



Examining Board of Psychology Meeting Minutes

January 19, 2024

Hybrid Meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501

Board members present: Cedar O'Donnell, Ph.D., Chair
Erin Olson, Ph.D.
Phillip Hawley, Psy.D.
Jan Bleakney, Public Member
Elena Lopez, Psy.D., CSOTP
Vanessa Goosen, Psy.D.
Jessica Carlile, Ph.D.
Vacant, professional member

Board members absent: Florence Katz Burstein, Public Member
Evan Freedman, Ph.D., ABPP
Ruth Varkovitzky, Ph.D., ABPP, Vice Chair (on leave)

Staff members present: Eve Austin, Executive Director
Zachary Patnode, Program Manager
Nancy Delgado, Program Manager
Katie Hao, Program Support
Melody Casiano, Policy Analyst
Catharine Roner-Reiter, Supervising Staff Attorney
Lilia Lopez, Assistant Attorney General

Guest Speaker(s):

On January 19, 2024, the Examining Board of Psychology held a hybrid meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the Examining Board of Psychology [profession website](#) and was sent out through the GovDelivery listserv.

1. Opening of Public Meeting – Cedar O'Donnell, Ph.D., Chair

- 1.1. Call to Order: The chair called the meeting to order at 9:00 a.m. followed by introductions of board members, department staff, the Assistant Attorney General, and guests.
- 1.2. Approval of the Agenda: *Motion to approve the agenda, seconded, vote 7-0.*
- 1.3. Approval of November 3, 2023 Regular Meeting Minutes: *Motion to approve the amended minutes, seconded, vote 7-0.*

2. Public Comment – Cedar O'Donnell, Ph.D., Chair

- 2.1. Chair Dr. Cedar O'Donnell read aloud the public comment statement:
“Thank you for taking the time to be with us today. We are eager to hear from you. We typically provide notice to our constituents and other interested parties before taking action on any topic, so we seldom take action on topics unexpectedly raised by the public or others if not on the agenda. While individual board members may ask questions or make comments about your presentation, please be aware that individual board members do not represent the board as a whole and that the subject of your comment may not be acted upon today or in the near future. We will include your comments in our meeting minutes for possible review if the matter you raise is brought up for formal discussion and/or a vote at a subsequent board meeting.”
- 2.2. There were no public comments received.

3. Management Reports - Zachary Patnode and Nancy Delgado, Program Managers

- 3.1. Budget – Mr. Patnode presented the budget as of November 30, 2023 with an ending fund balance of \$406,144.

Credentialing Update – Mr. Patnode shared the licensing scorecard with specific data points to measure the average time to licensure for the profession. As of 1/11/24 applicants who applied prior to 12/9/22 on average waited 597 days for full licenses and 188 days for temporary licenses. Applicants who applied after 3/9/23, with Project Pathway in place, the average days between application date and first issuance was 88 for full licenses and 27 for temporary licenses. The last update performed on this measure was 1/16/24 and has continued to show the average time for permanent licenses is under 90 days and temporary licenses are less than 30 days.

- 3.2. Program Update – Ms. Austin provided an update of the reorganization at DOH within the Office of Health Professions (OHP). She also announced Mr. Patnode has accepted a promotion within the department and Ms. Delgado will continue with the board until a new program manager is hired.

Dr. O'Donnell mentioned the second open Office Hours was hosted and was successful. Mr. Patnode added staff reached out to WSPA and obtained a list of directors of clinical training or training sites to invite to the office hours meeting in addition to GovDelivery which is mostly made up of licensees.

- 3.3. Policy Analyst Update – Ms. Casiano shared the CR-103 for the health equity continuing education (HE CE) requirements was filed in late December 2023 and went into effect today, January 19, 2024.

4. Legislative Updates – Nancy Delgado, Program Manager and Melody Casiano, Policy Analyst

4.1. Ms. Delgado and Ms. Casiano provided updates on current bills in legislation specific to psychology.

- [HB 2247 – Addressing behavioral health provider shortages](#)
- [SB 6144 – Establishing a prescribing psychologist certification in Washington state](#)

5. Elections – Cedar O'Donnell, Ph.D., Chair

5.1. Chair and Vice Chair Elections

- Dr. Lopez nominated Dr. O'Donnell to continue serving as chair. *Motion to elect Dr. O'Donnell to serve as chair, seconded, vote 6-0-1. Abstained: Dr. O'Donnell.*
- Dr. Hawley self-nominated himself to serve as vice chair. *Motin to elect Dr. Hawley to serve as vice chair, seconded, vote 6-0-1. Abstained: Dr. Hawley.*

5.2. PSYPACT Commissioner Election- *This item was tabled for the next meeting to allow Ms. Lopez time to research if the position can be held by a non-board member and staff to gather information of what the role of commissioner involves. Dr. O'Donnell pointed out this position may need to be added to the board's bylaws.*

6. Break

7. **SSHB 1724: Increasing the Trained Behavioral Health Workforce Update – 1724 Implementation - Nancy Delgado, Program Manager**

7.1. Section 5 Rules Drafts and Next Steps – Ms. Delgado provided an update of the work completed in phase 1 of the draft emergency rules process for SSHB 1724 by the Rules Subcommittee and staff. Phase 1 topics includes residency, exams, and endorsement/reciprocity. Discussion was held to solicit full board input of the draft language and make a decision on the following topics:

i) EPPP

Motion to adopt the language for the EPPP to include a 30-day waiting period after the second failure and an action plan after the third attempt and every failure after that to put forth to the public, seconded, vote 7-0.

ii) Academic Residency and Educational Meetings

Motion to change the number of hours for the equivalency of one continuous year in residency to 500-hours and continue to modify language about educational meetings to better match coursework, seconded, vote 6-0-1.

Motion to accept the proposed language for academic residency after it has been reviewed by and revised by Ms. Lopez (ATG), seconded, vote 7-0.

iii) Endorsement/Reciprocity – *This item was tabled for the next meeting.*

8. Requests for Lists & Labels - Cedar O'Donnell, Ph.D., Chair

8.1. There were no Requests for Lists and Labels received.

9. Lunch – Taken prior to item #8

10. Board Operational Documents updates – Zachary Patnode, Program Manager

- 10.1. EBOP Bylaws update draft review
- 10.2. EBOP Operating Agreement update draft review
- 10.3. EBOP Business Plan update draft review

Mr. Patnode shared the draft language of the board operational documents providing summaries and updates for each document. During board discussion, staff answered questions and collected feedback for edits.

11. Conferences – Zachary Patnode, Program Manager

- 11.1. The board decided on attendees for the 2024 ASPPB Mid-Year Meeting, *Motion to send Ms. Delgado, Dr. Lopez, and Dr. O'Donnell to attend the conference, seconded, vote 7-0.*

12. Subcommittee Reports – Cedar O'Donnell, Ph.D., Chair

- 12.1. Communications and Document Review Subcommittee
 - i) Dr. Hawley – the fall newsletter had been completed which allows the group to stay up to speed on document review.
- 12.2. Diversity Workgroup
 - i) Dr. Hawley - the group is coordinating meetings on a regular basis particularly prior to board meetings to prepare reporting to the larger board. They have been discussing the mission within the subcommittee and read the draft mission statement. They continue to look at ableist language in the application process and reviewing the board's operation agreement to define the board and DOH's alignment on DEI initiatives.
- 12.3. Applications Subcommittee
 - i) Mr. Patnode – due to rules ramping up the group has transitioned to ad hoc meetings as needed and touching base with applicants to ensure they are still interested in licensure.
- 12.4. Rules Subcommittee
 - i) Updates were covered in item 7 for this group.

13. Future Agenda Items – Cedar O'Donnell, Ph.D., Chair - This section was tabled for the next meeting.

- Multiple languages for EPPP
- Legislative session call
- Board Meeting Operations (designating two in person meetings)
- PSYPACT Updates (standing)
- Budget layout of fee increase timeframe
- Bylaws
- ASPPB multi-state follow-up answer on DEI language

14. Meeting Adjourned

The meeting was adjourned at 2:30 p.m.

Submitted by:

Zachary Patnode, Program Manager
Examining Board of Psychology

Signature on file

SIGNATURE

DATE

Approved by:

Cedar O'Donnell, Ph.D., Chair
Examining Board of Psychology

Signature on file

SIGNATURE

DATE