



Dispensing Optician Examining Committee
September 21, 2022

Committee members present: Sally Arias, Dispensing Optician, Chairperson
Kat Kristjanson, Dispensing Optician, Vice-chairperson
Terry Harris, Dispensing Optician

Staff members present: Jennifer Santiago, Executive Director
Kristina Bell, Program Manager
Debra Mendoza, Credentialing Supervisor
Noelle L. Chung, Assistant Attorney General
Madissen Schatz, Administrative Assistant

On September 21, 2022, the Dispensing Optician Examining Committee via web conference. Notice of the meeting was published on the [Dispensing Optician Examining Committee website](#) and was sent out through the GovDelivery listserv.

OPEN SESSION:

1. Call to Order

Ms. Arias called the meeting to order at 9:00 a.m.

1.1. Introduction of committee and staff.

Committee and staff introduced themselves.

1.2. Virtual or in-person public meeting.

The committee discussed the recession of [20-2.15 Open Public Meetings Act and Public Records Act Proclamations](#), which allowed the committee to hold virtual meetings during COVID-19 state of emergency. The committee also discussed [Engrossed Substitute House Bill 1329](#), which allows the committee to hold remote meetings without a physical location if the governing body cannot hold a meeting with members or public in attendance in person with reasonable safety.

Ms. Kristjanson moved to approve today's virtual meeting. The motion was seconded and adopted.

Ms. Kristjanson moved that the committee hold the December 14, 2022, meeting as a hybrid meeting, with both a virtual and physical location. The motion was seconded and adopted.

2. Open Forum

No comments from the audience on issues of significance to the profession.

3. Approval of September 21, 2022, Agenda

Ms. Kristjanson moved that the committee approves the agenda. The motion was seconded and adopted.

4. Approval of June 22, 2022, Committee Meeting Minutes

Ms. Kristjanson moved that the committee approves the agenda. The motion was seconded and adopted.

5. Open Public Meetings Act (OPMA)

Ms. Chung shared a presentation on the [Open Public Meetings Act](#).

6. National Academy of Opticianry (NAO)

Russ Tolar, president, National Academy of Opticianry, and James Iciek, executive director, National Academy of Opticianry, shared a presentation regarding the Career Progression Program.

7. Program Report – Jennifer Santiago, Executive Director and Noelle Chung, Assistant Attorney General

7.1. Program staffing update

Ms. Santiago shared that Ms. Bell is now managing the dispensing optician program.

7.2. Interim Operating Budget Report

Ms. Santiago shared the 2021-23 Biennium Budget Status Report for the period of July 01, 2021, through June 30, 2022. The program has maintained the fund balance. Projections over the next year indicate that the fund balance will go down due to the [Healthcare Enforcement and Licensing Management System \(HELMS\)](#), and show expenditures outpacing revenue.

7.3. Engrossed Substitute Senate Bill (ESSB) 5229 Health Equity Continuing Education update

Ms. Santiago shared the CR-102 (July 2022) was filed on August 23, 2022, as [WSR 22-17-141. Chapter 246-12 WAC, Administrative procedures, and requirements for credentialed healthcare providers](#). The Department of Health is proposing model rules establishing minimum standards for health equity continuing education (CE) for health professions credentialed under [RCW 18.130.040](#) with a CE requirement. A hearing will be held on September 29, 2022, at 11:00 a.m.

Ms. Bell will file a CR-101 to open up the program's continuing education rule and will draft rule language regarding health equity continuing education. The program will consider adopting the department's model rules. GovDelivery will be used to solicit feedback from the public.

8. 2023 Meeting Dates

The committee approved the following 2023 meeting dates:

March 15, 2023

September 25, 2023

9. Apprentice Guidance Manual

Ms. Bell shared laws and rules from states bordering Washington. The committee discussed the Apprentice Guidance Manual and agreed to review the manual annually during the March meeting. Mr. Harris recommended that the committee publish the manual.

10. Adjournment

Mr. Harris moved that the meeting adjourn at 10:44 a.m. The motion was seconded and adopted.

Submitted by:

Kristina Bell, Program Manager
Dispensing Optician Examining Committee

Approved by:

Sally Arias, Dispensing Optician,
Chairperson
Dispensing Optician Examining
Committee

on file

SIGNATURE

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