



**Podiatric Medical Board
Meeting Minutes**

April 20, 2023
9:00 a.m.

On Thursday, April 20, 2023, the Podiatric Medical Board held a hybrid business meeting at the Radisson Hotel Seattle-Tacoma Airport, 18118 International Blvd., Seattle, WA 98188, San Juan 3 room with webinar access via Zoom. In accordance with the Open Public Meetings Act, notices were published with the agenda and login information on the DOH website and through GovDelivery.

BOARD MEMBERS:

DJ Wardle, DPM, Chair
Jacqueline Buckley, DPM, Vice Chair
Lotchie Kerch, DPM, Secretary
Zarko Kajgana, DPM (absent)
Civillia Winslow Hill, Public Member
Deborah Wright, Public Member

GUEST SPEAKER:

Chris Bundy, MD - WPHP

STAFF PRESENT:

Megan Maxey, Program Manager
Lana Crawford, Program Manager
Harold Wright, Jr., Executive Director
Davis Hylkema, Assistant Program Manager
Joan Simmons, Board Support
Noelle Chung, Assistant Attorney General
Heather Cantrell, Policy Analyst

GUEST PRESENT:

Gail McGaffick, JD – WSPMA
Heidi Hughes
Lynn Kovacevich Renne, DPM – WSPMA,
Executive Director
Marlon Basco
Nadine Rosete
Rebecca Villarreal
Shani Hue

1. **Call to Order/Introductions**

Vice Chair Jacqueline Buckley, DPM, called the meeting of the Washington State Podiatric Medical Board to order at 9:09 a.m. on April 20, 2023. The board made the following actions for these agenda items:

1.1 Introductions

The board members and staff introduced themselves.

1.2 Open Public Comment

(This item was skipped and then was brought back after Dr. Bundy's presentation.)

Comments received from the public included:

- Gail McGaffick with WSPMA, expressed gratitude to Dr. Bundy and his presentation. She shared Dr. Lynn Kovacevich Renne sends her regrets to miss this meeting and asked on her behalf as to when the newsletters will recommence. Lastly, she provided a brief update on legislation based on previous meeting minutes sharing HB 1038 did not pass, HB 1073 passed and HB 5181 was incorporated with that bill, HB 5036.

1.3 Approval of Agenda

MOTION: A motion was made to approve the April 20, 2023, business meeting agenda. The motion was seconded and approved.

1.4 Approval of January 19, 2023, business meeting minutes

MOTION: A motion was made to approve the January 19, 2023, business meeting minutes. The motion was seconded and approved.

2. **Presentation – Washington Physicians Health Program (WPHP) Annual Report**

Dr. Bundy presented the WPHP annual report to the board and answered questions.

3. **Signature Delegation**

Ms. Crawford provided a brief overview of what signature delegation is and will work with Dr. Wardle to complete the process.

4. **Old Business**

4.1 Rule – Health Professional Monitoring Programs

The board reviewed the language and voted to file CR-105 to implement Substitute Senate Bill 5496, which has changed the term substance abuse to substance use disorder.

MOTION: A motion was made to approve the department to file the CR-105. The motion was seconded and approved.

4.2 Rule Workshop - Health Equity Continuing Education

- 4.2.1 The board reviewed and discussed proposed rule language to implement Substitute Senate Bill SSB 5229, which requires the department to establish minimum standards for health equity CE programs.

Ms. Crawford will update the proposed rule language after today's discussion and will bring it back to the next meeting for the board to review. She invited additional comments to be emailed to the profession's email.

- 4.2.2 Memo from Washington State Podiatric Medical Association (WSPMA) Gail McGaffick with WSPMA spoke to the memorandum submitted by Dr. Lynn Kovacevich Renne, Executive Director, WSPMA and provided more background.

- 4.2.3 Public Comment

Members of the public were given the opportunity to address the board on this agenda item.

No comments were received.

MOTION: A motion was made to approve the department to draft amended rule language to present to the board for review at the next meeting. The motion was seconded and approved.

5. **New Business**

- 5.1 Correspondence/Inquires

The board reviewed and discussed any correspondence received since the last meeting.

No correspondence or inquiries were received.

6. **Program Reports**

- 6.1 Budget report - Ms. Crawford shared the current budget report, as of February 28, 2023. The beginning fund balance of \$700,385, revenue of \$473,369, expenses of \$565,187 with an estimated ending fund balance of \$621,567. She mentioned the board's decision to hold two virtual meetings per year as well as two hybrid meetings per year in the Seattle area where holding the meeting in the Seattle area cost significantly more, which is not a problem if people are going to attend in person.

Mr. Hylkema explained under the OPMA laws, a physical location needs to be provided for members of the public to attend.

MOTION: A motion was made to discuss locations for upcoming meetings at the next board meeting. The motion was seconded and approved.

- 6.2 Statistics reports - The current credential count report shows 359 total active licensees. As for disciplinary cases, there are 6 pending service, 2 in adjudication, 1 in disposition, none in assessment, and none marked for closure.

- 6.3 Recruitment update

Ms. Crawford shared that two applicants for the professional position were interviewed. The appointment packet is being processed at the department to be forwarded to the governor's office.

7. **Future Business**

The board discussed agenda items identified or suggested for future meetings.

- Follow up on opioid prescribing exclusions.

8. **Settlement Presentations**

Settlement and/or Agreed Order presentations are contingent upon agreements being reached between the parties prior to a board meeting. Discussions are held in closed session, however, decisions are made during open sessions.

None.

9. **Adjournment of public meeting**

The public portion of the meeting adjourned by approved motion at 11:13 a.m.

MOTION: A motion was made to adjourn the meeting. The motion was seconded and approved.

10. **Discipline and Licensing**

This item was cancelled as there were no licensing or disciplinary matters to discuss.