



## Examining Board of Psychology Meeting Minutes

May 17, 2024

Hybrid Meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501

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Board members present: Cedar O'Donnell, Ph.D., Chair  
Elena Lopez, Psy.D., CSOTP  
Vanessa Goosen, Psy.D.  
Evan Freedman, Ph.D., ABPP  
Erin Olson, Ph.D.  
Jan Bleakney, Public Member  
Vacant, professional member  
Vacant, professional member

Board members absent: Phillip Hawley, Psy.D., Vice Chair  
Jessica Carlile, Ph.D.  
Florence Katz Burstein, Public Member

Staff members present: Joe Miller, Executive Director  
Nancy Delgado, Program Manager  
Kalon Robinson-Goodman, Program Manager  
John Simmons, Program Support  
James Smartt, Program Support  
Joan Simmons, Program Support  
Melody Casiano, Policy Analyst  
Catharine Roner-Reiter, Supervising Staff Attorney  
Lilia Lopez, Assistant Attorney General

Guest Speaker(s): Zachary Patnode, QA/QCI Administrator  
Ratna Craig, HELMS Project Director  
Elizabeth Geisler, HELMS Business Deputy Project Director

On May 17, 2024, the Examining Board of Psychology held a hybrid meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the Examining Board of Psychology [profession website](#) and was sent out through the GovDelivery listserv.

## **1. Call to Order – Cedar O’Donnell, Ph.D., Chair**

The chair called the meeting to order at 9:01 a.m.

- 1.1. Board members, department staff, the Assistant Attorney General, and guests were introduced.
- 1.2. Approval of the agenda. *Motion to approve the Agenda, seconded, vote 6-0.*
- 1.3. Approval of the January 19<sup>th</sup>, 2024 and April 5<sup>th</sup>, 2024 meeting minutes. *Motion to approve the minutes amended to include Dr. as titles for board members, seconded, vote 6-0.*

## **2. Public Comment – Cedar O’Donnell, Ph.D., Chair**

Dr. O’Donnell read aloud the public comment statement:

*BOARD STATEMENT TO BE READ BEFORE TAKING PUBLIC COMMENTS:* Thank you for taking the time to be with us today. We are eager to hear from you. We typically provide notice to our constituents and other interested parties before taking action on any topic, so we seldom take action on topics unexpectedly raised by the public or others if not on the agenda. While individual board members may ask questions or make comments about your presentation, please be aware that individual board members do not represent the board as a whole and that the subject of your comment may not be acted upon today or in the near future. We will include your comments in our meeting minutes for possible review if the matter you raise is brought up for formal discussion and/or a vote at a subsequent board meeting.

There were no public comments received.

## **3. Management Reports – Nancy Delgado, Program Manager; Zachary Patnode, QA/QCI Administrator; Melody Casiano, Policy Analyst**

- 3.1. Budget Report – Ms. Delgado presented the budget report to the board, explaining the new Budget dashboard.
- 3.2. Credentialing Update – Mr. Patnode gave a presentation on the credentialing reorganization and the Psychology scorecard with credentialing statistics to the board.
- 3.3. Program Update – Ms. Delgado shared updates about staffing, recruitment, and the upcoming TEMS travel reimbursement deadline.
- 3.4. Policy Analyst Update – Ms. Casiano gave an update to the Board that the CR-101 has been filed.

## **4. HELMS Update – Ratna Craig, HELMS Project Director, Elizabeth Geisler, HELMS Business Deputy Project Director**

Ms. Geisler and Ms. Craig gave an update to the Board on the HELMS project implementation.

## **5. SSHB 1724: Increasing the Trained Behavioral Health Workforce Update – 1724 Implementation - Nancy Delgado, Program Manager**

Ms. Delgado gave an update on rulemaking sessions for 1724 implementation and presented the Emergency Rules Draft Language with changes made from the April 5<sup>th</sup> special

meeting for the board to review and discuss. *Motion to approve Education Option B for the purposes of emergency rulemaking, seconded, vote 6-0. Motion to approve the Subcommittee Recommendation for Education rules for the purposes of emergency rulemaking, seconded, vote 5-1. Motion to accept the changes to WAC 246-924 with the recommendations, seconded, vote 6-0. Motion to approve the CR-103E with final changes discussed today, seconded, vote 6-0. Motion to amend the CR-103 to include the changes in direct client supervised hours from sixty percent to twenty-five percent, seconded, vote 6-0.*

*Board took a break from 10:40 am until 10:50 am.*

## **6. Legislative Updates – Nancy Delgado, Program Manager**

Ms. Delgado presented Engrossed Second Substitute House Bill 2247 to the board.

## **7. Break**

7.1. Board meeting went on break at 12:09 p.m. Reconvened at 12:40 p.m.

## **8. Bylaws, Operating Agreement, and Business Plan – Kalon Robinson-Goodman, Program Manager**

Mr. Robinson-Goodman presented the updated documents for the Bylaws, Operating Agreement, and Business Plan with changes discussed in the January board meeting and the proposal from the Communications/Operations subcommittee for the board to review.

## **9. Conference Planning – CLEAR, ASPPB, and FARB – Nancy Delgado, Program Manager**

The board discussed which board members will attend each of the upcoming conferences.

## **10. Ethics Training – Nancy Delgado, Program Manager**

The board determined that the training will occur with content updates to reflect changes in ethics issues. Dr. Freedman, Supervising Staff Attorney, and AAG to participate.

Board meeting went on break at 2:13 p.m. Reconvened at 2:23 p.m.

## **11. Annual Newsletter – Nancy Delgado, Program Manager**

The board discussed that it would like to include the following topics in the annual newsletter:

- 1.1. HELMS
- 1.2. Credentialing – improvements
- 1.3. Disciplinary patterns/issues that come up and CE topics surrounding them
- 1.4. Office Hours
- 1.5. Ethics Training – either dates or that they are hosted yearly

## **12. Requests for Lists and Labels – Cedar O'Donnell, Ph.D., Chair**

There were no Requests for Lists and Labels received.

**13. Board Operations – Nancy Delgado, Program Manager and Evan Freedman, Ph.D., ABPP**

The Board reviewed and discussed the recommendations for board operations.

*Motion to establish a protocol that creates the expectation that Board Members will attend two meetings each year selected by the board based on criteria to be determined, not seconded, withdrawn.*

**14. FARB Conference Recap – Nancy Delgado, Program Manager and Jan Bleakney, Public Member**

Ms. Delgado and Ms. Bleakney presented the conference highlights from the FARB Forum on Professional Regulations Conference in January 2024.

**15. ASPPB Conference Recap – Cedar O’Donnell, Ph.D., Chair, Elena M. Lopez, Psy.D., and Nancy Delgado, Program Manager**

Dr. O’Donnell, Dr. Lopez, and Ms. Delgado presented the conference highlights from the ASPPB Midyear Meeting in April 2024.

**16. Subcommittee Reports**

- 16.1. Subcommittee Reorganization – No new member has been appointed, so board does not need to review, change, or add to subcommittees.
- 16.2. Communications and Operations Subcommittee – Ms. Bleakney updated on the work the subcommittee has completed.
- 16.3. Diversity Subcommittee – No updates to give.
- 16.4. Applications Subcommittee – No members on subcommittee currently.
- 16.5. Rules Subcommittee – SSHB 1724 items as updated in other agenda items, no additional updates.

**17. Future Agenda Items – Cedar O’Donnell, Ph.D., Chair**

- 17.1. Presentation by Dr. Breedlove on the subject of the Psychology Associate credential and EPPP 2.
- 17.2. Further discussion about two in person meetings a year, whether to be required or aspirational.
- 17.3. Discussion about Health Equity Continuing Education requirements.

**18. Meeting Adjournment**

The meeting was adjourned at 3:17 pm.

**Submitted by:**

Nancy Delgado, Program Manager  
Examining Board of Psychology

**Approved by:**

Cedar O’Donnell, Ph.D., Chair  
Examining Board of Psychology

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