



Examining Board of Psychology Meeting Minutes

September 13, 2024

Hybrid Meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501

Board members present: Cedar O'Donnell, Ph.D., Chair
Vanessa Goosen, Psy.D.
Erin Olson, Ph.D.
Jan Bleakney, Public Member
Phillip Hawley, Psy.D., Vice Chair
Florence Katz Burstein, Public Member
Vacant, professional member
Vacant, professional member
Vacant, professional member

Board members absent: Elena Lopez, Psy.D., CSOTP
Jessica Carlile, Ph.D.

Staff members present: Joe Miller, Executive Director
Nancy Delgado, Program Manager
Kalon Robinson-Goodman, Program Manager
John Simmons, Program Support
James Smartt, Program Support
Rhianna Due, Credentialing Coordinator
Stephanie Vaughn, Regulatory Affairs Manager
Catharine Roner-Reiter, Supervising Staff Attorney
Lilia Lopez, Assistant Attorney General
Ashley May, Fiscal Analyst

Guest Speaker(s): London Breedlove, Director of Professional Affairs, WSPA

On September 13, 2024, the Examining Board of Psychology held a hybrid meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the Examining Board of Psychology [profession website](#) and was sent out through the GovDelivery listserv.

1. Call to Order – Cedar O’Donnell, Ph.D., Chair

The chair called the meeting to order at 9:00 a.m.

- 1.1. Board members, department staff, the Assistant Attorney General, and guests were introduced.
- 1.2. Approval of the agenda. *Motion to approve the Agenda, seconded, vote 6-0.*
- 1.3. Approval of the July 12th, 2024 and August 1st, 2024 meeting minutes. *Motion to approve the July 12th, 2024 and August 1st, 2024 Meeting Minutes with a typo correction and further clarification to the July minutes, seconded, vote 6-0.*

2. Public Comment – Phillip Hawley, Psy.D., Vice-Chair

Dr. Hawley read the following statement regarding public comments:

BOARD STATEMENT TO BE READ BEFORE TAKING PUBLIC COMMENTS: Thank you for taking the time to be with us today. We are eager to hear from you. We typically provide notice to our constituents and other interested parties before taking action on any topic, so we seldom take action on topics unexpectedly raised by the public or others if not on the agenda. While individual board members may ask questions or make comments about your presentation, please be aware that individual board members do not represent the board as a whole and that the subject of your comment may not be acted upon today or in the near future. We will include your comments in our meeting minutes for possible review if the matter you raise is brought up for formal discussion and/or a vote at a subsequent board meeting.

Furthermore, we ask that once the time for public comment has concluded, all other public participation must be written in the chat. Any inquiries that come up after the board meeting has concluded may be submitted via email to psychology@doh.wa.gov.

There were no public comments at this time.

3. Management Reports – Nancy Delgado, Program Manager, Joseph Miller, Executive Director.

- 3.1. Budget Report – Ms. Delgado presented the budget report.
- 3.2. Credentialing Update – Mr. Miller presented a report on the Credentialing scorecard and ongoing credentialing process improvement efforts.
- 3.3. Program Update – Ms. Delgado gave an update on the upcoming ethics training and ongoing board recruitment efforts.
- 3.4. Policy Analyst Update – Ms. Casiano presented the report.

4. WSPA EPPP2 Presentation – London Breedlove, Director of Professional Affairs, WSPA

Dr. Breedlove gave a presentation and opened a discussion on the association’s thoughts on the EPPP2.

5. Licensing Requirements and Bill Implementations Rulemaking - Nancy Delgado, Program Manager

Ms. Delgado gave a presentation on proposed rules draft language for the Board to review.

6. Break

7. 1724 Emergency Rules Renewal - Nancy Delgado, Program Manager*

Board reviewed the emergency rules and approved the next renewal with one change.

Motion to approve the CR-103 with a change to the emergency rules draft language that reduces the individual supervision requirement from two hours to one hour.

8. Bylaws, Operating Agreement, and Business Plan – Kalon Robinson-Goodman, Program Manager*

Mr. Robinson-Goodman presented the Bylaws, Operating Agreement, and Business Plan documents updated with the changes discussed in the May board meeting for the board to review.

Motion to approve the bylaws with discussed changes, seconded, vote 6-0. Motion to approve the Operating Agreement, seconded, vote 6-0. Motion to approve the Business Plan, seconded, vote 6-0.

9. Delegation of Signature Authority and Decision-Making – Nancy Delgado, Program Manager*

Board determined that the delegation of Signature Authority and Decision-Making could be determined in 2025.

10. Requests for Lists and Labels – Cedar O'Donnell, Ph.D., Chair*

Board will discuss any requests for Lists and Labels at the November board meeting.

11. Health Equity CE – Nancy Delgado, Program Manager*

Board will discuss whether all Department of Health approved health equity CE trainings meet psychologist CE requirements and if so, what documentation will be accepted at the November board meeting.

12. Subcommittee Reports

12.1. Subcommittee Reorganization – If new board members are appointed, board will review subcommittee membership and any needed changes or additions to subcommittees.

12.2. Communications and Operations Subcommittee

12.3. Diversity Subcommittee

12.4. Applications Subcommittee

12.5. Rules Subcommittee

13. Future Agenda Items – Cedar O'Donnell, Ph.D., Chair

ASPPB presentation on association's thoughts on EPPP2 and master's licensing.

14. Meeting Adjournment

Meeting was adjourned at 4:03 p.m.

Submitted by:

Nancy Delgado, Program Manager
Examining Board of Psychology

Signature on file

SIGNATURE

DATE

Approved by:

Cedar O'Donnell, Ph.D., Chair
Examining Board of Psychology

Signature on file

SIGNATURE

DATE