



STATE OF WASHINGTON  
Pharmacy Quality Assurance Commission  
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**Pharmacy Quality Assurance Commission Meeting  
May 3, 2024 - Minutes**

Convene: Chair, Kenneth Kenyon called the meeting to order May 3, 2024, 9:07 A.M.

**Commission Members:**

Ken Kenyon, PharmD, BCPS, Chair  
Hawkins DeFrance, Nuclear Pharmacist, Vice Chair  
Stephanie Bardin, PharmD  
Bonnie Bush, Public Member  
Teri Ferreira, RPh  
Patrick Gallaher, BS, BPharm, MBA, MPH  
Judy Guenther, Public Member  
William Hayes, PharmD CCHP  
Matthew Ray, PharmD  
Craig Ritchie, RPh, JD  
Uyen Thorstensen, CPhT  
Ann Wolken, PharmD, RPh  
Huey Yu, PharmD

**Staff:**

Marlee O’Neill, Executive Director  
Lindsay Trant-Sinclair, Deputy Director  
Si Bui, Inspector Supervisor  
Christopher Gerard, AAG  
Julia Katz, Program Consultant  
Irina Tiginyanu, Pharmacy Technician Consultant  
Joshua Munroe, Legislative and Rules Consultant  
Taifa “Nomi” Peaks, Pharmacist Consultant  
Haleigh Mauldin, Program Consultant  
Amy L Robertson, Communications Coordinator  
and Program Support  
Desire Gudmundson, Administrative Support

**Commission Members Absent:**

Jerrie Allard, Public Member

**1. Call to Order Kenneth Kenyon, Chair**

1.1 Meeting Agenda Approval – May 3, 2024

**MOTION:** Hawkins DeFrance moved to amend the business meeting agenda for May 3, 2024, to add item 1.2 – Hoagland Pharmacy Assistant AUP. Craig Ritchie, seconded. Motion carries, 13:0.

**MOTION:** Craig Ritchie moved to approve amended business meeting agenda for May 3, 2024. Bonnie Bush, seconded. Motion carried, 13:0.

1.2 Hoagland Pharmacy Assistant AUP

**MOTION:** William Hayes moved to approve the pharmacy assistant AUP for Hoagland Pharmacy contingent upon striking article (M) and amending article (L) to remove “daily operations and preparation” and to provide licensee with technical assistance regarding its decision. Bonnie Bush, seconded. Motion carried, 13:0.

## **2. Presentations**

### **2.1 Executive Ethics Board – Ethics in Public Service Act**

Kate Reynolds, Executive Director for the Washington State Executive Ethics Board, provided a presentation on the Ethics in Public Service Act.

### **2.2 DOH Legislative Team – Legislative Session Recap**

Christie Spice, Deputy Assistant Secretary of Policy for the Health Systems Quality Assurance (HSQA) Division and Megan Veith, Director of Policy and Legislative Development for HSQA provided a presentation reviewing this past legislative session.

## **3. Open Forum**

The purpose of the open forum is to provide the public an opportunity to address the commission on issues of significance to or affecting the practice of pharmacy. Discussion items may not relate to topics for which a hearing has or will be scheduled, or which are under investigation.

Three individuals, Zandra Brown, Dorene Cornwell, and Judy Brown, spoke to the importance of the accessible labeling rulemaking to patients and encouraged the commission to ensure timely progress on the rules.

## **4. Commission Member Reports**

### **4.1 Task Force Reports**

Hawkins DeFrance reported on the Nonresident Pharmacy Directive Task Force:

The task force held its first of three scheduled public meetings last month on April 11th. This task force is reviewing the Nonresident Pharmacy: List of Approved Inspection Programs directive. The goal is for the task force to provide the full commission with recommendations for any changes to the directive at an upcoming business meeting.

Teri Ferreira reported to the commission on the Pharmacy Assistant Scope of Practice Task Force:

The task force met for the first time on April 23, 2024. The task force had a great discussion regarding how and whether to further define “stocking” as set out in RCW 18.64A.030(2). Staff is using this discussion to draft a plan to move this rules project forward.

### **4.2 Open Discussion Related to Items or Issues Relevant to Commission Business/Pharmacy Practice**

No items or issues raised or discussed.

## 5. Staff Reports

### 5.1 Executive Director – Marlee O’Neill

Marlee informed the commission that she, Ken, Hawkins, and Lindsay will attend the NABP Annual Meeting later in May. Marlee also outlined the proposed amendment to NABP Bylaws to remove the Bahamas from the list of member organizations.

**MOTION:** Bonnie Bush moved to vote in favor of the proposed amendment to remove the Bahamas from the list of member organizations. Stephane Bardin, seconded. Motion carried, 13:0.

Marlee reminded the commission that leadership elections will be held at the June business meeting.

Marlee shared that on March 15<sup>th</sup> she, along with other DOH staff, attended the Governor’s bill signing of the Uniform Facility Enforcement Framework.

### 5.2 Deputy Director – Lindsay Trant-Sinclair

Lindsay updated the commission on the current status of the recruitment for the Operations Manager position stating that while a candidate had been selected and offered the position, the individual accepted another position and staff will update with any change of status.

Chris Humberson, who has been with the commission for many years in different capacities retired on April 1, 2024. He most recently served as a pharmacy investigator. OILS will be posting an opening for that position in the near future.

Kseniya Efremova, former policy analyst to the commission, has accepted a new role with the Environmental Public Health Division. Rachel Sahi will be assuming her position with the commission and will be introducing herself at the June business meeting.

### 5.3 Pharmacist Supervisor – Si Bui

Si announced that Stephanie Martin will be leaving her position.

### 5.4 Assistant Attorney General – Christopher Gerard

Christopher reported that at the next business meeting he will be presenting on the intersection between the DSCSA and the Commission’s regulatory framework.

### 5.5 Rules and Legislative Consultant – Joshua Munroe

Joshua provided the commission with an update on the Accessible Labeling Rulemaking.

## **6. Summary of Meeting Action Items**

### 2.1 Correspondence

- Staff will communicate the decision on the AUP, including the technical assistance, to the applicant and to OCS.

### 3.2 Review Proposed Amendment to NABP Bylaws:

- Ken Kenyon will vote in favor of the proposed amendment to the NABP bylaws.

## **Business Meeting Adjourned**

Kenneth Kenyon, Chair, called the meeting adjourned at 11:09 A.M.