HELMS release.
  - Ms. Crawford shares there is no capacity for electronic reminders at this time, however staff will generate new statistics for dental providers who failed to renew on time to provide to the commission.
  - Dr. Clements asks if the generated statistics could be specific to only dentists.
  - Ms. Crawford confirms.
- 5.2. The commission will discuss a letter dated July 20, 2022 from Dr. Sidney Gallegos regarding dental care for children receiving Medicaid in Washington State.
- Dr. McClellan welcomes any comments or discussion regarding this letter.
  - There are no comments.
- 5.3. The commission will discuss a letter dated July 26, 2022 from Dr. Laura Jordhen regarding vaccinations done by dental professionals.

- Dr. McClellan welcomes any comments or discussion regarding this letter.
- Dr. Carsten shares he knows Dr. Jodhen, as she is a faculty member at OHSU and WSU.
- Dr. Carsten shares there is a valid concern following the impacts of primary care providers and nursing staff shortages and is sure this will continue to be a concern following the importance of COVID vaccines as this may happen again in the future.
- Dr. Carsten shares his support of vaccine administration except for pediatric vaccines as this should be left for pediatricians. Dr. Carsten hopes to make changes similar to the practices of Oregon.
- Dr. Stevens asks if vaccine administration is within the Dentist scope of practice.
- Dr. Carsten shares he inquired Ms. Carter and the office of the attorney general in summer of 2019 and this was within the scope of practice based on the statutes.
- Ms. Carter provides clarification sharing the dentist statute allows for a catch all of what is taught in dental school and does not opine that all vaccinations are within scope of dentistry. However, there is the provision of what is taught in dental schools.
- Ms. Carter recommends going to legislature requesting for changes to be added. Additionally, pharmacist have provisions within their statutes as well as federal laws granting them authority for vaccines.
- Ms. Carter shares this would require big changes.
- Dr. Carsten apologizes as it was his understanding vaccines were within statute as vaccines are taught in dental school.
- Dr. McDaniel shares she recalls this discussion at the beginning of COVID as to whether this statute was solely for the COVID vaccine or all vaccines at that point.
- Dr. McDaniel shares that dentist provide more dangerous injections than administering an injection in one's arm, and it should be considered as dentists should have the ability to do so.
- Dr. McDaniel also recalls the dental community being a great support in administering the COVID vaccine in the states which allowed this.
- Dr. Carsten also notes at OHSU almost one third of COVID vaccinations were administered by dentist and dental staff and students.
- Dr. Sharoff shares she is in favor of the administration of the COVID vaccine, however other vaccines may pose a concern as complete medical records may not be obtained by the dental provider.
- Dr. Sharoff shares the CDC has announced that as the newly developed COVID vaccine which would contain the omicron variant as well as the flu vaccine, patients should follow up with their primary care providers.
- Dr. Carsten responds and shares dental providers should have adequate medical history, patients are also more likely to see dental providers more frequently than their primary care providers.
- Dr. Kofler asks if there is liability coverage for dental providers administering vaccines.
- Dr. McDaniel shares there are several states that are allowed to administer vaccines, and this answer would be easy to find.
- Dr. Carsten shares Oregon dental providers regularly administer vaccines which are mostly the flu vaccines and can get the exact data.
- Dr. Khan asks if they directly bill to medical insurance.

- Dr. Carsten shares he is unable to answer this question, however as the flu vaccine is given, this is typically free. It is also dependent on the providers level of training.
- Dr. McClellan notes there may be a barrier as EHR does not sync with the patient medical records which would assist in showing immunizations.
- Dr. Carsten shares in Oregon you are required to report it to the Oregon health authority and most dentists are providing that information to entities like OHSU or the health department, so they are not having to deal with it directly. If they do it directly, they have to report it on their own because it does not go directly into the health care record.
- Dr. Carsten assumes these issues will fade over time as there will be one health care record- that is the goal of the federal government.
- Dr. Stevens asks if this has been spoken about with the Medical Quality Assurance Commission (MQAC).
- Ms. Crawford shares this has not been brought up with the MQAC, however the medical association was present when discussing the COVID vaccines in which they shared their support with that specific vaccine.
- Ms. Crawford also shares Oregon had a specific statute change which allowed dental professions to administer vaccines which was directed through the legislature versus the clarifying scope of practice on what schools are teaching.
- Ms. Crawford shares there can be more work in further discussing with MQAC or the Medical Association if that is what the commission would like.
- Dr. Stevens shares support in discussing topic with MQAC.
- Dr. McDaniel agrees, and also adds this would be beneficial for rural areas where access to medical care is limited and emphasizes it does not have to be a task which dental providers are required to do, but instead a task they are able to do.
- Dr. Carsten asks if this topic can be assigned to a committee for further work.
- Dr. Marsh shares as it may require statute changes, it would be a discussion for DOH staff.
- Ms. Crawford shares staff will contact MQAC and determine how they would like to process this matter.
- Dr. McClellan also asks for a letter to be generated to thank both Dr. Sidney Gallegos and Dr. Laura Jordhen.

## **6. PUBLIC DISCLOSURE**

The commission will consider requests for approval from professional associations or educational organizations to receive list and labels:

### **6.1. NetCE**

- Ms. Freeberg shares NetCE fits definition of dental CE rule.
- Dr. Carsten moves to approve NetCE of receiving list and labels.
- Ms. Elling moves and seconds this motion.
- A vote was taken, and the motion was passed.

### **6.2. Bryan Hill, DDS**

- Ms. Freeberg reports Dr. Hill's request is for marketing purposes for employment and therefore does meet criteria.



- Dr. Marsh moves to deny Dr. Hill of lists.
- Dr Clements seconds this motion.
- A vote was taken, and the motion was passed.

### 6.3. Washington Physician Health Program (WPHP)

- Ms. Freeberg reports WPHP requested lists internally but not possible, therefore was asked to place this request to the commission and does meet criteria.
- Dr. Marsh motions to approve WPHP for lists.
- Dr. Stevens seconds this motion.
- A vote was taken, and the motion was passed.

## 7. **PROVIDENCE ST. PETER MEDICAL CENTER** - Commission will review application from Providence St. Peter for a general dental practice residency in Olympia, WA.

- Dr. McClellan shares there was a missing document from request in June.
- Ms. Freeberg reports the missing information was received- a letter stating that 70% of patients seen in the clinic have Medicaid dental coverage, most patients are eligible for a sliding fee, and the residency will be seeing special needs patients.
- Dr. Carsten moves to approve Providence St. Peters medical center as a dental residency program.
- The motion is seconded and adopted.

## 8. **REGIONAL/NATIONAL ORGANIZATIONS**

### 8.1. Joint Commission on Dental Examinations (JCNDE) report- Dr. McClellan

- Written report is provided to the commission.
- Dr. McClellan asks if there are any questions related to this matter.
- No questions or comments are provided.

### 8.2. Central Regional Dental Testing Service (CRDTS) annual meeting report – Dr. McClellan

- Written report is provided to the commission.
- Dr. McClellan asks if there are any questions or comments related to this matter.
- There are no questions or comments are provided.

### 8.3. American Association of Dental Boards (AADB) annual meeting October 7-9, 2022.

- Dr. McClellan requests a motion to attend, as well as Mr. Kellington the AADB annual meeting as the Commission representative.
- Dr. Carsten moves to approve.
- This motion is moved and adopted.

8.4. American Association of Dental Administrators (AADA) report for annual meeting October 6-7, 2022 - Commission may vote to approve.

- Dr. McClellan requests a motion for Ms. Freeberg to attend AADA annual meeting.
- Dr. Carsten moves to approve.
- The motion is seconded and adopted.

8.5. Washington State Dental Association (WSDA) Report

- A written report is provided to the commission.
- Dr. McClellan asks if there are any questions or comments related to the report.
- There are no questions or comments provided.

## **9. PROGRAM REPORT**

9.1. Board Recruitment Update.

- Ms. Freeberg announces there are three new commission members who have been appointed.
- Dr. Sarah Khan, DMD., introduces self.
- Dr. Bryan Swanson, DDS., introduces self.
- Dr. Nisha Sharoff, DDS., introduces self.
- Ms. Freeberg announces she is working on current recruitment for DQAC's 17<sup>th</sup> member, a public member. There has been one application placed and asks if there are any interested parties to place them in contact with herself for directions on how to apply.

9.2 Credentialing Report.

- Hyon Yi, credentialing supervisor presents credentialing report.
- The current active state license count include: 6,848 Dentist; 16, 843 Dental Assistant Registration; 243 Dental Anesthesia Assistant Certification.
- Pending license status include: 138 Dentist; 480 Dental Assistant Registration; 11 Dental Anesthesia Assistant Certification.
- Overall application processing time (from the time application is received up to the time the license is issued) reflects February as 155 days; March 95 days; April 117 days; May 51 days; June 47 days; July 51 days.
- Dr. McClellan asks what the credentialing office's goal number of days for processing is.
- Mr. Yi reports the goal number of days for processing applications is 14 days.
- An audience member asks what the average number of processing days were pre-COVID.
- Mr. Yi shares in the time of January 2019 to June 2019 there were 410 applications with 336 applications which were processed.

- Mr. Kilpack clarifies question to how long the processing was from start to finish of an application pre-COVID.
- Mr. Yi is unable to give an exact number but shares the processing speeds were at around 14 days.
- Mr. Kilpack asks if there is a unit price for DOH to process an application or renew an application and is there a potential for cost savings to the commission if they renewed licenses less frequently.
- Mr. Yi shares this is data which can be generated and provided in the next meeting.
- Dr. Pal asks if the current overall application processing time data reflects both new applications and renewals.
- Mr. Yi shares the application time data is reflective of only initial applications.
- Mr. Yi provides the following contact information:
- Office Director- Blake Maresh [Blake.maresh@doh.wa.gov](mailto:Blake.maresh@doh.wa.gov) 360-236-4760
- Acting Credentialing Section Manager- Jennifer Herband [Jennifer.herband@doh.wa.gov](mailto:Jennifer.herband@doh.wa.gov) 360-236-4828
- Deputy Section Manager- Karen Stricklett [karen.stricklett@doh.wa.gov](mailto:karen.stricklett@doh.wa.gov) 360-236-2728
- Deputy Section Manager- Hyon Yi [Hyon.yi@doh.wa.gov](mailto:Hyon.yi@doh.wa.gov) 360-236-4894

### 9.3 List of Active Committees.

- Ms. Freeberg shares list of active committees for commission members to join, if interested.
- Dr. Swanson asks to join the Anesthesia committee.
- Mr. Rainey asks to join the Anesthesia committee.
- Dr. Bass also announces more information will be provided at the Dental retreat about details on what each committee is responsible for, and what projects are currently being reviewed.

## 10. OTHER

### 10.1 Bylaws review – Commission may vote on updates.

- Ms. Freeberg shares there are two current bylaw update suggestions.
- One suggestion includes updating Article 111-Membership to state seventeen members instead of sixteen and changing the language of two members to three members for public members.
- The second suggestion includes updating Article IV-Officers to remove “secret ballots are not allowed” and instead state voting by secret ballot is prohibited by the Open Public Meeting Act (OPMA)
- Dr. McClellan asks if there are any additional suggestions to the bylaws at this time.
- No additional suggestions are shared.
- Dr. Carsten moves to approve both suggestions to the bylaws.
- This motion is seconded and adopted.
- Ms. Freeberg is granted permission to use Dr. McClellan’s signature for the updated bylaws.

## 10.2 Dental and Dental Hygienist Compact.

- Dr. Carstens shares he has been involved on work for dental compact along with 19 other individuals as part of the technical advisory committee and the compact is being supported by the department of defense.
- This compact affects those providers who belong to larger practices, live on borders, or practice oral medicine or oral radiology.
- The goal is to allow a dentist or dental hygienist to get a license and if they qualify, they can get a license which applies to many states.
- The proposal needs to be passed by every legislature. The written draft is provided to review. Dr. Carsten shares comments will be accepted until September 30<sup>th</sup>. Comments can be made at [csg.org](http://csg.org).
- Comments will be taken under advisement and will get back to the advisory committee to finalize the legislation for presentation to state legislatures in 2023.
- Dr. Carsten states the importance of this compact as it may affect how communication is completed with other states as well as how discipline is assigned.
- Dr. Carsten shares this may impact military families whose spouses are dentists and hygienists.
- Dr. McDaniel shares support speaking from experience of having a military spouse and how frequently relocating can be burdensome in obtaining licensure.
- Dr. Carsten shares the first ten states who form this compact will have the ability to help with rules writing.
- Mr. Kilpack asks what role DQAC can play in expressing support of this compact as he is unable to recall DOH verbalizing support for compacts related to other professions.
- Mr. Kilpack asks if members of the commission would be able to testify or provide support as some commission members have been a part of drafting the compact and have lived experience.
- Ms. Carter shares the commission and members of the commission are prohibited from lobbying, meaning they are unable to take a position pro or con on any legislation. They can however provide information to legislators and answer questions about current processes.
- Ms. Carter also shares in the past the commission has expressed concerns related to legislation with letters and this has sometimes been welcomed and not at others.
- Ms. Carter cautions the commission to use appropriate channels when communicating with legislators on answering questions which may come to them or providing information.
- Ms. Carter confirms rarely and only on requests have commissioners been required to testify on legislation when the Department itself is proposing legislation.
- Mr. Kilpack shares he is aware of one senator who was not welcoming of DQAC's previous raised concerns for legislation and asks for the commission to reflect on ways to answer technical questions and ways in which they can share support before it is too late for cutoff. Mr. Kilpack also encourages these commission members to seek written guidance on what can and cannot be said.

- Dr. McClellan shares he believes this is an important issue but there should be boundaries set between the commission and legislature.
- Dr. McClellan shares he was present during the last letter which was written on the behalf of DQAC and it has affected the commission the last five years.
- Ms. Carter provides clarification that the laws which prohibit lobbying shows that when testifying, the commission members cannot do so on behalf of the commission only as an individual.

### 10.3 Discussion of Dental, Dental Assistant, Expanded Function Dental Auxiliary, and Dental Anesthesia Assistant License Cycle Renewal Change.

- Ms. Freeberg shares this was a topic which the commission had explored in previous months and asks if the commission would still like to move forward with discussions of changing license renewal cycles.
- Dr. McClellan opens the floor for discussion.
- Dr. Pal shares as dental providers are currently renewing annually, and are failing to renew on time, changing cycles to two to three years may compound this problem, and does not believe this would resolve the issues of renewing on a timely basis.
- Dr. Carsten shares if providers can be provided with more notification, this may simplify things, and is in support of Dr. Pals statements.
- Dr. McDaniel share she believes changing the renewal cycles would be helpful and convenient in aligning this with CE requirement.
- Mr. Kilpack shares that changing the current cycles may be cost efficient to the commission.
- Ms. Elling asks if this were to be changed, would there be a change in fees. If yes, this may a hindrance to dental assistance
- Ms. Crawford confirms the fee cost would be the current annual fee multiplied by either two or three based on what the commission determines.
- Ms. Elling shares financial concern and shares annual fees are more feasible than compiling costs.
- Dr. McClellan asks if the renewal cycles could be changed only for dentists and not include dental assistants or EFDA's.
- Ms. Crawford confirms this is an option if determined by the commission.
- Dr. Carsten requests the fee cycles for dental assistants and EFDA's.
- Ms. Barcena confirms that the fee price for EFDAs are \$160 and dental assistants would be \$21
- Dr. Clements asks if staff are aware if there would be a significant change in administrative work if the renewal cycle was changed.
- Ms. Crawford shares there would need to be a fee study to determine this and shares the cost of renewal for staff time is not significant.
- Dr. Clements shares she does share concerns as CEs are on a three-year cycle and it may be easier to remember if you are on an odd or even renewal year and as there have already been an issue with lapse of time, may be difficult to remember if this is changed to a three-year cycle.

- Dr. McClellan agrees with statement and shares this would be difficult especially if providers have multiple credentials.
- Staff agree to provide a report for cost savings in the coming months.

10.4 Determination of safety of holding a public meeting for the October 20, 2022 retreat and the October 21, 2022 Dental Quality Assurance Commission meeting.

- Determination of this was completed under 1.2 of business meeting.

**11 ADJOURN**

- The business meeting is adjourned at 10:41 am.

**Submitted by:**

Amber Freeberg, Program Manager  
Dental Quality Assurance Commission

**Approved by:**

David Carsten, DDS, Chair  
Dental Quality Assurance Commission

on file

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Signature

on file

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Signature

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Date

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Date