



## **BOARD OF DENTURISTS MEETING MINUTES**

Friday, November 8, 2024

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Board Members Present: Josh Brooks, Chair  
Melissa Brulotte  
Keith Gressell, DMD  
Shirlynn Walter, Public Member  
James Anderson  
Sandie McNaughton, Public Member  
Vallan Charron, Pro-Tem Member  
Szilard Zombor, Pro-Tem Member

Board Members Absent: Cody Carson, Vice-Chair

Staff Present: Adriana Barcena, Program Manager  
Trina Crawford, Executive Director  
Lady Bah, Assistant Program Manager  
Mikala Lord, Policy Analyst  
Cassandra Gerard, Administrative Support  
Marie Carp, Assistant Attorney General (AAG)  
Catharine Roner-Reiter, Supervising Staff Attorney  
Jeff Orwig, Finance Officer

**Friday, November 8, 2024**

### **OPEN SESSION**

#### **1. CALL TO ORDER**

The open session of the business meeting was called to order at 12:04 p.m. by Josh Brooks, Chair.

##### **1.1 Introduction of board members, staff, and audience**

The board members, staff, and audience were introduced.

- 1.2 Public Comment – The public will have an opportunity to provide comments. If you would like to comment during this time, please limit your comments to two minutes. Please identify yourself and who you represent, if applicable, when the Chair opens the floor for public comment.

No public comments were directed to the board at this time.

- 1.3 Approval of agenda

Ms. Barcena requested to amend the agenda to include Item 8.2 Petition to the Board for Written Examination. A motion was made to approve the agenda as amended. The motion was seconded, and the board unanimously approved the November 8, 2024 agenda as amended.

- 1.4 Approval of August 22, 2024, business meeting minutes

A motion was made to approve the August 22, 2024, business meeting minutes as presented. The motion was seconded, and the board unanimously approved the August 22, 2024 business meeting minutes as presented.

**2. BOARD RECRUITMENT UPDATE** – staff provided Board member updates.

Ms. Barcena provided an update to the board on member appointments. Ms. McNaughton has accepted and been appointed the public member position. Mr. Brooks, Dr. Gressell, and Mr. Carson’s terms end December 31, 2024. Mr. Brooks and Dr. Gressell have agreed to be reappointed. Mr. Carson has declined reappointment. Mr. Charron and Mr. Zombor have agreed to serve another year as Pro-Tem members. The professional position recruitment process will begin shortly.

**3. 2025 MEETING DATES AND LOCATIONS** – the Board determined meeting dates and locations for the 2025 calendar year.

Meeting Date	Meeting Location
January 24, 2025	Hybrid in Tumwater, WA
March 20, 2025	Hybrid in Tacoma, WA
August 21, 2025	Hybrid in Tacoma, WA
November 7, 2025	Hybrid in Tumwater, WA

**4. 2025 CLINICAL EXAMINATION DATES** – the Board determined the 2025 Clinical examination dates.

Clinical Examination Date	Location
March 21-22, 2025	Bates Technical College

August 22-23, 2025
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Bates Technical College
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- 5. ELECTION OF OFFICERS FOR 2025** – The Board nominated and elected chair and vice-chair of the 2025 calendar year.

Mr. Brooks volunteered to continue as Chairperson. Dr. Gressell nominated Mr. Anderson as Vice-Chairperson. A motion to approve was made, seconded and the board voted all in favor of Mr. Brooks as Chairperson and Mr. Anderson as Vice-Chairperson for the 2025 calendar year.

- 6. 2025 LEGISLATIVE LIAISON AND MEET ME CALL PARTICIPANT(S)** – The Board determined and voted for the legislative liaison and meet me call participant for the 2025 legislative session.

Ms. Brulotte volunteered to continue as the board representative. A motion to approve was made, seconded and the board voted all in favor of Ms. Brulotte as the legislative liaison and meet-me-call participant for the 2025 legislative session.

- 7. DENTAL EDUCATIONAL OUTREACH COMMITTEE** – Committee meetings held on September 12 – Josh Brooks and Dr. Gressell

Mr. Brooks and Dr. Gressell provided a summary of the committee meeting they attended on September 12, 2024. The committee discussed the agenda for the October 20, 2024 retreat and decided to choose a volunteer to author an article for the Washington State Dental Association (WSDA) at the next meeting.

- 8. CLINICAL EXAMINATION UPDATE** - The Board received a summary from the August 23, 2024, clinical examination.

8.1 Clinical Examination Update

Ms. Barcena shared the board administered the clinical examination on August 23, 2024. Four students completed the clinical examination and passed. Two of those students have passed their written examination.

8.2 Petition to the Board - Written Examination

The board reviewed and discussed the petition received to retake the written examination from a candidate who completed and passed their practical examination in August 2024. The board asked how long a clinical exam result can be considered for licensure. Additionally, there was discussion of consistent measures for retake attempts. Department staff will research and add this item to the next meeting agenda.

**9. COLLEGE OF DENTURISTS OF ONTARIO** – The Board reviewed and voted on written and clinical examinations administered by the College of Denturists of Ontario.

Ms. Barcena explained the program received a Canadian trained denturist license application. The board discussed whether the 2013 College of Denturists of Ontario examination is equivalent to those administered and accepted in Washington. A motion to approve was made, seconded and the board voted all in favor to accept the 2013 examaminations administered by the College of Denturists of Ontario.

**10. PROGRAM MANAGEMENT REPORT** – Information provided to the board by the Program Manager.

10.1 Licensing and disciplinary statistics

Ms. Barcena provided licensure and disciplinary statistics to the board. Statistics are as follows:

<b>CREDENTIAL STATUS</b>	<b>DENTURIST LICENSURE</b>	<b>DENTURIST ALTERNATE LOCATIONS</b>	<b>TOTAL</b>
Active	153	20	173
Revoked	5	---	5
Suspended	8	2	10
Active with Conditions	2	---	2
Inactive	3	---	3
Active on Probation	---	---	0
Retired Active	4	---	4
Voluntary Surrender	1	---	1

10.2 Budget Report – The Board received budget report summary from Jeff Orwig, Finance Officer

Mr. Orwig presented the program’s fund balance and explained revenue is keeping up with expenses.

10.3 CR 101 Eligibility and application requirements updates

Ms. Barcena shared the CR 102 is currently in the internal review process. Updates will be provided in upcoming board meetings.

**11. CONSENT AGENDA - CORRESPONDENCE**

The following item(s) and any additional correspondence received or sent is for the board's information. If separate discussion is desired on an item, a single motion by a board member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

#### 11.1 Bates Technical College – Admission criteria

Mr. Al-Tameemi presented questions to the board pertaining to the denturist program at Bates Technical College. He asked if a requirement can be made for new graduates to obtain a degree rather than a certificate before applying for the denturist board exam. Mr. Al-Tameemi also asked how long training is valid after graduation when applying for the board exam. The board decided to address the questions as an agenda item at a future meeting.

**12. EXECUTIVE SESSION** – An executive session was not held during this meeting.

### **13. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS**

- Budget report from Finance Officer
- Licensing and disciplinary statistics
- Update on the Dental Educational Outreach Committee
- Rules update
- Petition to the Board – Written Examination
- Bates Technical College – Admission criteria

### **14. ADJOURNMENT**

There being no further business before the board, the business meeting was adjourned at 1:02 p.m. on Friday November 8, 2024. The next regular meeting is scheduled for Friday, January 24, 2025, and will be held in-person with a virtual component.

Respectfully Submitted By:

Approved By:

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Adriana Barcena, Program Manager

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Josh Brooks, Chair  
Board of Denturists