



**Substance Use Disorder Certification Advisory Committee  
Meeting Minutes  
December 1, 2023**

Virtual Meeting via MS Teams and in person at Washington State Department of Health 111 Israel Road, Room 153, Tumwater, WA 98501

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Committee members present:	Susan Cherry, SUDP, Chair Lisa Rudduck, LMHC, SUDP Gayle Martinsen, HCA Representative
Committee members absent:	Theresa Adkison, SUDP, Vice Chair Kenneth Pimpleton, SUDP Bergen Starke, LMHC, SUDP David Sapienza, MD Raymond Gregson, CPC
Staff members present:	Ted Dale, Program Manager Claire Wilson, Program Manager Eve Austin, Executive Director Kristi Knieps, Assistant Attorney General Jeanine Johnson, Deputy Credentialing Manager
Guest presenters:	None

On December 1, 2023, the Substance Use Disorder Certification Advisory Committee met online via Microsoft Teams and in person at Washington State Department of Health 111 Israel Road, Room 153, Tumwater, WA 98501. Notice of the meeting was published on the [Substance Use Disorder profession website](#) and was sent out through the GovDelivery listserv.

## Open Session:

### 1. Opening of Public Meeting – Susan Cherry, SUDP, Chair

- 1.1. Call to Order – Ms. Cherry called the meeting to order at 9:05 a.m. However, due to there not being enough members present at the meeting, the quorum was not met. The meeting agenda was limited to items that required no committee action and therefore was informational only. Committee and agency staff members as well as public attendees introduced themselves.
- 1.2. Approval of the December 1, 2023 meeting agenda. – *Item not covered due to no quorum.*
- 1.3. Approval of Regular Meeting Minutes from October 6, 2023 – *Item not covered due to no quorum.*

### 2. Public Comment – Susan Cherry, SUDP, Chair

There were no public comments received.

### 3. Management Report – Ted Dale, Program Managers

- 3.1. Mr. Dale shared vacancies for committee member positions opening up and recruitment notices will be posted.
- 3.2. Budget Report – Mr. Dale briefed the committee on the budget for the SUDP program. The current fund balance is -\$315,431.
- 3.3. Credentialing Report – Mr. Dale briefed the committee on the credentialing statistics as of October 2023. For the SUDP certification, there are 2,986 active licenses and 199 pending applications. For the SUDPT certification, there are 1,344 active licenses and 116 pending applications.

### 4. Assistant Attorney General Report – Kristi Knieps, AAG

Ms. Knieps had no update to report to the committee.

### 5. Rulemaking and HB 1724 Updates – Ted Dale, Program Manager

- 5.1. Health Equity Continuing Education - Mr. Dale gave an update on rulemaking activities. The CR-103 hearing for health equity continuing education (HE CE) was approved. The requirement for individuals to take two hours of HE CE every four years will go into effect January 1, 2024 and the department will provide a list of courses. Notices will be shared via GovDelivery.
- 5.2. National Certification Rules – Mr. Dale shared this effort was a DOH sponsored rule change to help reduce barriers for out of state applicants as well as allow pharmacists to be added to the list of professions that can do alternative training. Lastly the language regarding the HIV/AIDS 4-hour training was amended, however, the college course is still part of the educational requirement.

**6. Detox Survey – Sue Cherry, SUDP, Chair, and Theresa Adkison, SUDP, Vice Chair**

6.1. Ms. Cherry and Ms. Adkison have been working on a survey to get a better idea of their profession’s practice environment. The draft survey was shared with the committee.

**7. Future Agenda Items – Susan Cherry, SUDP, Chair**

- Treatment coordination of detox with inpatient providers (detox survey)
- Legislative Updates

**8. Adjournment**

8.1. The meeting adjourned at 9:39 a.m.

**Submitted by:**

Ted Dale, Program Manager  
Substance Use Disorder Certification Advisory  
Committee

**Approved by:**

Susan Cherry, Chair  
Substance Use Disorder Certification  
Advisory Committee

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