

**Chapter 246-811 WAC**  
**SUBSTANCE USE DISORDER PROFESSIONALS AND SUBSTANCE USE DISORDER**  
**PROFESSIONAL TRAINEES**

**DEFINITIONS**

- 246-811-010 Definitions.
- 246-811-020 Sexual misconduct.
- 246-811-025 Certification of a substance use disorder professional.

**EDUCATION**

- 246-811-030 Educational requirements.
- 246-811-035 Certification **and renewal** of a substance use disorder professional trainee.

**EXPERIENCE REQUIREMENTS**

- 246-811-045 Accumulation of experience.
- 246-811-046 Number of experience hours required for certification as a substance use disorder professional.
- 246-811-047 Competency—Experience requirements.
- 246-811-048 Supervision requirements.
- 246-811-049 Approved supervisors.
- 246-811-050 Certification of a substance use disorder professional or trainee through an apprenticeship program.

**EXAMINATION**

- 246-811-060 Examination requirements for a substance use disorder professional certification.

**NATIONAL CERTIFICATIONS**

- 246-811-070 National certification.

**ALTERNATIVE TRAINING**

- 246-811-076 Eligibility for certification through alternative training.
- 246-811-077 Educational requirements to apply for substance use disorder professional certification with alternative training.
- 246-811-078 National certification acceptable for alternative training.

**EXPIRED CREDENTIAL**

- 246-811-080 What happens if my certification expires?

## SUBSTANCE USE DISORDER PROFESSIONAL RETIRED ACTIVE CREDENTIAL

246-811-081 Retired active substance use disorder professional (SUDP) credential.

### CLIENT DISCLOSURE INFORMATION

246-811-090 A substance use disorder professional and a substance use disorder professional trainee must provide client disclosure information.

246-811-100 Disclosure statement requirements.

246-811-110 Failure to provide client disclosure information.

### CONTINUING COMPETENCY REQUIREMENTS FOR SUBSTANCE USE DISORDER PROFESSIONALS

246-811-210 Number of required continuing competency hours

246-811-220 Continuing competency program requirements.

246-811-230 Continuing competency reporting period.

246-811-240 Types of continuing education hours required.

246-811-250 Acceptable continuing education.

246-811-260 Acceptable professional development activities.

246-811-270 Acceptable audit documentation for continuing education, professional development activities, and the enhancement plan.

246-811-280 Suicide assessment training standards.

246-811-290 Health equity training standards.

### CERTIFICATION THROUGH RECIPROCITY

246-811-300 Probationary license.

NEW: 246-811-310 Out of state substantial equivalency

### SUBSTANCE USE DISORDER PROFESSIONAL APPRENTICESHIP PROGRAMS

NEW: 246-811-400 Apprenticeship program requirements

NEW: 246-811-410 Apprenticeship program application process

### FEES

246-811-990 Substance use disorder professional and substance use disorder professional trainee—Fees and renewal cycle.

### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

246-811-075 AIDS prevention and information education requirements. [Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050,

18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-075, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-075, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-075, filed 6/14/99, effective 7/15/99.] Repealed by WSR 21-02-002, filed 12/23/20, effective 1/23/21. Statutory Authority: RCW 18.19.050, 18.29.130, 18.29.210, 18.34.120, 18.46.060, 18.55.095, 18.84.040, 18.88B.060, 18.89.050, 18.130.050, 18.138.070, 18.155.040, 18.200.050, 18.205.060, 18.215.040, 18.230.040, 18.240.050, 18.250.020, 18.290.020, 18.360.030, 18.360.070, 70.41.030, 70.230.020, 71.12.670, and 18.108.085.

246-811-082 What is the retired active credential renewal fee? [Statutory Authority: RCW 18.130.250. WSR 02-07-083, § 246-811-082, filed 3/19/02, effective 4/19/02.] Repealed by WSR 09-14-111, filed 6/30/09, effective 7/1/09. Statutory Authority: Chapter 18.205 RCW.

## DEFINITIONS

**WAC 246-811-010 Definitions.** The definitions in RCW 18.205.010 and in this section apply throughout this chapter unless the context clearly states otherwise.

(1) "Agency" means a community behavioral health agency or facility operated, licensed, or certified by the state of Washington, a federally recognized Indian tribe located with the state, a county, a federally qualified health center, or a hospital.

(2) "Apprentice" means an individual enrolled in an approved and registered apprenticeship program.

(3) "Approved and registered apprenticeship program" means a substance use disorder apprenticeship program approved by the secretary under chapter 18.205 RCW and registered by the department of labor and industries under chapter 49.04 RCW.

(4) "Approved school" means any college or university accredited by a state, national or regional accrediting body, at the time the applicant completed the required education or other educational programs approved by the secretary.

(5) "Approved supervisor" is a certified substance use disorder professional who meets the requirements of WAC 246-811-049 and provides oversight to substance use disorder professional trainees as outlined in WAC 246-811-048.

(6) "Competent instructor" has the same meaning as provided in WAC 296-05-003.

(7) "Continuing competency enhancement plan" is a plan showing the goals an individual will develop to continue proficiency as a certified substance use disorder professional. This plan will be based on core competencies of substance use disorder counseling listed in WAC 246-811-047 and on forms provided by the department.

(8) "Continuing education" means a program or course (including distance learning), seminar workshop, or professional conference approved by an industry-recognized organization or institution of higher learning listed in this chapter.

(9) "Core competencies of substance use disorder counseling" means competencies oriented to assist individuals with substance use disorder in their recovery. Core competencies include the following nationally recognized areas:

- (a) Knowledge;
- (b) Skills;
- (c) Attitudes of professional practice, including assessment and diagnosis of substance use disorder;
- (d) Substance use disorder treatment planning and referral;
- (e) Patient and family education in substance use disorder;
- (f) Individual and group counseling;
- (g) Relapse prevention counseling; and
- (h) Case management.

(10) "Counseling" means employing any therapeutic techniques including, but not limited to, social work, mental health counseling, marriage and family therapy, and hypnotherapy, for a fee, that offer, assist, or attempt to assist an individual or individuals in the amelioration or adjustment of mental, emotional, or behavioral problems, and includes therapeutic techniques to achieve sensitivity and awareness of self and others and the development of human potential.

(11) "Department" means the department of health.

(12) "Direct observation" means the supervisor is on the premises and within sight and hearing of the trainee.

(13) "Enrolled" means participating in an approved school or approved and registered apprenticeship program, whether a substance use disorder professional trainee is engaged in or has completed course work as described in WAC 246-811-030 (3)(a) through (w).

(14) "Group supervision" means a meeting with an approved supervisor involving one approved supervisor and no more than four individual supervisees.

(15) "Individual formal meetings" means a meeting with an approved supervisor, involving one approved supervisor and no more than four supervisees.

(16) "Industry-recognized" is any local, state, national, or international organization or institution of higher learning including, but not limited to, the following:

- (a) National Association of Addiction Providers (NAADAC);
- (b) National Association of Addiction Treatment Providers (NAATP);
- (c) International Certification and Reciprocity Consortium (ICRC);
- (d) Northwest Indian alcohol/drug specialist certification board;
- (e) Institutions of higher learning that are accredited by a national or regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation; and
- (f) Division of behavioral health and recovery (DBHR), Health Care Authority
- (g) Addiction Technology Transfer Center (ATTC)

(17) "Official transcript" means the transcript from an approved college or school, in an envelope readily identified as having been sealed by the school.

(18) "Out-of-state" means any state or territory of the United States.

(19) "Probationary license" means a temporary license issued to out-of-state applicants qualifying for licensure reciprocity in Washington state under the restrictions and conditions of RCW 18.205.140 and this chapter.

(20) "Reciprocity" means licensure of out-of-state licensed counselors based on substantial equivalence between Washington state scope of practice and the scope of practice of the other state or territory, subject to a probationary licensure period to complete outstanding Washington state licensure requirements as determined necessary by the secretary to gain full licensure.

(21) "Recovery" means a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential. Recovery often involves achieving remission from active substance use disorder.

(22) "Related field" means health education, behavioral science, sociology, psychology, marriage and family therapy, mental health counseling, social work, psychiatry, nursing, divinity, criminal justice, and counseling education.

(23) "Related/supplemental instruction" or "RSI" has the same meaning as provided in WAC 296-05-003.

(24) "Substance use disorder counseling" means employing the core competencies of substance use disorder counseling to assist or attempt to assist individuals with substance use disorder in their recovery.

(25) "Substance use disorder professional" or "SUDP" means an individual certified in substance use disorder counseling under chapter 18.205 RCW and this chapter.

(26) "Substance use disorder professional trainee," "SUDPT," "trainee" means an individual credentialed as an SUDPT and working toward the education and experience requirements for certification as a substance use disorder professional under chapter 18.205 RCW and this chapter.

(27) "Substantially equivalent licensing standards" means out of state licensing standards evaluated by the department to be consistent with the education, experience, and exam requirements for substance use disorder professional certification under chapter 18.205 RCW and this chapter.

(28) "Supervised experience" is the practice of SUD counseling referred to in WACs 246-811-045 through 246-811-049, earned by a certified SUDPT working under the supervision of an approved supervisor.

[Statutory Authority: RCW 18.205.060 and 2021 c 165. WSR 22-17-097, § 246-811-010, filed 8/18/22, effective 9/18/22. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-010, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-010, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-010, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-010, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-020 Sexual misconduct.** (1) The definitions and prohibitions on sexual misconduct described in chapter 246-16 WAC apply to substance use disorder professionals and a substance use disorder professional trainee except WAC 246-16-100 (4) and (5).

(2) A substance use disorder professional or a substance use disorder professional trainee shall never engage, or attempt to engage, in:

- a. The activities listed in WAC 246-16-100 (1) and (2) with a former patient, former client or former key party; or
- b. A nontreatment relationship with a former client or former key party that could create a conflict of interest or imbalance of power.

(3) An individual certified under this chapter shall follow the NAADAC Code of Ethics while acting as a substance use disorder professional or trainee.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-020, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.130.050 and 18.205.060. WSR 17-24-084, § 246-811-020, filed 12/5/17, effective 1/5/18. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-020, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.155.040, 18.19.050, 18.225.040, 18.205.060, 18.130.050. WSR 08-07-090, § 246-811-020, filed 3/19/08, effective 4/19/08.]

**WAC 246-811-025 Certification of a substance use disorder professional. (1)**

Unless applying for a substance use disorder professional certificate under subsection (2) or (3) below, an applicant shall submit to the department:

- (a) An application on forms provided by the department;
- (b) Official transcripts or apprenticeship certificate of completion to verify meeting educational requirements under WAC 246-811-030;
- (c) Verification of meeting supervised experience hour requirements under WAC 246-811-046 or 246-811-050 on forms provided by the department;
- (d) Official verification of meeting examination requirements under WAC 246-811-060; and
- (e) The fee required under WAC 246-811-990.

(2) An applicant for a substance use disorder professional certificate under the alternative training path shall submit to the department:

- (a) An application on forms provided by the department;
- (b) Verification of meeting eligibility requirements for the alternative training path under WAC 246-811-076;
- (c) Official verification of meeting educational requirements under WAC 246-811-077;
- (d) Verification of obtaining the 1,000 supervised experience hours required under WAC 246-811-046 on forms provided by the department;
- (e) Official verification of meeting examination requirements under WAC 246-811-060; and

(f) The fee required under WAC 246-811-990.

(3) Out of state applicants meeting the requirements of WAC 246-811-310 shall submit to the department:

- (a) An application on forms provided by the department;
- (b) Verification of out-of-state credential; and
- (c) The fee required under WAC 246-811-990.



(4) An applicant for substance use disorder professional under this chapter shall not practice substance use disorder counseling until their credential has been issued. Practicing counseling on a pending credential is considered unlicensed practice and will be subject to disciplinary action.;

[Statutory Authority: RCW 18.205.060 and 2021 c 165. WSR 22-17-097, § 246-811-025, filed 8/18/22, effective 9/18/22.]

## EDUCATION

**WAC 246-811-030 Educational requirements.** Except as provided for in WAC 246-811-077 and 246-811-078, to be eligible for certification as a substance use disorder professional an applicant shall meet the education requirements in this section.

(1) The minimum education requirements for a substance use disorder professional credential are:

(a) An associate's degree or higher in human services, addiction studies, substance use disorder counseling, or related field from an approved school;

[OPTION: Delete subsection (b) to incorporate petition]

(b) Successful completion of 90 quarter or 60 semester college credits in courses from an approved school that meets the coursework requirements of subsection (3); or

(c) Successful completion of an approved and registered apprenticeship program.

(2) The minimum amount of instruction required in topics related to the substance use disorder profession is at least:

(a) Forty-five quarter college credits;

(b) Thirty semester college credits; or

(c) Four hundred fifty hours of related/supplemental instruction provided by a competent instructor in an approved and registered apprenticeship program.

(3) Education and apprenticeship program course work that does not result in an addiction studies or substance use disorder counseling degree must include the following topics specific to individuals with substance use disorder in their recovery:

(a) Understanding addiction;

(b) Pharmacological actions of alcohol and other drugs;

(c) Substance abuse and addiction treatment methods;

(d) Understanding addiction placement, continuing care, and discharge criteria, including American Society of Addiction Medicine (ASAM) criteria;

(e) Cultural diversity including people with disabilities and its implication for treatment;

(f) Substance use disorder clinical evaluation (screening and referral to include comorbidity);

(g) Pathogen risk training;

(h) Substance use disorder treatment planning;

(i) Referral and use of community resources;

(j) Service coordination (implementing the treatment plan, consulting, continuing assessment and treatment planning);

(k) Individual counseling;

- (l) Group counseling;
- (m) Substance use disorder counseling for families, couples and significant others;
- (n) Client, family and community education;
- (o) Developmental psychology;
- (p) Psychopathology/abnormal psychology;
- (q) Documentation, to include, screening, intake, assessment, treatment plan, clinical reports, clinical progress notes, discharge summaries, and other client related data;
- (r) Substance use disorder confidentiality;
- (s) Professional and ethical responsibilities;
- (t) Relapse prevention;
- (u) Adolescent substance use disorder assessment and treatment;
- (v) Substance use disorder case management; and
- (w) Substance use disorder rules and regulations.

(4) The department considers an associate degree or higher in addiction studies or substance use disorder counseling to meet the coursework requirements in subsection (3) of this section.

(5) An applicant who has been credentialed as a substance use or addiction counselor in another state with substantially equivalent standards under WAC 246-811-310 is considered to meet the education requirements of this section.

[Statutory Authority: RCW 18.205.060 and 2021 c 165. WSR 22-17-097, § 246-811-030, filed 8/18/22, effective 9/18/22. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-030, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-030, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-030, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-030, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-035 Certification and renewal of a substance use disorder professional trainee.** (1) To apply for a substance use disorder professional trainee certificate an applicant shall:

(a) Submit an application on forms provided by the department, including any written documentation needed to provide proof of meeting the eligibility requirements as indicated on the application;

(b) Declare that they are enrolled in an approved school or approved and registered apprenticeship program and are actively taking approved coursework required for substance use disorder professional certification, or have completed the educational requirements in WAC 246-811-030;

(c) Attest that they are actively working to obtain the supervised experience required to receive a substance use disorder professional credential;

(d) Submit documentation of successful completion of an industry-recognized training in law, ethics, and boundaries lasting at least four hours; and

(e) Pay applicable fees in WAC 246-811-990.



(2) To apply for annual renewal, a substance use disorder professional trainee must submit to the department applicable fees in WAC 246-811-990 and:

(a) A signed declaration with their annual renewal that states they:

(i) Are **currently** enrolled in an approved educational program or approved and registered apprenticeship program **and are actively taking approved coursework required for substance use disorder professional certification;** or

(ii) Have completed the educational requirements in WAC 246-811-030 and are obtaining the experience requirements for a substance use disorder professional credential in WAC 246-811-046 or 246-811-050;

(b) **Verification of supervised experience hours earned in the previous credential cycle on forms provided by the department and signed by an approved supervisor; and**

(c) **Transcripts for academic courses completed in the previous renewal cycle or documentation of participation in a registered apprenticeship program during the previous renewal cycle**

(3) **An applicant for substance use disorder professional trainee under this chapter shall not practice substance use disorder counseling until their credential has been issued. Practicing counseling on a pending credential is considered unlicensed practice and will be subject to disciplinary action.** [Statutory Authority: RCW 18.205.060 and 2021 c 165. WSR 22-17-097, § 246-811-035, filed 8/18/22, effective 9/18/22. Statutory Authority: RCW 18.225.040, 18.205.060, and 2021 c 57; RCW 18.225.145, 18.205.095. WSR 21-20-030, § 246-811-035, filed 9/24/21, effective 10/25/21. Statutory Authority: RCW 18.19.050, 18.29.130, 18.29.210, 18.34.120, 18.46.060, 18.55.095, 18.84.040, 18.88B.060, 18.89.050, 18.130.050, 18.138.070, 18.155.040, 18.200.050, 18.205.060, 18.215.040, 18.230.040, 18.240.050, 18.250.020, 18.290.020, 18.360.030, 18.360.070, 70.41.030, 70.230.020, 71.12.670, and 18.108.085. WSR 21-02-002, § 246-811-035, filed 12/23/20, effective 1/23/21. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-035, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-035, filed 6/30/09, effective 7/1/09.]

## EXPERIENCE REQUIREMENTS

**WAC 246-811-045 Accumulation of experience.** All supervised experience earned in Washington State toward the application for certification as a substance use disorder professional must be earned under an active substance use disorder professional trainee credential.(1) Accumulation of the experience hours is not required to be consecutive.

(2) Experience must meet the requirements outlined in WAC 246-811-046 through 246-811-049.

(4) A practicum or internship taken for credit as part of an education program for substance use disorder certification is applicable experience.

(5) Applicants who have held an active substance use disorder credential for at least one year in another state or territory, without a disciplinary record or disqualifying criminal

history, are deemed to have met the supervised experience requirements of this chapter for Washington state licensure.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-045, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-045, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-045, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-045, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-046 Number of experience hours required for certification as a substance use disorder professional.** Except as provided in WAC 246-811-050 and 246-811-070(1), an applicant for substance use disorder professional certification shall complete the following experience requirements based on their level of formal education:

- (1) Two thousand five hundred hours of substance use disorder counseling, for individuals who have an associate degree or qualifying coursework;
- (2) Two thousand hours of substance use disorder counseling for individuals who have a baccalaureate degree in human services or a related field from an approved school;
- (3) One thousand five hundred hours of substance use disorder counseling for individuals who possess a master or doctoral degree in human services or a related field from an approved school; or
- (4) One thousand hours of substance use disorder counseling for individuals who are credentialed according to WAC 246-811-076. The experience must be supervised by an approved supervisor meeting the requirements under WAC 246-811-049(8).

[Statutory Authority: RCW 18.205.060 and 2021 c 165. WSR 22-17-097, § 246-811-046, filed 8/18/22, effective 9/18/22. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-046, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-046, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-046, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-046, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-047 Competency—Experience requirements.** (1) An individual applying for a substance use disorder professional certificate shall become competent in the core competencies of substance use disorder counseling through the experience requirements in this section.

(2) Individuals must have the following experiences to gain the core competencies of substance use disorder counseling:

- (a) Two hundred hours of clinical evaluation, of which one hundred hours must be face-to-face patient contact hours;
- (b) Six hundred hours of face-to-face counseling to include:
  - (i) Individual counseling;
  - (ii) Group counseling; and
  - (iii) Family, couples, and significant others;

- (c) Fifty hours of discussion of professional and ethical responsibilities;
- (d) Transdisciplinary foundations:
  - (i) Understanding addiction;
  - (ii) Treatment knowledge;
  - (iii) Application to practice; and
  - (iv) Professional readiness;
- (e) Clinical skills:
  - (i) Treatment planning;
  - (ii) Referral;
  - (iii) Service coordination;
  - (iv) Client, family, and community education; and
  - (v) Documentation, to include, screening, intake, assessment, treatment plan, clinical reports, clinical progress notes, discharge summaries, and other client related data.

(3) Of the total experience hours required under WAC 246-811-046, eight hundred fifty hours of experience must be divided among subsection (2)(a) through (c) of this section. The remaining experience hours must be divided among subsection (2)(d) and (e) of this section as determined by the supervisor.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-047, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-047, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-047, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-047, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-048 Supervision requirements.** (1) All of the experience required for substance use disorder professional certification must be under the direct supervision of an approved supervisor as defined in WAC 246-811-049.

(2) A substance use disorder professional may provide substance use disorder assessment, counseling, and case management to patients consistent with his or her education, training, and experience as documented by the approved supervisor.

(a) The first fifty hours of any face-to-face patient contact must be under direct observation within sight and hearing of an approved supervisor or a substance use disorder professional designated by the approved supervisor. If the approved supervisor identifies that additional training is necessary, they may require additional hours of direct observation after the first fifty hours have been completed.

(b) An approved supervisor or the approved supervisor's designated certified substance use disorder professional must provide supervision when a supervisee is providing clinical services to patients and be immediately available for consultation.

(3) The approved supervisor and trainee shall schedule regular supervision meetings both remotely and in-person.

(a) The frequency of supervision shall be at least once a week, which can either be group supervision or individual supervision.

(b) The approved supervisor and trainee shall have at least two individual supervision sessions each month.

(c) The approved supervisor and trainee shall have at least one in-person supervision session each month.

(4) Within the first week of a supervisor/trainee relationship, the supervisor and trainee shall develop a written plan for supervision and professional development that includes:

(a) Clinical development goals consistent with the trainee's education, experience, and skill level, including, if applicable, prior experience earned at a different workplace under a different approved supervisor, as required in WAC 246-811-047(3);

(b) Ethical standards and expectations, including a detailed review of the National Association of Addiction Professionals (NAADAC) code of ethics;

(c) Identification of the appropriate trainee to client ratio consistent with the trainee's education, experience, and skill level;

(d) Identification of an alternate supervisor, if possible, in case the primary supervisor is unavailable for consultation; and

(e) Review of the trainee's academic progress and identification of appropriate training to assist the trainee in professional skills and competency development.

(5) The plan identified by the approved supervisor and trainee under subsection (4) of this section shall be updated and reviewed at least quarterly to track progress and reflect the trainee's development of clinical skills, education, and experience.

(6) Approved supervisors must attest to the department that the supervisee has demonstrated competency in the areas listed in WAC 246-811-047(2) on forms provided by the department.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-048, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-048, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-048, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-048, filed 6/14/99, effective 7/15/99.]

#### **WAC 246-811-049 Approved supervisors.**

(1) An approved supervisor is a certified substance use disorder professional who meets the requirements of this section. Out of state experience must be earned under the supervision of a person who meets or exceeds the requirements of a certified substance use disorder professional in the state of Washington, and who would be eligible to take the examination required for certification.

(2) An approved supervisor must have at least one year of experience as a certified substance use disorder professional, not including time as a trainee. The substance use disorder certification shall not be subject to ongoing disciplinary action or restrictions.

(3) Approved supervisors must complete at least 8 clock hours of industry-recognized clinical supervisor training within their first year providing supervision to substance use disorder professional trainees.

(4) An approved supervisor is not a blood or legal relative, significant other, cohabitant of the supervisee, or someone who has acted as the supervisee's primary counselor.

(5) A substance use disorder professional trainee (SUDPT) must receive documentation of his or her approved supervisor's qualifications before training begins.

(6) An approved supervisor or other certified substance use disorder professional must review and sign all substance use disorder professional trainee clinical documentation.

(7) An approved supervisor is responsible for all patients assigned to the substance use disorder professional trainee they supervise.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-049, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-049, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-049, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-049, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-050 Certification of a substance use disorder professional or trainee through an apprenticeship program.** (1) An apprentice accepted into an approved and registered apprenticeship program:

(a) May begin completing related/supplemental instruction at any time after becoming an apprentice; and

(b) Must be credentialed as a substance use disorder professional trainee under WAC 246-811-035 to obtain hours of supervised experience in substance use disorder counseling under subsection (2)(b) of this section.

(2) To be eligible for certification as a substance use disorder professional under WAC 246-811-025, an apprentice shall:

(a) Complete education requirements under WAC 246-811-030;

(b) Complete 2,500 hours of supervised experience in substance use disorder counseling;

(c) Meet supervision requirements under WAC 246-811-048; and

(d) Meet examination requirements under WAC 246-811-060.

[Statutory Authority: RCW 18.205.060 and 2021 c 165. WSR 22-17-097, § 246-811-050, filed 8/18/22, effective 9/18/22.]

## EXAMINATION

**WAC 246-811-060 Examination requirements for a substance use disorder professional certification.** (1) An applicant must take and pass the National Association of Alcoholism and Drug Abuse Counselor (NAADAC) National Certification Examination for Addiction Counselors or International Certification and Reciprocity Consortium (ICRC) Certified Addiction Counselor Level II or higher examination.

(2) The department will accept the passing score set by the testing company.

(3) An applicant who has been credentialed as a substance use or addiction counselor in another state with substantially equivalent standards under WAC 246-811-310 is considered to meet the examination requirements of this section.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-060, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-060, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-060, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(7). WSR 00-01-122, § 246-811-060, filed 12/17/99, effective 1/17/00.]

## NATIONAL CERTIFICATIONS

**WAC 246-811-070 National certification.** (1) A person who is certified through the National Association of Alcoholism and Drug Abuse Counselors (NAADAC) or the International Certification and Reciprocity Consortium (ICRC) as an alcohol and drug counselor (ADC) or advanced alcohol and drug counselor (AADC), is considered to meet the experience requirements of WAC 246-811-046.

(2) A person who is certified through NAADAC or ICRC as an ADC or AADC is considered to have met the education requirements of WAC 246-811-030.

(3) Verification of certification must be sent directly to the department from NAADAC or ICRC.

[Statutory Authority: RCW 18.205.060, 2020 c 76, and 2020 c 80. WSR 24-03-139, § 246-811-070, filed 1/23/24, effective 2/23/24. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-070, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-070, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-070, filed 6/14/99, effective 7/15/99.]

## ALTERNATIVE TRAINING

**WAC 246-811-076 Eligibility for certification through alternative training.** A practitioner listed in subsections (1) through (7) of this section who holds an active license in good standing may apply for certification as a substance use disorder professional using alternative training under WAC 246-811-077 or 246-811-078:

- (1) Advanced registered nurse practitioner under chapter 18.79 RCW;
- (2) Marriage and family therapists, mental health counselor, advanced social worker, or independent clinical social worker under chapter 18.225 RCW;
- (3) Psychologist under chapter 18.83 RCW;
- (4) Osteopathic physician under chapter 18.57 RCW;
- (5) Physician under chapter 18.71 RCW;
- (6) Physician assistant under chapter 18.71A RCW; or
- (7) Pharmacist under chapter 18.64 RCW.



[Statutory Authority: RCW 18.205.060, 2020 c 76, and 2020 c 80. WSR 24-03-139, § 246-811-076, filed 1/23/24, effective 2/23/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-076, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-076, filed 6/29/16, effective 7/30/16.]

**WAC 246-811-077 Educational requirements to apply for substance use disorder professional certification with alternative training.** An applicant credentialed according to WAC 246-811-076 may meet the educational requirements for substance use disorder professional certification by demonstrating successful completion of fifteen quarter or ten semester college credits in courses from an approved school.

(1) Course work on each of the following topics specific to individuals with substance use disorder is required:

- (a) Survey of addiction;
  - (b) Treatment of addiction;
  - (c) Pharmacology;
  - (d) Physiology of addiction;
  - (e) American Society of Addiction Management (ASAM) criteria;
  - (f) Individual group, including family addiction counseling; and
  - (g) Substance use disorder law and ethics.
- (2) Course work must be completed for credit.

(3) An applicant shall verify course completion by submitting official transcripts to the department. If the course title does not clearly identify the content area, the applicant shall provide the course syllabi.

(4) An applicant who meets the educational requirements of this section is considered to meet the educational requirements of WAC 246-811-030.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-077, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-077, filed 6/29/16, effective 7/30/16.]

**WAC 246-811-078 National certification acceptable for alternative training.** (1) An applicant credentialed according to WAC 246-811-076 may submit a national certification listed in subsection (2) of this section in place of the following requirements for substance use disorder professional certification:

- (a) The educational requirements in WAC 246-811-077 and 246-811-030; and
- (b) The supervised experience requirements in WAC 246-811-046.

(2) The department accepts the following national certifications from an applicant credentialed according to WAC 246-811-076:

- (a) American Society of Addiction Medicine (ASAM) or the American Board of Addiction Medicine (ABAM);
- (b) Addiction psychiatry from the American Board of Psychiatry and Neurology;
- (c) Master addiction counselor (MAC) from the National Association of Alcoholism and Drug Abuse Counselors;

- (d) Master addiction counselor (MAC) from the National Board of Certified Counselors;
  - (e) Certified addictions registered nurse or a certified addictions registered nurse – Advanced practice from the International Nurses Society on Addictions;
  - (f) Certified addiction specialist (CAS) from the American Academy of Health Care Providers in the Addictive Disorders;
  - (g) Certificate of Proficiency in the Treatment of Psychoactive Substance Abuse Disorders from the American Psychological Association;
  - (h) Advanced alcohol and drug counselor (AADC) from the International Certification and Reciprocity Consortium;
  - (i) American Osteopathic Board of Anesthesiology Certificate of Added Qualification in Addiction Medicine;
  - (j) American Osteopathic Board of Family Medicine Certificate of Added Qualification in Addiction Medicine;
  - (k) American Osteopathic Board of Internal Medicine Certificate of Added Qualification in Addiction Medicine; and
  - (l) American Osteopathic Board of Neurology and Psychiatry Certificate of Added Qualification in Addiction Medicine.
- (3) The certifying body of a national certification submitted according to this section must send verification of the certification directly to the department.
- (4) A national certification submitted according to this section must be active and in good standing.
- (5) Nothing in this section exempts any applicant from the examination requirements of WAC 246-811-060.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-078, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-078, filed 6/29/16, effective 7/30/16.]

#### **EXPIRED CREDENTIAL**

**WAC 246-811-080 What happens if my certification expires?** (1) If the substance use disorder professional or substance use disorder professional trainee certification has expired for five years or less, the individual must meet the requirements of chapter 246-12 WAC.

(2) If a substance use disorder professional certification has lapsed for more than five years, the applicant must demonstrate continued competency and must pass an examination, if an examination was not successfully passed for the initial certification. In addition, the requirements of chapter 246-12 WAC must be met.

(3) If a substance use disorder professional trainee certification has lapsed for more than five years, the applicant must meet the requirements of chapter 246-12 WAC.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-080, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-080,

filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-080, filed 6/14/99, effective 7/15/99.]

## **SUBSTANCE USE DISORDER PROFESSIONAL RETIRED ACTIVE CREDENTIAL**

**WAC 246-811-081 Retired active substance use disorder professional (SUDP) credential.** A certified substance use disorder professional may obtain a retired active credential under WAC 246-12-120.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-081, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-081, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.130.250. WSR 02-07-083, § 246-811-081, filed 3/19/02, effective 4/19/02.]

## **CLIENT DISCLOSURE INFORMATION**

**WAC 246-811-090 A substance use disorder professional and a substance use disorder professional trainee must provide client disclosure information.** A substance use disorder professional and a substance use disorder professional trainee must provide disclosure information to each client prior to the delivery of certified services. Disclosure information may be printed in a format of the substance use disorder professional's choosing or in a general format used by a state approved treatment facility.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-090, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-090, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(15). WSR 00-12-102, § 246-811-090, filed 6/7/00, effective 7/8/00.]

**WAC 246-811-100 Disclosure statement requirements.** (1) The following information must be printed on all disclosure statements provided to counseling clients in language that can be easily understood by the client:

- (a) Name of firm, agency, business, or substance use disorder professional's practice.
- (b) Employment address and telephone number.
- (c) Name, credential, and credential number.
- (d) Billing information, including:
  - (i) Client's cost per each counseling session;
  - (ii) Billing practices, including any advance payments and refunds.
- (e) A list of the acts of unprofessional conduct in RCW 18.130.180 including the name, address, and contact telephone number within the department of health.

(2) A substance use disorder professional trainee must provide all the information required in subsection (1) as well as their approved supervisor's name, credential number, and contact information.

(3) The substance use disorder professional or substance use disorder professional trainee and the client must sign and date a statement indicating that the client has been given a copy of the required disclosure information, and the client has read and understands the information provided.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-100, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-100, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(15). WSR 00-12-102, § 246-811-100, filed 6/7/00, effective 7/8/00.]

**WAC 246-811-110 Failure to provide client disclosure information.** Failure to provide to the client any of the disclosure information required by WAC 246-811-090 and 246-811-100 constitutes an act of unprofessional conduct as defined in RCW 18.130.180(7) and may be grounds for disciplinary action.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-110, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(15). WSR 00-12-102, § 246-811-110, filed 6/7/00, effective 7/8/00.]

## **CONTINUING COMPETENCY REQUIREMENTS FOR SUBSTANCE USE DISORDER PROFESSIONALS**

### **WAC 246-811-210** Number of continuing competency hours required

A certified substance use disorder professional shall complete the following continuing education requirements during each two-year continuing competency cycle based on their level of formal education:

- (1) 30 hours of continuing education for an individual who has an associate degree or qualifying coursework from an approved school;
- (2) 25 hours of continuing education for an individual who has a baccalaureate degree from an approved school; or
- (3) 20 hours for an individual who has a master or doctoral degree from an approved school.

**WAC 246-811-220 Continuing competency program requirements.** (1) The purpose of a continuing competency program is to enhance the professional competency of the substance use disorder professional. A successful continuing competency program focuses on all aspects of professional practice to ensure that the practitioner is competent to provide safe and quality care to patients. The purpose of the professional development activities is to broaden the experience that a substance use disorder professional may undertake to maintain competency. A substance use disorder professional, regardless of method of certification, must complete:

- (a) A continuing competency enhancement plan showing the goals an individual will develop to continue proficiency as a certified substance use disorder professional.

This plan will be based on core competencies of substance use disorder counseling listed in WAC 246-811-047 and on forms provided by the department; and

(b) **The required number of hours of continuing education as described in WAC 246-811-210, including up to four hours of other professional development activities as described in WAC 246-811-260.** [Statutory Authority: RCW 18.205.060 and 43.70.613. WSR 23-23-034, § 246-811-220, filed 11/3/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-220, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-220, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-220, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-220, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-230 Continuing competency reporting period.** A substance use disorder professional must complete the continuing competency program requirements every two years. A substance use disorder professional must develop and implement the plan upon initial certification, and every two years thereafter.  
[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-230, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-230, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-230, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-240 Types of continuing education hours required.** (1) A certified substance use disorder professional must complete the required hours of continuing education (CE) as listed in WAC 246-811-210 every two years, which may include up to four hours of professional development activities described in WAC 246-811-260

(2) **At least four hours every two years must be completed in professional ethics and law.**

(3) **At least three hours every six years must be completed in suicide assessment training as listed in WAC 246-811-280.**

(4) **At least two hours every four years must be completed in health equity training as listed in WAC 246-811-290**

(5) Nothing in this section is intended to expand or limit the existing scope of practice of a certified substance use disorder professional or certified substance use disorder professional trainee credentialed under chapter 18.205 RCW.

[Statutory Authority: RCW 18.205.060 and 43.70.613. WSR 23-23-034, § 246-811-240, filed 11/3/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-240, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-811-240, filed 4/22/14, effective 4/22/14. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-240, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-240, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-250 Acceptable continuing education.** Acceptable continuing education may include, but is not limited to, the following:

- (1) Programs having a featured instructor, speaker(s) or panel that is industry recognized;
- (2) Distance learning programs, which are industry-recognized education obtained to enhance proficiency in one or more of the professional development activities, through sources such as internet course work, telecourses, or correspondence courses which require comprehension tests upon completion;
- (3) Agency sponsored trainings which are provided by an agency, but not limited to its employees and is a professional development activity as defined in WAC 246-811-200(7);
- (4) Course work at institutions of higher learning that are accredited by a national or regional accrediting body recognized by the commission on recognition of postsecondary accreditation; or
- (5) In-service training programs limited to seven hours per reporting period, which are trainings provided by an agency that are limited to people working within that agency and are a professional development activity.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-250, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-250, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-260 Acceptable professional development activities.** (1) A substance use disorder professional (SUDP) may obtain up to four hours per continuing education cycle through professional development activities including:

- (a) Practicum;
- (b) Peer-review including serving on a formal peer review panel or committee, or individual review of a sole provider, where the purpose of the review is to determine whether appropriate treatment was rendered;
- (c) Public presentation including preparing and presenting lectures or education that contribute to the professional competence of a substance use disorder professional. The substance use disorder professional may accumulate the same number of hours obtained for continuing education purposes by attendees as required in WAC 246-12-220. The hours for presenting a specific topic lecture or education may only be used for continuing education credit once during each reporting period;
- (d) Publication of writings; or
- (e) Participation in the Substance Use Disorder Certification Advisory Committee meetings, legislative hearings, rule workshops, or other state-led activities involving the substance use disorder profession;

(2) All documentation must include the dates the continuing competency activity that took place, and if appropriate, the title of the course, the location of the course, and the name of the instructor.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-260, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-260,



filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-260, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-270 Acceptable audit documentation for continuing education, professional development activities, and the enhancement plan.**

(1) Acceptable documentation must be specific to the program completed and include:

- (a) Transcripts, letters from course instructors, or certificate of completion;
- (b) Written report by the substance use disorder professional explaining how they achieved the competencies in WAC 246-811-047; or
- (c) Signed agreement between parties involved.

(2) A substance use disorder professional must comply with the requirements of chapter 246-12 WAC.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-270, filed 6/1/20, effective 7/2/20. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-270, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-270, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-280 Suicide assessment training standards.**

(1) A certified substance use disorder professional must complete a training in suicide assessment, including screening and referral. The training must be provided by a single provider and must be at least three hours in length, which may be provided in one or more sessions. The training must take place at least every six years.

(a) Except as provided in (b) of this subsection, the first training must be completed during the first full CE reporting period after initial certification.

(b) An individual applying for initial certification as a substance use disorder professional may delay completion of the first required training for six years after initial certification if they can demonstrate completion of a three-hour training in suicide assessment, including screening and referral that:

- (i) Was completed no more than six years prior to the application for initial certification; and
- (ii) Meets the qualifications listed in WAC 246-811-280(1).

(2) The training must be on the department's model list for training programs in suicide assessment, treatment, and management which was developed in accordance with RCW 43.70.442.

(3) A certified substance use disorder professional who is a state or local government employee is exempt from the requirements of this section if they receive a total of at least three hours of training in suicide assessment, including screening and referral from their employer every six years. For purposes of this subsection, the training may be provided in one three-hour block or may be spread among shorter training sessions at the employer's discretion.

(4) A certified substance use disorder professional who is an employee of a community mental health agency licensed under chapter 71.24 RCW or a substance use

disorder program certified under chapter 70.96A RCW is exempt from the requirements of this section if they receive a total of at least three hours of training in suicide assessment, including screening and referral from their employer every six years. For purposes of this subsection, the training may be provided in one three-hour block or may be spread among shorter training sessions at the employer's discretion.

[Statutory Authority: RCW 18.205.060 and 43.70.613. WSR 23-23-034, § 246-811-280, filed 11/3/23, effective 1/1/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-280, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 18.205.060 and 43.70.442. WSR 17-13-083, § 246-811-280, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-811-280, filed 4/22/14, effective 4/22/14.]

**WAC 246-811-290 Health equity training standards.** (1) Beginning January 1, 2024, a substance use disorder professional must complete training in health equity as part of their continuing competency program. The substance use disorder professional must complete at least two hours of health equity training every four years. The training may be in-person or virtual but must meet the course requirements in WAC 246-12-830, including strategies to reduce implicit bias and assess the provider's ability to apply health equity concepts into practice.

(2) The hours spent completing training in health equity education count towards the total hours of continuing education.

[Statutory Authority: RCW 18.205.060 and 43.70.613. WSR 23-23-034, § 246-811-290, filed 11/3/23, effective 1/1/24.]

## **CERTIFICATION THROUGH RECIPROCITY**

**WAC 246-811-300 Probationary license.** (1) The department shall issue a probationary license to out-of-state applicants seeking licensure in Washington state for substance use disorder professional according to the conditions and restrictions of the reciprocity program established RCW 18.205.140 and this chapter.

(2) The out-of-state license must be from a state or territory identified on a list published by the department as eligible for reciprocity for the purposes of a probationary license for the particular behavioral health profession.

(3) An initial probationary license is valid for one year. To receive an initial probationary license, the applicant must submit to the department a completed application to include:

- (a) Verification of their out-of-state license; and
- (b) The fee according to WAC 246-811-990.

(4) A probationary license may be renewed a single time and is valid for one year after the date of renewal. To renew a probationary license, the applicant must submit to the department a completed application to include:

(a) Completion of suicide assessment, treatment, and management training according to WAC 246-811-280(1); and

(b) The fee according to WAC 246-811-990.

(5) Continuing education. With the exception of the requirements in subsection (4) of this section, continuing education requirements will apply once a probationary licensee transitions to a full license.

(6) Approved supervision. If the department determines a probationary licensee must complete supervised hours of experience as a condition for full licensure, the licensee must complete the stated hours under an approved supervisor according to the conditions of this chapter.

[Statutory Authority: RCW 18.205.060, 2020 c 76, and 2020 c 80. WSR 24-03-139, § 246-811-300, filed 1/23/24, effective 2/23/24. Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-300, filed 6/1/20, effective 7/2/20.]

## **NEW SECTION**

### **WAC 246-811-310 Out-of-state substantial equivalency**

(1) An applicant who has been credentialed as a substance use or addiction counselor in another state with substantially equivalent licensing standards, as determined by the department under RCW 18.130.077, is considered to meet:

(a) the education requirements of WAC 246-811-030;

(b) the examination requirements of WAC 246-811-060; and

(c) the experience requirements of WACs 246-811-045 through 246-811-047.

(2) An applicant for substance use disorder professional under (1) of this section is eligible for out-of-state substantial equivalency if they:

(a) have held their credential in another state for at least two years immediately preceding their application, with no interruption in licensure lasting longer than 90 days;

(b) have not been subject to disciplinary action for unprofessional conduct or impairment in any state, federal, or foreign jurisdiction;

(c) are not subject to denial of license; and,

(d) are not under investigation or subject to charges in any state, federal, or foreign jurisdiction during the pendency of their application.

## **NEW SECTION**

### **Substance use disorder professional apprenticeship programs**

#### **WAC 246-811-400 Apprenticeship program requirements**

**Substance use disorder professional apprenticeship programs must meet minimum requirements to be considered for department approval.**

(1) Classroom hours must include:

a. 45 quarter credits provided at an approved school;

b. 30 semester credits provided at an approved school; or

c. 450 hours of apprenticeship classroom instruction provided by an approved supervisor under WAC 246-811-049 or an active SUDP credentialed for at least 3 years under this chapter.

(2) Coursework in an apprenticeship program must cover all topics related to substance use disorders under WAC 246-811-030(3).

**WAC 246-811-410 Apprenticeship program application process**

An apprenticeship program must apply to the department of health (DOH) and labor and industries (L&I) for approval. Applications shall be reviewed by the substance use disorder certification advisory committee and the secretary of health.

**FEES**

**WAC 246-811-990 Substance use disorder professional and substance use disorder professional trainee—Fees and renewal cycle.** (1) A substance use disorder professional (SUDP) certificate must be renewed every year on the practitioner's birthday as provided in chapter 246-12 WAC, Part 2.

(2) A substance use disorder professional trainee certificate must be renewed every year to correspond with issuance date.

(3) Except as provided for under section (6) below, the following nonrefundable fees will be charged for a certified substance use disorder professional:

<b>Title of Fee</b>	<b>Fee</b>
Application	\$260.00
Initial certification	295.00
Active renewal	300.00
Active late renewal penalty	150.00
Retired active renewal	115.00
Retired active late renewal penalty	60.00
Expired certification reissuance	115.00
Duplicate certification	10.00
Verification of certificate	25.00

(4) Except as provided for under section (6) below, the following nonrefundable fees will be charged for a certified substance use disorder professional trainee:

<b>Title of Fee</b>	<b>Fee</b>
Application and initial certification	\$110.00
Renewal	90.00
Late renewal penalty	50.00
Expired certification reissuance	50.00
Duplicate certification	10.00
Verification of certificate	25.00

(5) Probationary licensure. Except as provided for under section (6) below, to receive an initial or renewal of a probationary license as described in WAC 246-811-300 (3) and (4), the following nonrefundable fees will be charged:

<b>Title of Fee</b>	<b>Fee</b>
Application and initial certification	\$555.00
Active renewal	300.00
Active late renewal penalty	150.00
Expired certification reissuance	115.00
Duplicate certification	10.00
Verification of certificate	25.00

(6) Subject to appropriations under RCW 43.70.250, all application and renewal fees for substance use disorder professionals and trainees shall not exceed \$100 between July 1, 2024 and June 30, 2029. If funds are not appropriated for this purpose, fees shall be charged under sections (3) through (5) of this rule.

[Statutory Authority: 2019 c 444, 2019 c 446, 2019 c 351, and RCW 18.19.050, 18.205.060, 18.225.040, 43.70.110, and 43.70.250. WSR 20-12-074, § 246-811-990, filed 6/1/20, effective 7/2/20. Statutory Authority: RCW 43.70.250, 43.70.280, and 18.205.060. WSR 18-09-077, § 246-811-990, filed 4/17/18, effective 8/1/18. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-990, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 43.70.110, 43.70.250, 2008 c 329. WSR 08-15-014, § 246-811-990, filed 7/7/08, effective 7/7/08. Statutory Authority: RCW 43.70.250, [43.70.]280 and 43.70.110. WSR 05-12-012, § 246-811-990, filed 5/20/05, effective 7/1/05. Statutory Authority: RCW 18.130.250. WSR 02-07-083, § 246-811-990, filed 3/19/02, effective 4/19/02. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-990, filed 6/14/99, effective 7/15/99.]