



STATE OF WASHINGTON
DEPARTMENT OF HEALTH

**Podiatric Medical Board
Meeting Minutes**

1/19/2023
9:00 a.m.

On Thursday, January 19, 2023, the Podiatric Medical Board held a business meeting via Webinar. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

BOARD MEMBERS:

DJ Wardle, DPM, Chair (absent)
Jacqueline Buckley, DPM, Vice Chair
Lotchie Kerch, DPM, Secretary
Zarko Kajgana, DPM (absent)
Civillia Winslow Hill, Public Member
Deborah Wright, Public Member

GUEST SPEAKER:

None

STAFF PRESENT:

Megan Maxey, Program Manager
Lana Crawford, Program Manager
Harold Wright, Jr., Executive Director
Davis Hylkema, Assistant Program Manager
Joan Simmons, Board Support
Noelle Chung, Assistant Attorney General
Heather Cantrell, Policy Analyst
Pam Bright, Case Manager

GUEST PRESENT:

Gail McGaffick, JD – WSPMA
Lynn Kovacevich Renne, DPM – WSPMA,
Executive Director
Shani Hue, DOH Policy Analyst

1. **Call to Order/Introductions**

Vice Chair Jacqueline Buckley, DPM, called the meeting of the Washington State Podiatric Medical Board to order at 9:05 a.m. on January 19, 2023. The board made the following actions for these agenda items:

1.1 Introductions

The board members and staff introduced themselves.

Ms. Crawford introduced herself and will be the new program manager for the board.

1.2 Open Public Comment

No public comments were received however, introductions received from the audience were Lynn Kovacevich Renne, DPM executive director for the Washington State Podiatric Medical Association (WSPMA), and Gail McGaffick, legislative attorney for WSPMA.

1.3 Approval of Agenda

MOTION: A motion was made to approve the January 19, 2023, business meeting agenda. The motion was seconded and approved.

1.4 Approval of October 20,2022, business meeting minutes

MOTION: A motion was made to approve the October 20, 2022, business meeting minutes. The motion was seconded and approved.

2. Old Business

2.1 Health Equity Continuing Education Rule Project Update

Ms. Crawford provided a brief update of the status of the rule project to implement Senate Bill 5229 regarding health equity continuing education. She reported the CR-101 was submitted in RMS on 12/02/22 and is in agency review. Due to backlog, it is unknown when it will be filed with the code reviser's office but anticipates a rules workshop will be done at the April meeting.

2.2 Health Professional Monitoring Programs Rule Project Update

Ms. Crawford shared an update on the status of the rule project to implement Substitute Senate Bill 5496 that updates terminology and clarifies confidentiality protections for health professional monitoring programs.

She shared the CR-105 was submitted in RMS and is in division review. Once the CR-105 is filed with the code reviser, the board will review the language and decide whether or not to adopt it to have program staff prepare the CR-103 documents.

2.3 Follow-up on opioid prescribing exclusions

The board discussed if updates were warranted to the board's rule regarding exclusions in WAC 246-922-611.

Ms. Chung provided information based on the research she did to understand the board's existing rules structure compared to the Washington Medical Commission's (WMC) opioid rules structure and answered questions from the board.

MOTION: A motion was made to postpone rule making on the follow up on opioid prescribing exclusions. The motion was seconded and approved.

3. New Business

3.1 Correspondence/Inquires
The board reviewed and discussed any correspondence received since the last meeting.
No correspondence or inquiries have been received.

3.2 2023 Meeting Locations
The board discussed where they want to hold their remaining 2023 meetings. Because the OPMA proclamation expired, a physical location is required in case the public wants to attend in person.

Ms. Chung informed the board with the federal emergency declaration still in place, the board can decide to have virtual meetings however, once it expires, under the OPMA laws, a physical location needs to be provided for members of the public to attend.

Gail McGaffick asked that if the board decides to have in-person meetings to please have the remote option available.

Lynn Kovacevich Renne reminded the board that motions were made at the July meeting, to hold two in-person/hybrid meetings in the spring and fall and virtual meetings for the summer and winter.

MOTION: A motion was made to hold two virtual meetings per year as well as two hybrid meetings per year in the Seattle area. The motion was seconded and approved.

4. **Program Reports**

4.1 Budget report
Mr. Wright shared the current budget report, as of December 31, 2022. The beginning fund balance of \$703,385, revenue of \$436,019, expenses of \$472,753 with an estimated ending fund balance of \$666,651.

4.2 Statistics reports
The current credential count report shows 360 total active licensees.

4.3 Legislative update
Ms. Maxey shared legislation is still in the early stages and provided a summary of bills that may be of interest to the Podiatric profession.

- HB 1038 concerning licensure of anesthesiologist assistants has a public hearing scheduled on January 20, 2023.
- HB 1073 concerning medical assistants and supervision.
- SB 5036 concerning telemedicine has no hearing date available.
- SB 5181 Concerning medical assistants which expands the scope to include medicine administration.

4.4 Recruitment update
Ms. Crawford & Ms. Maxey shared Dr. Anderson's position is open. There were two applicants however they were unresponsive with recruitment efforts therefore, recruitment will be reopened.

5. **Future Business**

The board discussed agenda items identified or suggested for future meetings.

- Follow up on opioid prescribing exclusions
- Report back on budget from fiscal office (accurate budget forecast to let members know if dues are going up)- License Fee increase/decrease in the future.
- Pie chart of disciplinary cases

6. **Settlement Presentations**

Settlement and/or Agreed Order presentations are contingent upon agreements being reached between the parties prior to a board meeting. Discussions are held in closed session, however, decisions are made during open sessions.

None.

7. **Adjournment of public meeting**

The public portion of the meeting adjourned by approved motion at 10:23 a.m.

MOTION: A motion was made to adjourn the meeting. The motion was seconded and approved.

8. **Discipline and Licensing**

This item was cancelled as there were no licensing or disciplinary matters to which to attend.