



STATE OF WASHINGTON
DEPARTMENT OF HEALTH

**Board of Osteopathic Medicine and Surgery
Meeting Minutes**

March 25, 2024
9:00 a.m.

On March 25, 2024, the Board of Osteopathic Medicine and Surgery held a hybrid meeting at Pacific Northwest University of Health Sciences, 111 University Pkwy Ste 202, Yakima, WA 98901. Virtual access was through Zoom.

MEMBERS PRESENT

Shannon Phipps, DO, Chair
Lisa Galbraith, DO, Vice Chair
Patrice Konschuh, Public Member
Kristen Pomeroy, DO
Dustin Colegrove, DO
Kevin Ware, DO
Tania Hernandez, DO

STAFF PRESENT

Becky McElhiney, Program Manager
James Chaney, Executive Director
Jonathan Chamrad, Program Support
Alyssa Brazil, Administrative Assistant
Shelly Buchanan, Staff Attorney
Heather Cantrell, Policy Analyst
Marlon Basco, Policy Analyst
Pam Bright, Case Manager
Heather Carter, Assistant Attorney General

1. Call to Order/Introductions – DISCUSSION/ACTION

Shannon Phipps, Chair, called the open public meeting to order at 9:06 a.m.
Introductions were made of the board and staff.

1.1. Approval of agenda

MOTION: A motion was made to approve the March 25, 2024, business meeting agenda.
The motion was seconded and passed.

1.2. Approval of January 26, 2024, business meeting minutes.

MOTION: A motion was made to approve the January 26, 2024, business meeting minutes. The motion was seconded and passed.

2. Open Forum—DISCUSSION

The purpose of the open forum is to provide the public an opportunity to address the board on issues of significance to or affecting osteopathic medical practice and that are not related to topics for which a rules hearing was or will be scheduled.

No public attendees were present for the meeting. No comments were presented.

3. Report From Office of Customer Service Credentialing Unit - PRESENTATION

Tanya Mills, Credentialing Supervisor, provided the board with an update on Osteopathic physician credentialing.

4. Open Public Records Act (OPMA) Presentation – PRESENTATION

Heather Carter, Assistant Attorney General, provided her annual presentation on the OPMA.

5. Health Care Enforcement and Licensing Management System (HELMS) – PRESENTATION

Ratna Craig (HELMS Project Director) and Elizabeth Geisler (HELM Deputy Business Project Manager), presented to the board on the status of the HELMS project implementation.

6. Policies and Procedures– DISCUSSION/ACTION

The board reviewed the current policies and procedures.

MOTION: A motion was made to approve the policies and procedures as currently written. The motion was seconded and passed.

7. Bylaws- DISCUSSION/ACTION

The board reviewed the current bylaws.

MOTION: A motion was made to approve the bylaws as currently written. The motion was seconded and passed.

8. Business Plan – DISCUSSION/ACTION

The board reviewed the current business plan.

MOTION: A motion was made to approve the business plan for 2024-2026 with no changes from the previous version except updating the dates. The motion was seconded and passed.

9. Osteopathic Physician Application- DISCUSSION/ACTION

The board considered updating the osteopathic physician application to reduce the time frame required to qualify as clean and sober.

MOTION: A motion was made to update the language defining “clean and sober” from two years to six months to be consistent with the Washington Medical Commission. The motion was seconded and passed.

10. Substantial Equivalency Committee —DISCUSSION/ACTION

The board reviewed licensing requirements in other states to determine if they are substantially equivalent to Washington licensing requirements in response to Second Substitute House Bill (SSHB) 1724. The Substantial Equivalency Subcommittee presented recommendations for the remaining 40 states.

MOTION: A motion was made to approve the substantial equivalency list as recommended by the Substantial Equivalency Subcommittee. The motion was seconded and passed.

11. Rules Workshops —DISCUSSION/ACTION

11.1. The board discussed rule language amendments to WAC 246-853-020, Osteopathic medicine, and surgery examination.

MOTION: A motion was made to approve the draft amendments as presented. The motion was seconded and passed.

11.2. The board discussed rule amendments to WAC 246-853-080, Continuing Education.

MOTION: A motion was made to approve the draft amendments as presented. The motion was seconded and passed.

11.3. The board discussed WAC 246-853-661 Exclusions, WAC 246-853-730 Periodic review, and WAC 246-853-755 Tapering requirements to consider aligning with recent WMC rule language amendments regarding opioid prescribing.

MOTION: A motion was made to approve the draft amendments as presented. The motion was seconded and passed.

12. Five-Year Rule Review - DISCUSSION/ACTION

The board conducted a review of sections of the Osteopathic physician and surgeon rule chapter, WAC 246-85-3650, that had not been reviewed in the past five years as required by Substitute Senate Bill 5670 (Chapter 30, Law of 2013).

MOTION: A motion was made to approve the proposed amendments as presented and file a CR105 to open impacted rule sections. The motion was seconded and passed.

13. Correspondence - DISCUSSION/ACTION

There was no new correspondence received since the last business meeting.

14. Program Reports - James Chaney, Executive Director; Becky McElhiney, Program Manager; Heather Carter, AAG Adviser

14.1. 2024 Legislative Session

14.2. Rules updates

14.2.1. Substitute Senate Bill 5496 substance use disorder.

MOTION: A motion was made to approve filing the CR103 on the condition that no comments on the CR105 are received before the comment period ends on April 22, 2024. The motion was seconded and passed unanimously.

15. Consent Agenda

The board was provided with the most recent budget report.

16. Future Business – DISCUSSION

No agenda items were identified or suggested for future meetings.

17. Adjournment of public meeting—ACTION

MOTION: A motion was made to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 10:23 a.m.

18. Discipline, Settlement Presentations and Licensing

The board attended to licensing, disciplinary matters, and settlement and/or agreed order presentations in closed session.

Next Scheduled Meeting

Date: June 07, 2024

Time: 9:00 a.m.

Location: Hybrid Meeting

Respectfully submitted,

Becky McElhiney, Program Manager

NOTE: Please visit the web site for future agendas and minutes - www.doh.wa.gov. Go to licensing and certification and you will find a list of the health care professions, go to osteopathic physicians for agendas and minutes.