



Washington State Board of Massage

Business Meeting Agenda
July 19, 2024 | 9:00 a.m.

Physical location

Ramada by Wyndham- Conference room
8909 West Airport Drive,
Spokane, WA 99224

Remote attendance

[Click here](#) to join the meeting.

Or call in (audio only) Phone number:
Webinar ID:

Board Members

Chimere Figaire-Correa, LMT, Chair
Lynna Fuller, LMT, Vice Chair
Heidi Williams, LMT
Sherise Gueck, LMT, massage educator
Whitney Smith, LMT

Program Contact

massage.therapy@doh.wa.gov

Open Public Meetings Act

This meeting is being held as a hybrid meeting in accordance with [RCW 42.30.030](#) in which the public has the option to observe and participate in the meetings of governing bodies through either real-time remote access or physical attendance at a set location.

Times and Order

The meeting will begin at 9:00 AM on Friday July 19, 2024. The meeting will continue until all agenda items are complete. This agenda schedule may change, and items may not be taken in order of the agenda.

Comments from the public in attendance may be solicited after each agenda item.

Accessibility

See the last page of the agenda for information on meeting accessibility for persons with disabilities.

Open Session – 9:00 A.M.

Board may elect to have public comments after each section.

1. Call to Order – Chimere Figaire-Correa, chair

- 1.1. Introductions and Meeting Ground Rules.
- 1.2. Approval of the Agenda.
- 1.3. Approval of the May 3, 2024, Business Meeting Minutes.
- 1.4. Approval of the June 13, 2024 Special Meeting Minutes

2. Public Forum

The purpose of the open forum is to provide the public an opportunity to address the board on issues of significance to or affecting massage and that are not related to topics for which a rules hearing was or will be scheduled.

Members of the public who indicate an interest in speaking may share comments at this time. The board may limit the speaker's time based on the number of people interested in speaking.

3. School Program Reviews – Chimere Figaire-Correa, chair

Reviewing board members will present school program approval requests for full board consideration.

4. FSMTB Presentation on the importance of the MBLEx – Kyle Farmer and Dale Atkinson

4.1. Public Comment

Members of the public were given the opportunity to address the board on this agenda item. There are 15 minutes allotted for public comment.

4.2. Executive session (optional)

5. CPR Requirements for licensure

5.1. Credentialing team will report out to the board on findings

5.2. The board will discuss the requirements for CPR

5.3. Public Comment

Members of the public were given the opportunity to address the board on this agenda item. There are 15 minutes allotted for public comment.

6. Program Report – Program Staff

- 6.1. Budget.
- 6.2. Credential Counts.
- 6.3. Disciplinary Counts.
- 6.4. September 6th board meeting location
- 6.5. Future Agenda Items.

7. Adjournment of Public Meeting – Chimere Figaire-Correa, chair

Next Business Meeting

Date: September 6, 2024

Time: TBD

Location: TBD

Accessibility

This meeting is accessible to persons with disabilities. Special aids and services can be made available upon request. Advance request for special aids and services must be made no later than one week prior to the meeting. If you need assistance with special needs and services, you may leave a message with that request at 800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 877-833-6341.



Washington State Board of Massage
Business Meeting Minutes
May 3, 2024 | 9:00 a.m.

The Board of Massage scheduled a board business meeting held in-person at Department of Health, 111 Israel Road SE, Tumwater, WA 98501 and via Zoom on May 3, 2024.

Board Members

Chimere Figaire-Correa, LMT, Chair
Heidi Williams, LMT
Lynna Fuller, LMT
Sherise Gueck, LMT
Whitney Smith, LMT

Staff Present

James Chaney, Executive Director
Devin Brooks, Program Manager
Jonathan Chamrad, Program Support
Kristi Knieps, Assistant Attorney General
Zehra Siddiqui, Policy Analyst
Catharine Roner-Rieter, Staff Attorney

Guest Presenters

Kimberly Chen
JM Wong
Dian Dian

Guests

A Li	Devin Gombosky	May Xiang
Alex Chuang	Dongmei Miller	Patty Glenn
Ali Zhou	Elizabeth Grannis	Qwe Asd
Amy Twigg	Erin Haden	Rachel Phipps
Ashley Hernandez	Grace Young	Rachel Sun
Bao Bao	Jason 柳	Robbin Blake
Bob Benson	Jennifer Reynolds	Shannon Allen
Camille	Joshua Sloane	Shawna Koch
Catherine Oliver	Julia Wang	Steve Beckstead
Christina Hueske	Julie Onofrio	Summer Meyer
Christina Mason	Karen James	Viana Fox
Collette Wilson	Kevin Morgan	Victoria McLean
Darlene Bartlett	Kristina Bell	Virginia Schwicker
David Been	Kyle Farmer	
David Liu	Lanqing Ren	
David Zhang	Mary Tan	

OPEN SESSION – 9:10 a.m.

1. Call To Order – Chimere Figaire-Correa, LMT, Chair

The board meeting was called to order by Chimere Figaire-Correa, LMT, chair, at 9:01 a.m.

1.1. Introductions and Meeting Ground Rules.

The board, staff and guest panelists were introduced. Ms. Figaire-Correa read the Meeting Ground Rules.

1.2. Approval of the Agenda.

The board reviewed the proposed agenda,

MOTION: A motion was made to approve the agenda. The motion was seconded and passed.

1.3. Approval of the March 15, 2024, Business Meeting Minutes.

MOTION: A motion was made to approve the March 15, 2024, business meeting minutes as presented. The motion was seconded and passed.

1.4 Approval of the April 12, 2024, Special Meeting Minutes.

MOTION: A motion was made to approve the April 12, 2024, special meeting minutes as presented. The motion was seconded and passed.

2. Public Forum

Members of the public who indicated an interest in speaking provided comments to the board.

Comment shared included:

- Bob Benson, he requested the board to table the increase of minimum required education hours for a massage license from 625 to 750.

3. Presentation on Language Access for Massage Licensure Exam- Kimberly Chan and JM Wong.

A presentation regarding language access for the massage licensure exam was given by Kimberly Chan and JM Wong.

4. Program Report – Devin Brooks, Program Manager

4.1. Budget.

- Ms. Brooks, Program Manager, gave an update to the board of the current budget.

4.2. Credential Counts.

- Ms. Brooks, Program Manager, gave an update to the board regarding the credentialing counts.

4.3. Disciplinary Counts.

- Ms. Brooks, Program Manager, gave an update to the board regarding the status of the disciplinary counts.

4.4. Rulemaking updates

- Ms. Brooks, Program Manager, informed the board of the current rules open.

5. School Program Reviews – Chimere Figaire-Correa, LMT, Chair

Reviewing Board Members (RBMs) presented the following school program requests for full board consideration.

- Elite Cosmetology Barber and Spa Academy
The RBMs recommended to send a letter of deficiency to Elite Cosmetology Barber and Spa Academy.

MOTION: A motion was made to send a letter of deficiency to Elite Cosmetology Barber and Spa Academy. The motion was seconded and unanimously passed.

- Elite Cosmetology Barber and Spa Academy Transfer Program
The RBMs recommended to table the outcome of this transfer school program until the original program has been reviewed and clarified.

MOTION: A motion was made to table the outcome of this transfer school program until the original program has been reviewed and clarified. The motion was seconded and unanimously passed.

- Twin Rivers Therapeutic Massage Academy
The RBMs recommended to approve the Twin Rivers Cosmetology Barber and Spa Academy.

MOTION: A motion was made to approve the Twin Rivers Cosmetology Barber and Spa Academy. The motion was seconded and unanimously passed.

- Carrington College
The RBMs recommended to send a letter of deficiency to Carrington College.

MOTION: A motion was made to send a letter of deficiency to Carrington College. The motion was seconded and unanimously passed.

- Soma Institute Transfer Program
The RBMs recommended approving the Soma Institute Transfer Program.

MOTION: A motion was made to approve the Soma Institute Transfer Program. The motion was seconded and unanimously passed.

6. Spokane Board Meeting Retreat- Devin Brooks, Program Manager

The board and program staff discussed the details of the two-day board retreat July 18-19, 2024.

7. Future Agenda Items

- Committee meeting updates

8. Adjournment of Public Meeting – Chimere Figaire-Correa, chair

MOTION: A motion was made to adjourn the business meeting at 11:00AM. The motion was seconded and passed unanimously.

Next Business Meeting

Date: July 19, 2024

Time: 9:00 a.m.

Location: Ramada by Wyndham,
8909 W Airport Dr
Spokane, WA 99224

Submitted:

Approved:

/s/Devin Brooks
Devin Brooks, Program Manager

/s/Chimere Figaire-Correa
Chimere Figaire-Correa, LMT, Chair



Washington State Board of Massage
Special Meeting Minutes
June 13, 2024 | 8:30 a.m.

The Board of Massage scheduled a board business meeting held in-person at Department of Health, 111 Israel Road SE, Tumwater, WA 98501 and via Zoom on June 13, 2024. Notice was provided in accordance with the Open Public Meetings Act.

Board Members

Chimere Figaire-Correa
Lynna Fuller, LMT, Vice-Chair
Sherise Gueck, LMT, Massage Educator
Heidi Williams, LMT

Staff Present

James Chaney, Executive Director
Devin Brooks, Program Manager
Jonathan Chamrad, Program Support
Alyssa Brazil, Administrative Assistant
Kristi Knieps, Assistant Attorney General

Guests

Darlene Barlett	Devin Gombosky	Laurel Mitzel
Steve Beckstead	Andy Hall	Laura Pettitt
Marybeth Berney	Karen James	Laura Puryear
Maryann Braithwaite	Siouxie Jetter-Koch	Ester Sanders
Kelli Brown	Betty King	Yuki Strube
Lina Cui	Dmitriy Kravchinskiy	
Holly Duran	Dari Lewis	
Leslie Emerick	Pricia Llabres – McDermott	
Stacy Gargalione	Louise Markham	

OPEN SESSION – 8:30 a.m.

1. Call To Order – Lynna Fuller, LMT, Vice - Chair

The board meeting was called to order by Lynna Fuller, LMT, vice-chair, at 8:02 A.M.

1.1. Introductions of board members, program staff and guests

The board and staff introduced themselves.

1.2. Meeting Ground Rules

The board reviewed the Meeting Ground Rules. Ms. Knieps read the Meeting Ground Rules.

1.3. Approval of Agenda

MOTION: A motion was made to approve the June 13, 2024, Special Meeting Agenda. The motion was seconded and passed.

2. School Program Review – Lynna Fuller, LMT, Vice – Chair

Reviewing Board Members (RBMs) presented the following school program requests for full board consideration.

- Elite Cosmetology Barber and Spa Academy
The RBMs recommended approving Elite Cosmetology Barber and Spa Academy.
- Elite Cosmetology Barber and Spa Academy – Distant Learning Program
The RBMs recommended approving Elite Cosmetology Barber and Spa Academy Distant Learning Program.
- Elite Cosmetology Barber and Spa Academy – Transfer School Program
The RBMs recommended approving Elite Cosmetology Barber and Spa Academy Transfer Program.

MOTION: A motion was made to approve Elite Cosmetology Barber and Spa Academy, Elite Cosmetology Barber and Spa Academy Distant Learning Program, and Elite Cosmetology Barber and Spa Academy Transfer Program. The motion to seconded and unanimously passed.

- Carrington College
The RBMs recommended approving Carrington College.

MOTION: A motion was made to approve Carrington College. The motion was seconded and passed.

3. Public Forum

Members of the public who indicated an interest in speaking provided comments to the board.

Comment shared included:

- No comments were shared at this time.

4. Adjournment of Public Meeting – Lynna Fuller, LMT, vice-chair

MOTION: Motion was made to adjourn the meeting at 8:42 A.M. Motion was seconded and passed unanimously.

Next Business Meeting

Date: July 18 & 19, 2024

Time: 9:00 a.m.

Location: Ramada by Wyndham, Spokane, WA

Submitted:

Approved:

Devin Brooks, Program Manager

Chimere Figaire-Correa, LMT, Chair

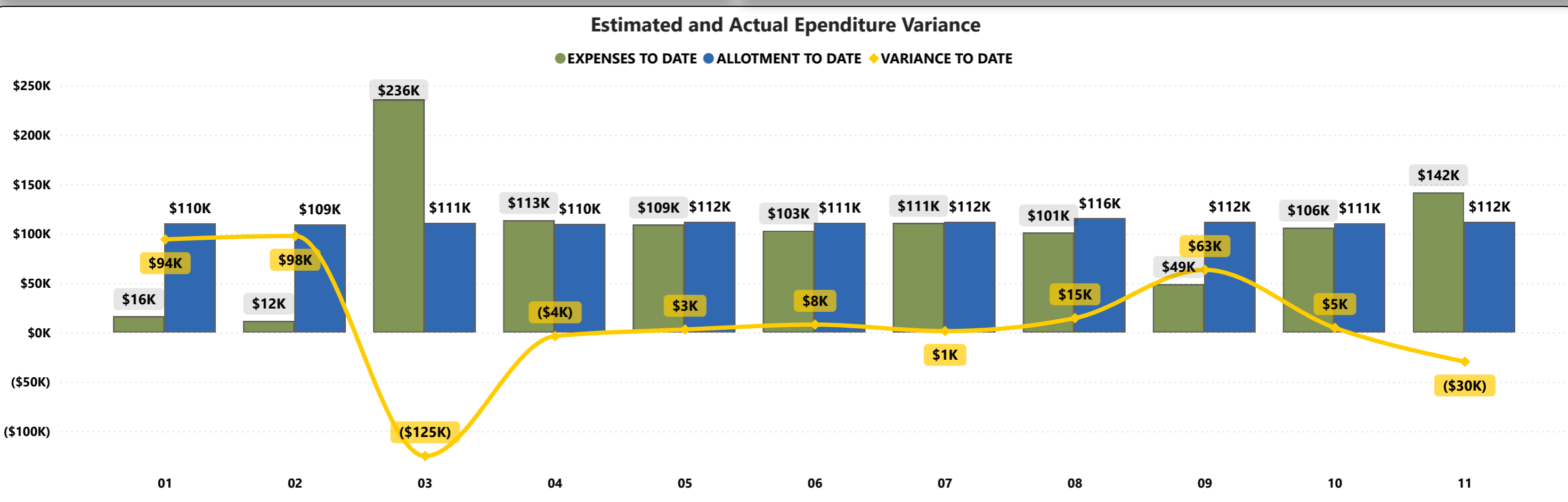
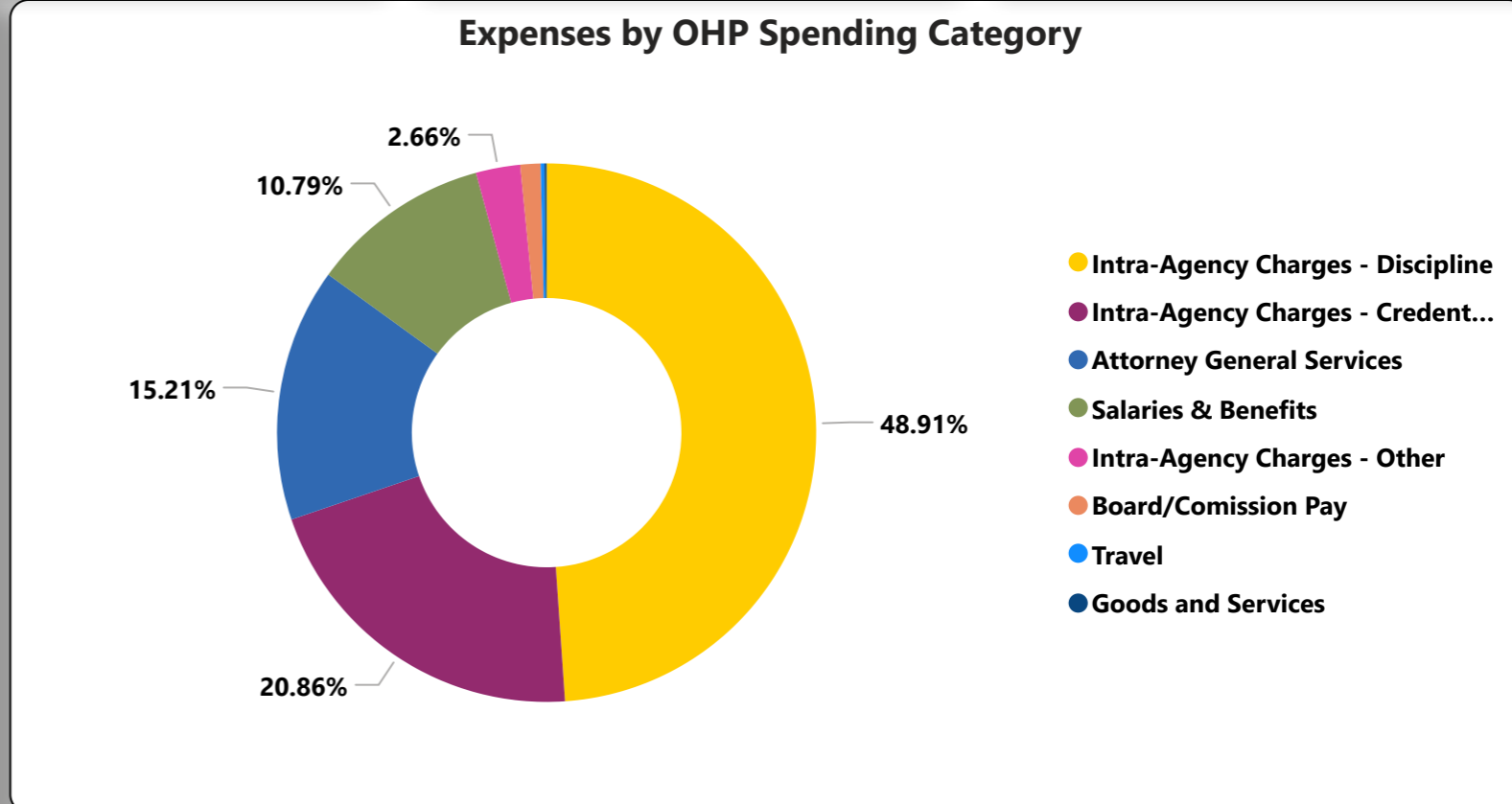
WASHINGTON STATE BOARD OF MASSAGE
School Program Reviews

School	RBMs
Bodymechanics School of Myotherapy & Massage- Weekend program	Lynna Fuller/ Whitney Smith

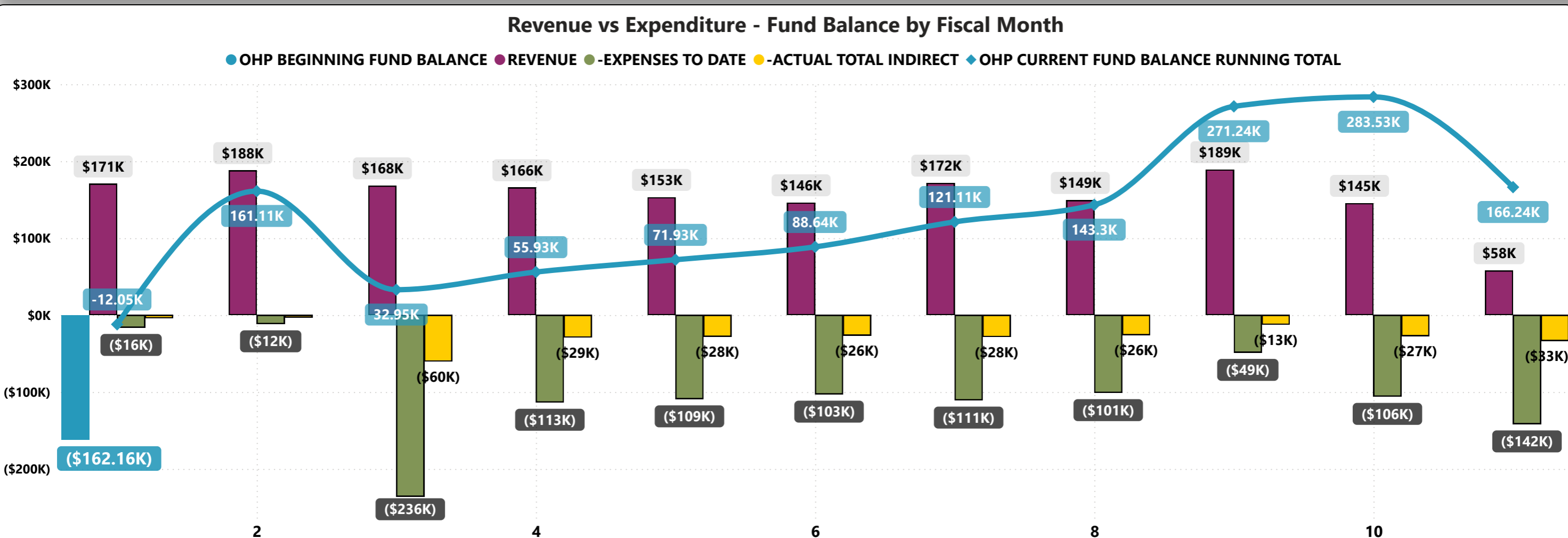
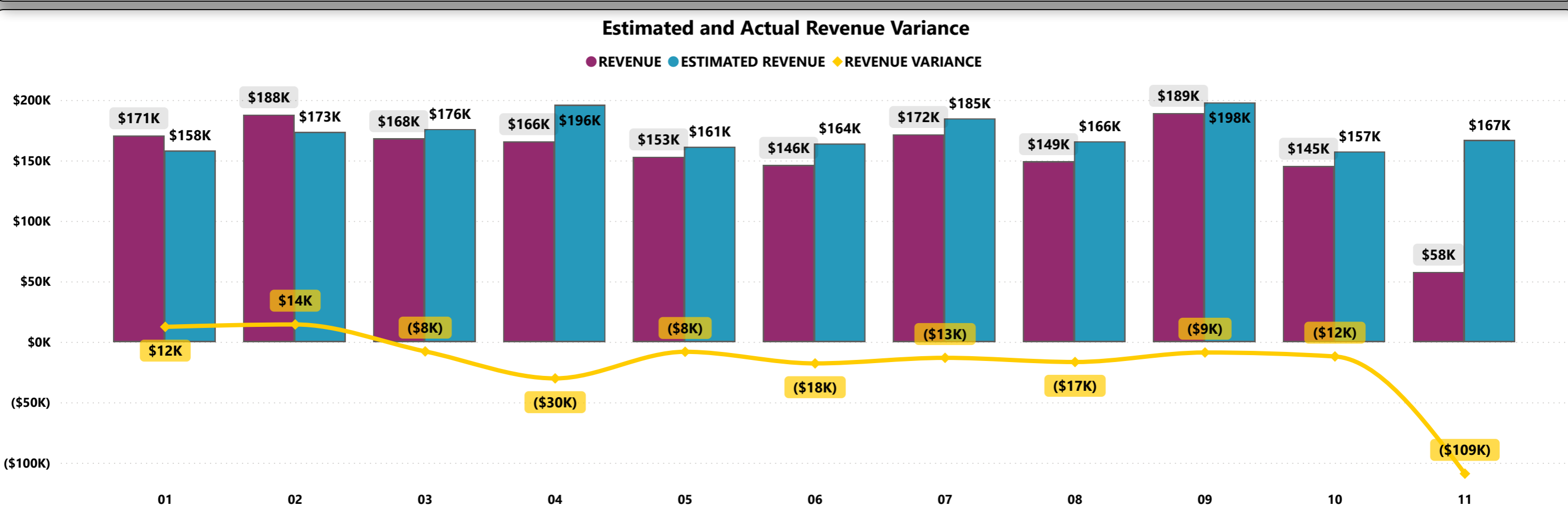
Massage Therapist & Reflexologist

FY2024 Starting Fund Balance (\$162.16K)	Current Fund Balance \$166.24K	HELMS Cost Allocation \$70.39K	Revenue \$1.70M	Expenses+ Total Indirect+HELMS \$1.45M
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Master Indexes Title	ALLOTMENT TO DATE	EXPENSES TO DATE	VARIANCE TO DATE	ACTUAL TOTAL INDIRECT
<input type="checkbox"/> MASSAGE THERAPIST	\$1,225,480	\$1,098,863	\$126,617	\$278,948
<input type="checkbox"/> Intra-Agency Charges - Discipline	\$577,814	\$536,511	\$41,303	
<input type="checkbox"/> T - Intra-Agency Reimbursements	\$577,814	\$536,511	\$41,303	
<input type="checkbox"/> Intra-Agency Charges - Credentialing	\$319,502	\$228,799	\$90,703	
<input type="checkbox"/> T - Intra-Agency Reimbursements	\$319,502	\$228,799	\$90,703	
<input type="checkbox"/> Attorney General Services	\$158,125	\$166,854	(\$8,729)	
<input type="checkbox"/> Salaries & Benefits	\$109,656	\$118,384	(\$8,728)	
<input type="checkbox"/> Intra-Agency Charges - Other	\$39,272	\$29,141	\$10,131	
<input type="checkbox"/> Travel	\$11,187	\$2,441	\$8,746	
<input type="checkbox"/> Board/Comission Pay	\$9,000	\$13,302	(\$4,302)	
Total	\$1,225,480	\$1,098,863	\$126,617	\$278,948



Health Professions	ESTIMATED REVENUE	REVENUE	REVENUE VARIANCE
<input type="checkbox"/> Massage Therapist & Reflexologist		\$1,901,202.00	\$1,704,215
Total		\$1,901,202.00	\$1,704,215



Disciplinary Statistics

Case Status	6/24/24	4/22/24	3/12/24	12/29/23
Adjudication	5	4	4	6
Case Disposition	33	32	21	25
Compliance Monitoring	25	27	28	24
Investigation	23	20	28	20
Pending Service	15	12	11	12
SOA served- awaiting response	1	0	0	2
SOC served- awaiting response	6	6	5	4

Credential Count

Credential status	06/24/24	4/22/24	3/6/24	12/26/23	10/27/23	9/12/23	7/05/23
Active	6/24/24	11,635	11,594	11,645	11,703	11,722	11,710
Active	8730	8,955	8,849	9,150	9,363	9,343	9,365
Active in Renewal	2631	2,650	2,725	2,473	2,315	2,358	2,324
Active w/ conditions or Active on Probation	24	30	20	22	21	21	21
Expired	27,101	26,257	26,152	26,745	26,589	26,467	26,302
Expired in Renewal	1116	1,085	1,120	1,133	1,151	1,177	1,224
Inactive	352	342	340	343	330	326	307
Revoked	90	90	90	90	90	90	90
Summary Suspension	4	3	3	3	4	4	3
Surrender/ Voluntary Surrender	47	47	42	46	46	45	45
Suspended	174	172	171	169	169	167	166

Case Status	Definition
Adjudication	The legal process used to resolve enforcement matters. It begins with a statement of charges and includes efforts to settle a case before holding a formal hearing.
Case Disposition	The process of evaluating evidence from an investigation and making a decision to pursue an enforcement action or to close the case.
Compliance monitoring	The process used to monitor a health care professional under a legal order. The health care professional must comply with specific conditions in order to practice. Conditions may include payment of fines, psychological evaluation and treatment, retraining, supervision, etc.
Investigation	A process used by trained Department of Health employees to interview people and gather facts about a complaint.
Pending Service	A statement of charges, statement of allegation or a notice of decision that has been authorized but no finding of unprofessional conduct has been made, no order has been issued and no sanctions have been imposed.
SOA served- awaiting response	<p>The Statement of Allegations (SOA) sets forth the factual allegations against the health care professional and the potential violations of the Uniform Disciplinary Act.</p> <p>The health care professional has 28 days to respond to the service.</p>
SOC served- awaiting response	<p>A document that is served on a health care professional notifying them of allegations of violations of the Chapter 18.130 RCW, Uniform Disciplinary Act or other laws or rules that pertain to health care professionals.</p> <p>The health care professional has 21 days to respond to the service.</p>