



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
PO Box 47852 · Olympia Washington 98504-7852

**DENTAL QUALITY ASSURANCE COMMISSION
TRAINING RETREAT AGENDA
Thursday, October 20, 2022**

MEMBERS PRESENT

Lyle McClellan, DDS, Chair
Ronald Marsh, DDS, Vice-Chair
Aaron C. Stevens, DMD
David Carsten, DDS
Sonia Pal, DMD
Tiffany Bass, DDS
Marlynne Fulton, Public Member
McKinley Rainey, Public Member
Miryam Nossa, EFDA
Joy McDaniel, DMD
Bryan Swanson, DDS
Sarah Khan, DMD
Karen Clements, DDS
Samantha Kofler, DDS

MEMBERS ABSENT

Kathleen Elling, EFDA
Nisha Sharoff, DDS

STAFF PRESENT

Trina Crawford, Executive Director
Amber Freeberg, Program Manager
Adriana Barcena, Assistant Program Manger
Debra Defreyn, Assistant Attorney General
Paul Bakala, Health Care Investigator
Heather Carter, Assistant Attorney General
Bill Kellington, Supervising Staff Attorney
Erin Obenland, Case Manager

OPEN SESSION

OPEN SESSION- 9 a.m.

1. CALL TO ORDER – Lyle McClellan, DDS

- 1.1 Welcome and Introductions
 - Dr. McClellan Welcomes commissioners to training retreat.
- 1.2 Approval of Training Agenda
 - Ms. Freeberg amends agenda change to remove Rule Making topic as speaker is unable to attend.
 - The motion to remove rule making from today's agenda is moved and seconded.

2. ETHICS AND BOUNDAIRES- Heather Carter will review and discuss ethics and boundaries with the Commission.

- Ms. Carter provided details on executive ethics law, public records, and open government OPMA training.

3. COMMITTEE OVERVIEW AND STAFF INFORMATION

- Ms. Freeberg provided an overview of all committees (active and inactive) as well as the last meeting dates and future business.
- Ms. Freeberg provided a point of contact list of program staff as a commission resources.

4. DISCIPLINARY PROCESS- The commission will review and discuss the disciplinary process.

- Ms. Obenland provided review of disciplinary processes.
- Dr. Carsten presented on distinguishing punitive and non-punitive sanctions.

Break

5. TEAM BUILDING

- The commission engaged in team building exercises.

6. INVESTIGATIONS - Patrick Hager will review and discuss the investigation process with the Commission.

- Mr. Bakala provided the commission with overview of investigation processes.

7. REVIEW A CASE FILE

- Dr. Stevens presented two mock cases.
- The commission completed two mock cases as a group.

Networking and Lunch

8. LEGAL AND COURT HEARING PROCESSES- The Commission will review and discuss legal aspects and court hearing processes.

- Mr. Kellington provided the commission a refresher on legal sanctions and processes.
- Ms. Defreyn provided the commission expectations, processes and procedures on legal hearings.

9. ADJOURN- The commission will share any comments related to the training retreat.

- The committee discussed logistics and ideas for discipline meetings as the commission explores remote, and hybrid meeting for future business.

Submitted by:

Amber Freeberg, Program Manager
Dental Quality Assurance Commission

Approved by:

Lyle McClellan, DDS, Chair
Dental Quality Assurance Commission

on file
Signature

on file
Signature

Date

Date

DRAFT