



**Board of Physical Therapy  
Meeting Minutes  
February 27, 2023 – 10:00 a.m.**

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On February 27, 2023, the Board of Physical Therapy met at Lacey Community Center, 6729 Pacific Avenue SE, Banquet Rooms 1 & 2, Lacey, WA 98503 with webinar public access via Zoom. Login information was published with the agenda on the DOH website and through GovDelivery.

**MEMBERS PRESENT**

Kathryn Dale, PT, DSc, Chair  
Rodney Copes, PT, Vice Chair  
Celeste Misko, PT, DPT  
Destini Jammeh, PTA  
Jeffrey Foucrier, PT, DPT  
Jennifer Aglubat, PT, DPT (absent)  
Vacant, Public Member

**STAFF PRESENT**

Harold Wright, Jr., Executive Director  
Allyson McIver, Program Manager  
Davis Hylkema, Program Associate  
Joan Simmons, Administrative Assistant  
Lilia Lopez, AAG  
Lydia Koroma, Supervising Staff Attorney  
Hope Kilbourne, Policy Analyst  
Dan Frank, DOH

**GUESTS**

Alanna Hildebrand  
Jackie Barry  
Jan Dahlgaard  
PO-LI HSU  
Shani Hue  
Stephen Black  
Tucker Schonberg

**GUEST SPEAKERS**

None

**OPEN SESSION**

**1. Call to Order**

Kathryn Dale, PT, DSc, Chair, called the meeting to order at 10:07 a.m.

- 1.1. Introductions – The board, staff, and audience introduced themselves.
- 1.2. Approval of Agenda

**MOTION:** A motion was made and seconded to approve the February 27, 2023 agenda as presented. The motion passed.

- 1.3. Approval of December 12, 2022, meeting minutes

**MOTION:** A motion was made and seconded to approve the December 12, 2022 meeting minutes as presented. The motion passed.

**2. Rules Hearing for WAC 246-915A-010 - DISCUSSION/ACTION**

Beginning at 10:13 a.m. the board held a rules hearing for the proposed change to update the effective date of the physical therapy compact.

No comments were received.

**MOTION:** A motion was made to adopt the proposed changes to update the effective date of the physical therapy compact. The motion passed.

The hearing ended at 10:19 a.m.

**3. Open Forum**

The public was provided an opportunity to address the board on issues of significance regarding physical therapy practice.

No comments were made.

**4. Robert's Rules of Order - DISCUSSION**

Ms. Lopez shared a presentation to the board regarding Robert's Rules of Order and board best practices.

**5. Federation of State Boards of Physical Therapy – DISCUSSTION/ACTION**

Mr. Copes lead the listed topics.

**5.1 Physical Therapy Compact Updates**

South Carolina is the latest state to join the PT Compact agreement bringing the total number of issuing states to twenty-eight.

**5.2 Regulatory Workshop for Board Members & Administrators, March 10-12, 2023 (virtual)**

Mr. Hylkema shared information about the upcoming regulatory workshop. There is no cost and virtual attendance is an option.

**5.3 Leadership Issues Forum (LIF) July 15-16,2023, Arlington, VA (virtual option)**

Mr. Hylkema shared the association is funding one voting delegate and one board administrator to attend and that virtual attendance is an option.

**5.4 Annual Education Meeting, October 19-21, 2023, Jacksonville, FL**

Mr. Hylkema shared the association is funding one voting delegate, one alternate delegate, and one board administrator.

Board members will review their calendars and discuss who will attend the Leadership Issues Forum and the Annual Education Meeting at the next board meeting.

**6. Continuing Education Rules Discussion and Workshop – DISCUSSION/ACTION**

The board held a rules workshop to examine and consider revising WAC 246-915-085, continuing education regarding the incorporation of the health equity continuing education rules.

Dr. Dale provided a brief overview and Mr. Hylkema provided clarification and answered questions from the board.

The board opened comment to the public. Comments shared included:

- A question in chat from Jackie Barry, “Would there be an option for training to be broader than a course? Kind of like the current continuing education overall?” Mr. Hylkema addressed the question. Ms. Barry commented that the association could help with providing ideas.

**MOTION:** A motion was made to add the requirement for health equity continuing education into WAC 246-915-085, and that it would not result in an increase to the existing 32 hours for PTs and 24 hours for PTAs within every two-year cycle. The motion passed.

**MOTION:** A motion was made that the minimum requirement for health equity training would be 2 hours every two years. The motion passed.

**7. Spring Newsletter – DISCUSSION/ACTION**

The board decided on article topics for the spring newsletter and that articles should be submitted to staff by March 17, 2023. Board members volunteered to write specific articles.

**8. 2023 Legislative Update - DISCUSSION**

Dr. Foucrier provided an update on the legislative session weekly tracking meetings.

**9. Board of Physical Therapy Bylaws – DISCUSSION/ACTION**

Mr. Hylkema presented an updated draft of the board of physical therapy bylaws. Dr. Dale provided recommended amendments, and Ms. Lopez shared amendments based on changes in the OPMA. Mr. Hylkema will bring the revised updated draft to the next board meeting.

**10. Student Presentation Outreach Notice – DISCUSSION/ACTION**

Mr. Hylkema shared a draft outreach notice to send to Washington PT and PTA programs.

**MOTION:** A motion was made to approve the student presentation outreach notice as written. The motion passed.

**11. Lists and Labels Application Review**

**11.1 Therapy Network Incorporated**

**MOTION:** A motion was made to approve the lists and labels request from Therapy Network Incorporated. The motion passed.

**11.2 Home CEU Connection**

**MOTION:** A motion was made to approve the lists and labels request from Home CEU Connection. The motion passed.

## **12. PROGRAM REPORT**

### **12.1 Budget report**

Mr. Hylkema reported on the budget, including expenses through January 2023.

Mr. Wright shared a quick status of the legislative session bills where over 100 bills were introduced and 22 never made it out. As of February 27, 2023, 27 bills have died, and 51 are still in the works.

### **12.2 Rulemaking update**

Mr. Hylkema shared that the CR-102 packet for WAC 246-915-120 foreign educated applicant rule is in department review. If approved and filed with the code reviser in time a hearing could be held at the April meeting.

### **12.3 Staffing update**

Mr. Hylkema shared an appointment packet for the vacant public member position is in department review after which will be forwarded to the governor's office.

### **12.4 Planning for upcoming meetings**

#### **12.4.1 -Review of Bylaws**

-Continuing Education/Health Equity draft rule language

-Review of draft for newsletter

-Determine attendees for the LIF forum and Annual Education Meeting

### **12.5 Other**

#### **12.5.1 None**

## **13. CONSENT AGENDA**

Items listed under the consent agenda (informal items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

13.1. NPTE Quarterly Report

## **14. ADJOURNMENT**

The meeting adjourned at 12:27 p.m.

MOTION: A motion was made and seconded to adjourn the meeting at 12:27 p.m. The motion passed.

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Davis Hylkema, Interim Program Manager

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Kathryn Dale, PT, DSc, Chair