



Podiatric Medical Board Meeting Minutes

July 20, 2023
9:00 a.m.

On Thursday, July 20, 2023, the Podiatric Medical Board held a hybrid business meeting at the Department of Labor & Industries, 7273 Linderson Way SW, Tumwater, WA 98501, room S130 with access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:

DJ Wardle, DPM, Chair
Jacqueline Buckley, DPM, Vice Chair
Lotchie Kerch, DPM, Secretary
Zarko Kajgana, DPM (absent)
Civillia Winslow Hill, Public Member
Deborah Wright, Public Member

Staff:

Tommy Simpson, Program Manager
James Chaney, Executive Director
Davis Hylkema, Assistant Program Manager
Karen Gohlsen, Board Support
Noelle Chung, Assistant Attorney General
Heather Cantrell, Policy Analyst

Guest Speakers:

Stacey Saunders (DOH)

Guests:

Gail McGaffick, JD (WSPMA)
Heidi Hughes
Lynn Kovacevich Renne, DPM (WSPMA)
Marlon Basco
Nadine Rosete
Rebecca Villarreal
Shani Hue

1. **Call to Order/Introductions**

Vice Chair Jacqueline Buckley, DPM, called the meeting of the Washington State Podiatric Medical Board to order at 9:07 a.m. on July 20, 2023.

1.1 Introductions

The board members and staff introduced themselves.

1.2 Approval of Agenda

Motion: A motion was made to approve the July 20, 2023, business meeting agenda. The motion was seconded and approved.

1.3 Approval of January 19, 2023, regular meeting minutes

Motion: It was noted that Lynn Kovacevich Renne was included in the minutes as a guest at the last meeting, but she did not attend. A motion was made to approve the April 20, 2023 regular meeting minutes as amended. The motion was seconded and approved.

2. **Public Comment**

Gail McGaffick (WSMPA) asked the board to consider future agenda items.

3. **Presentation – Open Public Meetings Act (OPMA)**

AAG Noelle Chung provided an overview of the OPMA and how it relates to the board.

4. **Rules Workshop - Health Equity Continuing Education (ESSB 5229)**

The board reviewed and discussed proposed rule language to implement [ESSB 5229](#), which requires the department to establish minimum standards for health equity CE programs.

Motion: A motion was made to approve the draft language as amended. The motion was seconded and approved.

5. **Old Business**

5.1 Signature delegation - The board was presented with two forms and was asked to delegate signature authority to DOH for disciplinary and licensing administrative procedures.

Motion: A motion was made to approve Form 1-1-19A. The motion was seconded and approved.

Motion: A motion was made to approve Form 1-1-19C. The motion was seconded and approved.

6. New Business

6.1 Proposed 2024 meeting dates and locations - The board selected meeting dates and locations for 2024:

- January 18, 2024 – Olympia area
- April 18, 2024 - King County
- July 11, 2024 – Olympia area
- October 17, 2024 - King County

6.2 Election of Officers – The board chose to continue with the current leadership.

Motion: A motion was made to approve DJ Wardle as chair and Jacqueline Buckley as vice chair. The motion was seconded and approved.

6.3 Correspondence & Inquiries – There were no items to review.

7. Program Reports

7.1 Stacey Saunders briefed the board on the implementation of [2SHB 1724](#), which will go into effect on July 23, 2023. The legislation will require DOH to allow practitioners licensed in other states to be able to practice in Washington if it is determined that state is substantially equivalent in licensure requirements.

7.2 Budget report – Tommy Simpson briefed the board on the current budget report. As of May 2023, the current fund balance is \$ 615,671.

7.3 Credentialing Statistics – Tommy Simpson presented the current credentialing statistics.

License	Active	Pending
Podiatric Physician & Surgeon License	366	7
Podiatric Physician & Surgeon Limited License	19	2

7.4 Rules Update – CR-105 for the Health Professional Monitoring Program – Tommy Simpson briefed the board regarding the implementation. This is needed to comply with federal legislation. No action required at this time and the board opted to address at a future meeting.

Motion: A motion was made to schedule the discussion for a future meeting to discuss in more detail. The motion was seconded and approved.

7.5 Recruitment update

The recruitment of a professional member is pending approval from the governor’s office. In addition, there is a pending pro tem appointment for Randy Anderson.

8. Future Business

The board discussed agenda items identified or suggested for future meetings.

- Opiate prescribing exclusions
- Military spouse rules
- Robert's rules of order briefing by AAG
- Newsletter
- Suicide prevention training

9. Settlement Presentations

There were no settlement presentations.

10. Adjournment of public meeting

The public portion of the meeting adjourned by approved motion at 12:27 p.m.

Motion: A motion was made to adjourn the meeting. The motion was seconded and approved.

11. Discipline and Licensing

This item was cancelled as there were no licensing or disciplinary matters to discuss.

Submitted:

Tommy Simpson

Tommy Simpson, Program Manager

Approved:

DJ Wardle

DJ Wardle, DPM, Chair