**Washington State Department of Health (DOH)**

**Request for Applications (RFA)**

**Application Title**: Workplace Safety for Workers Affected by Climate Change grant

**Total Amount of Funding:** $2 million

**Estimated Funding Range per Award:** Base award of $62,500 per Tribe; non-competitive funding

**Eligibility:** Federally Recognized Tribes with impacts to rights and interests in their Tribal lands that are within Washington State boundaries (RCW [70A.65.305](https://app.leg.wa.gov/RCW/default.aspx?cite=70A.65.305)).

**Expected Period of Performance:** Date of Execution – June 30, 2025

**Timeline:**

|  |  |
| --- | --- |
| Application release date  | September 5, 2024 |
| Informational webinars  | September 11, 2024, 1pm – 2pmSeptember 17, 2024, 10am - 11am |
| Initial application period due date\* | October 31st, 2024 |
| Application due date  | Apply by January 3, 2025 |
| Funding period end date  | June 30, 2025 |

DOH will continue to accept applications through January 3, 2025. Applications will be reviewed within 10 days of receiving them. This grant will be open for an initial priority period to Tribes from September 5, 2024, to October 31, 2024.

\*After the initial application period, Tribes receiving the base award may request additional project funding from any remaining funds. DOH will accept applications on a rolling basis until January 3, 2025.

This schedule is subject to change at the discretion of the Washington State Department of Health (DOH).

**Informational Calls**

DOH will hold two informational calls on September 11 and September 17. This is an opportunity for interested applicants to ask any clarifying questions about the application process.

* **September 11, 2024,**  **1 pm – 2 pm** **Register in advance for this meeting** [**Zoom Link**](https://us02web.zoom.us/meeting/register/tZMkfu2vrDMvH9f3iAOyCdH9EsO1sPFy7aM-)
* **September 17, 2024,**  **10am - 11am** **Register in advance for this meeting**  [**Zoom Link**](https://us02web.zoom.us/meeting/register/tZ0qdO2qrz8rEtSNvwGJ_biusc71BHfphDDE)

After registering, you will receive a confirmation email containing information about joining the meeting. This will be recorded and be available on Environmental Justice and Climate Change Grants for Tribes website.

**Background and Purpose**

The Workplace Safety for Workers Affected by Climate Change grant program focuses on supporting workplace health and safety for workers who are burdened by the intersection of their work and climate impacts. The program is for workers affected by changes to our climate, including but not limited to extreme heat and cold, wildfire smoke, drought, and flooding. Funding from this grant program can be used to support workplace health and safety for workers who are burdened by the intersection of their work and climate impacts, including procurement and distribution of equipment and resources for outdoor workers. This is an ongoing grant program.

The legislature required the state Department of Health (DOH) to set this grant program based on the Environmental Justice Council’s (EJC) Climate Commitment Act (CCA) funding recommendations and budget priorities. This grant is supported with funding from Washington’s CCA.

The CCA supports Washington’s climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at [www.climate.wa.gov](http://www.climate.wa.gov) .

DOH held a Tribal briefing, two roundtable discussions, and consultation with Tribes regarding the development of this grant program. At consultation and the comment period following consultation, we heard a preference to prioritize funding to federally recognized Tribes’ rights and interests in their Tribal lands that are within Washington state boundaries.

**Activities**

The program is for outdoor workers affected by changes to our climate, including but not limited to extreme heat and cold, wildfire smoke, drought, and flooding. Funding may be used:

1. To support workplace health and safety for workers who are burdened by the intersection of their work and climate impacts, and/or
2. To procure supplies that benefit outdoor workers who are affected by climate impacts in their work and cover distribution costs of supplies and resources.

**Eligibility and Qualifications**

This is a non-competitive grant program open to all Federally Recognized Tribes with impacts to rights and interests in the Tribal lands that are within Washington State boundaries (RCW [70A.65.305](https://app.leg.wa.gov/RCW/default.aspx?cite=70A.65.305)).

**Payment**

Payment can be provided through cost reimbursement and/or through incremental advance payments. Advance payments will be made before actual costs are incurred but as close as administratively feasible to when project costs are incurred, and actual disbursements will be made. Upfront payments can be made to purchase supplies and DOH can do reimbursement of distribution costs if that is preferable.

There are no match requirements; grant awards will cover 100 percent of eligible costs up to the grant award amount.

**Eligible costs**

Allowable costs include:

* Personal protective equipment for outdoor workers
	+ Examples of supplies that can be purchased include but are not limited to water bottles, hydration camel backpacks, cooling towels, cooling shirts, protective hats, neck gaiters, sunscreen, masks, indoor air purifiers, box fans, visibility vests, sunglasses/safety glasses, safety googles, gloves, back braces, HVAC systems.
* Distribution costs including but not limited to storage space, delivery costs of supplies, and hosting distribution events
* Compensation of staff time for distribution
* Administrative costs including any costs associated with fund administration including storage of supplies, cost of distribution events, staffing, and other administrative costs
* Other costs associated with workplace health and safety for workers who are burdened by the intersection of their work and climate impacts

Non-allowable costs include:

* Capital projects
* Funds for research
* Billable clinical care, except as allowed by law
* Other than for normal and recognized executive-legislative relationships, no funds may be used for
	+ publicity or propaganda purposes to prepare, distribute, or use any material designed to support or defeat the enactment of legislation before any legislative body.
	+ the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body.

**Application**

Applications will be accepted starting September 5, 2024, through January 3, 2025. Application materials can be found below on pages 4 through 6. Applicants should download the file, complete all required forms, and return them by email to EJGrants@doh.wa.gov. Please reach out to Kayla Stewart, Grant Program Manager or Rachele Hurt, Tribal Relations Strategist at EJGrants@doh.wa.gov if you require any assistance accessing or completing the application.

**Application Checklist**

Please send the completed application with any attachments to EJGrants@doh.wa.gov.

* Applicant Information
* Statement of Work and Budget (Exhibit 1)

 **Organization Information**

1. Name of Tribe:

1. Primary mailing address:

1. Telephone number:

1. Tax Identification Number (TIN):

1. Statewide Vendor Number:

1. Primary Contact Person Name and Title:

Email Address:

Phone Number:

1. Secondary Contact Person Name and Title:

Email Address:

Phone Number:

1. Authorized signer for the contract and Title:

Email address:

1. Payment type:
* Reimbursement
* Upfront
* Other (please describe):

**Project information**

1. Industries/outdoor workers you will be supporting. Examples include:
* Fisheries
* Lumber
* Construction
* Agriculture
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_
1. Seeking funds for (complete one or both):
* To procure and distribute supplies and resources that benefit outdoor workers who are affected by climate impacts in their work

What type of supplies you will be procuring. Examples include but are not limited to:

* Cooling Equipment (cooling towels, fans, HVAC, etc.)
* Hydration Supplies (reusable water bottles, Hydration backpacks, electrolyte packets, etc.)
* Sun protection (sun hats, sun shirts, sunglasses, sunscreen, neck gaiter, etc.)
* Protective gear (safety glasses, visibility vests, gloves, etc.)
* Air purifying equipment (indoor air filters, air filters, box fans, etc.)
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* To support workplace health and safety for workers who are burdened by the intersection of their work and climate impacts in other ways

Describe in 2-4 sentences how you will use funds to support workplace health and safety:

**Exhibit 1.**

**Contract number:** [DOH will add]

**Date of execution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Purpose statement:** To support workplace health and safety for workers who are burdened by the intersection of their work and climate impacts.

**Tribe Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Budget: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Statement of Work and Budget:**

**Instructions:** Please fill out each of the boxes below. For each of the tasks, please provide the budget for each task and an explanation for the cost. For the deliverables column, please mark one choice for the deliverable to DOH. If funds are being used for other tasks that improve outdoor worker health and safety please add new rows for the tasks, deliverables, due dates, and budgets.

|  |  |  |  |
| --- | --- | --- | --- |
| **Task:**  | **Deliverable to DOH:**  | **Estimated due date:**  | **REQUIRED: Budget and explanation**  |
| Procurement of supplies that support outdoor workplace health and safety | Itemized receipts of supplies purchased | MM/DD/YYYY | **Estimated cost of supply purchases:**  |
| Develop and share distribution plan with DOH staff | * DOH notes on distribution plan shared verbally by organization
* Written plan submitted by Tribe
 | MM/DD/YYYY | **Total cost to develop distribution plan:** |
| Distribution of supplies according to distribution plan  | * Verbal updates on distribution progress
* Written progress report
 | MM/DD/YYYY | **Total cost of distribution. Please include costs such as storage of supplies, tools to support distribution (ex. wagons) cost of distribution events, staffing, other administrative costs:**  |
| **Optional:** Update meetings with DOH staff. Please indicate if you would like update meetings:* Yes
* No
 | * Notes created by DOH, including distribution progress, changes, and challenges
* Other \_\_\_\_\_\_\_\_\_\_\_
 | MM/DD/YYYY | **Cost per 60-minute meeting:**  |
| Verbal or written final report including locations for distribution, types of outdoor workers reached, estimated number of people reached, lessons learned, success and challenges  | * DOH notes, shared verbally by the Tribe
* Written report submitted by organization
 | MM/DD/YYYY | **Cost to develop final report or share-back:** |