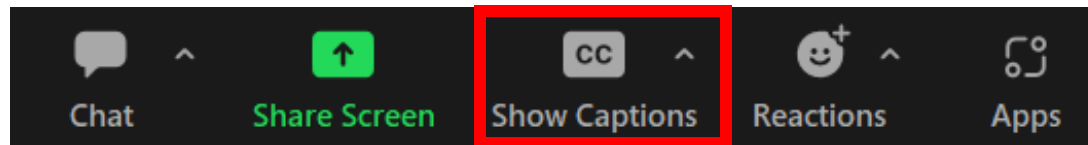


# Turning on Closed Captions in Zoom

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Select **'Show Captions'** to view closed captions during the meeting

# Accessing Spanish Interpretation

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1. Select **'Interpretation'** on the bottom bar
2. To hear the interpreted language only, click **'Mute Original Audio'**

## Notes:

1. You must join the meeting audio through your computer audio. You cannot listen to language interpretation if you use the **dial in** or **call me** phone audio features
2. Once you join the language channel, you can broadcast back into the main audio channel if you unmute your audio and speak

# Land Acknowledgement

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We start today with a land acknowledgement. We are meeting virtually from all over, but our physical offices are located in Tumwater, on the traditional territories of the Coast Salish people, specifically the Nisqually and Squaxin Island peoples. Tumwater and the South Puget Sound region are covered by the Treaty of Medicine Creek, signed under duress in 1854. The employees of the State of Washington are guided by the Centennial Accord and chapter 43.376 RCW—respecting and affirming tribal sovereignty and working with our tribal governments throughout the state in government-to-government partnership.



# TECHNICAL ASSISTANCE SESSION



Center for Community Relations & Equity,  
Executive Office of Public Affairs

# Agenda

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Time	Activity
4:00 p.m. - 4:10 p.m.	Welcome
4:10 p.m. - 4:25 p.m.	<ul style="list-style-type: none"><li>➤ Overview of funding opportunity<ul style="list-style-type: none"><li>- Key information, goals, and strategies</li><li>- Contract Review (activities, deliverables, and reporting)</li></ul></li></ul>
4:25 p.m. - 4:30 p.m.	<ul style="list-style-type: none"><li>➤ Eligibility for funding and how to be considered</li><li>➤ Helpful documents and resources</li><li>➤ Timeline and key dates</li></ul>
4:30 p.m. - 5:00 p.m.	Open time to answer questions

# Building Community Capacity for Equitable COVID-19 Recovery

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## Key Information

- CDC Health Disparities Grant and COVID-19 Immunization Grant funds
- \$1.5M in total funding available to be distributed across projects
- Up to \$40,000 for each project that meets criteria
- Funding period ends on May 31, 2024

# Building Community Capacity for Equitable COVID-19 Recovery

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## Funding Goals:

- ✓ Improve COVID-19 information and vaccine access
- ✓ Develop meaningful, culturally relevant and linguistically appropriate communications
- ✓ Increase reach and impact of DOH public health messaging
- ✓ Invest in and grow existing communications and community infrastructure
- ✓ Build relationships between communities and DOH
- ✓ Address the social determinants of health amplified by pandemic

# Building Community Capacity for Equitable COVID-19 Recovery

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## Targeted Strategies

- Community outreach to share information
- Culturally relevant and linguistically appropriate information and messaging
- Promoting accessibility
- Cross-partner collaboration to extend reach
- Culturally appropriate vaccination events
- PPE distribution



# Eligibility

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Organizations encouraged to submit an interest form include but are not limited to:

- Not-for-profit organizations, Urban Indian and/or tribal-related organizations, faith-based organizations, and organizations that have fiscal sponsorship
- Rural health centers, community health centers, and federally qualified health centers

# Lead with Racial Equity

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To be considered for funding, projects must serve at least one priority community and one priority intersection.

Priority Communities	Priority Intersections
<ul style="list-style-type: none"><li>▪ American Indians/Alaska Natives</li><li>▪ Black/African American</li><li>▪ Hispanic/Latinx</li><li>▪ African Diaspora</li><li>▪ Asian</li><li>▪ Native Hawaiian/Pacific Islander</li></ul>	<ul style="list-style-type: none"><li>▪ People living in rural communities</li><li>▪ People with disabilities</li><li>▪ Religious minorities</li><li>▪ Lesbian, gay, bisexual, transgender, and queer (LGBTQ+) people</li><li>▪ People over 65 years old</li><li>▪ People who are incarcerated</li><li>▪ Immigrant/refugee communities</li><li>▪ People with limited English proficiency</li><li>▪ Agricultural workers</li><li>▪ Unhoused people/people experiencing homelessness</li></ul>

# Contract Requirements

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## Activities

1. Submit a project plan
2. Implement culturally and linguistically appropriate COVID-19 education, outreach and communication activities
3. Ensure accuracy and validity of COVID-19 information used in messaging, outreach, and communications
4. Monthly contract management meetings

## Deliverables and Reporting

1. Monthly narrative reports due the 15<sup>th</sup> of each month
  - progress, challenges, successes, next steps, any technical assistance needs
2. Monthly invoice due on the 30<sup>th</sup> of the month following the month in which costs are incurred

\*Full sample contract can be found on the DOH webpage. [Click Here](#).

# Funding Restrictions

- Federal passthrough
- Service contracts
- Reimbursement of allowable costs
- Example restrictions and limitations:

OT21-2103 CDC Health Disparities Grant Restrictions and Limitations	COVID-19 Immunization Grant Restrictions and Limitations
May not use for research, clinical care, expenses prior to contract execution and generally not for furniture or equipment*.	Research, capital improvements, clinical care (non-immunization costs), entertainment costs, honoraria, lobbying activities, promotional or incentive materials, payment of debt, <b>food or meals</b> (unless part of required travel per diem costs), vehicle purchase.

\*Any such proposed spending must be clearly identified in the budget and receive approval by DOH

# Interest Forms

**Washington State Department of HEALTH**

**Interest Form Template**  
Building Community Capacity for Equitable COVID-19 Recovery - A Funding Opportunity

Organization Name	
Organization Address	
Contact Name	
Contact Email	
Contact Phone	

**Communities Served:** Please select all that applies to your organization.

- Please select one or more racial/ethnic communities that this project intends to serve.
  - American Indians/Alaska Natives
  - Black/African American
  - Hispanic/Latinx
  - African Diaspora

To be considered for funding:

- Fill out** all sections of the Interest Form completely
- Describe** your organization, context, project goals, outcomes, strategies and activities to address COVID-19 access
- Email** Interest Form to [kylin.beeson@doh.wa.gov](mailto:kylin.beeson@doh.wa.gov)

Image: Screen capture of the interest form in English. Spanish version available also.

**Due: August 28 by 5:00 p.m.**

# Reviewing Interesting Forms

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## Review Committee:

- We anticipate more interest than funding available
- All interest forms will be reviewed to verify projects are responsive to funding priorities and community needs and for equity and geographic considerations
- A committee of the [Community Collaborative](#) will also review forms to ensure an equity and social justice lens is applied in the prioritization, planning, and decision making related to recovery efforts.

# Reviewing Interesting Forms - continued

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Interest forms will be reviewed under the following guidelines:

1. **Health Equity** – How does the project center priority communities? How does the project or activity involve community?
2. **Feasibility** - How feasible is the project in terms of time, budget requests, and available resources?
3. **Appropriateness and relevance** - How well do the goals address COVID-19 vaccines and health concerns? How clearly are the goals and objectives stated? How many people will benefit?
4. **Budget** - Budget is at most \$40,000 and relates to the work.

# Resources – DOH Webpage

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## How to Submit an Interest Form

Complete the Interest Form Template and email a copy to Kylin Beeson, Equity and Social Justice Strategist at [kylin.beeson@doh.wa.gov](mailto:kylin.beeson@doh.wa.gov).

- [Interest Form Template](#) | [Spanish](#)

## Resources

- [Building Community Capacity for Equitable COVID-19 Recovery](#) | [Spanish](#)
- [Draft/Sample Contract and Statement of Work \(Exhibit A\)](#)
- [Sample Contract General Terms and Conditions \(Exhibit B\)](#)

Please email your questions or requests for additional information to [kylin.beeson@doh.wa.gov](mailto:kylin.beeson@doh.wa.gov).

Screenshot from <https://doh.wa.gov/emergencies/covid-19/building-community-capacity-equitable-covid-19-recovery>



# Timeline and Key Dates

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Interest Forms are due August 28, 2023 by 5:00 p.m.

Activity	Date
Optional open office hours	<ol style="list-style-type: none"><li>1. August 17 at 12:00 - 1:00 p.m.</li><li>2. August 21 at 3:00 - 4:00 p.m.</li><li>3. August 23 at 10:00 - 11:00 a.m.</li></ol>
Review interest forms	August 28 - September 18
Announce funded projects	September 19
Orientation meeting with funded projects	October 3 at 10:00 a.m. - 12:00 p.m.
Contract execution start date and end date	On or about December 1, 2023, through May 2024



Kylin Beeson, Equity and Social Justice Strategist: [kylin.beeson@doh.wa.gov](mailto:kylin.beeson@doh.wa.gov)



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