

**Washington Syndemic Planning Group General Meeting**

**Notes/Minutes**

Tuesday November 26, 2024

Virtual Meeting Via Zoom Conference Call

**WSPG Members Attendance:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Name** | **Present** | **Away** |
| **Ann Mumford** | [x]  | [ ]  |
| **Brigette Young** | [x]  | [ ]  |
| **Christina Jackson** | [x]  | [ ]  |
| **Christopher Claypool** | [x]  | [ ]  |
| **Ella Deverse** | [ ]  | [x]  |
| **Elsa Daly** | [x]  | [ ]  |
| **Hexe Fey** | [x]  | [ ]  |
| **Howard Russell** | [x]  | [ ]  |
| **James Tillett** | [x]  | [ ]  |
| **Jsani Henry** | [x]  | [ ]  |
| **Kathleen Wilcox** | [ ]  | [x]  |
| **Lara West** | [ ]  | [x]  |
| **Lisa Al-Hakim** | [ ]  | [x]  |

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| **Name**  | **Present** | **Away** |
| **Nia Sipili (Fania)** | [x]  | [ ]  |
| **Monte Levine** | [x]  | [ ]  |
| **Omero Perez** | [x]  | [ ]  |
| **Ray Gregson** | [x]  | [ ]  |
| **Tamara Foreman** | [x]  | [ ]  |
| **Tyrell Jackson** | [x]  | [ ]  |
| **Tanaya Davis** | [ ]  | [x]  |
| **Victor Loo** | [x]  | [ ]  |
| **Walter McKenzie** | [x]  | [ ]  |
| **William Harrison** | [ ]  | [x]  |
| **Yob Benami** | [x]  | [ ]  |
| **Elizabeth Crutsinger-Perry**  | [x]  | [ ]  |

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**MEMBERS of the PUBLIC PRESENT: Vanessa Leja, Huong Duong, Becca Hutchison**

**DOH SUPPORT STAFF PRESENT:** **Alisha Howden, Claire Mocha**

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| **TOPIC** | **FINDINGS, CONCLUSIONS & RECOMMENDATIONS** | **ACTIONS & DUE DATES** | **PERSON RESPONSIBLE** |
| I. Call to Order/ Welcome by Tri-Chairs and member check and connect (15 mins) | * James called the meeting to order.
* Community Agreements were discussed, focusing on two key aspects:
	+ Sharing Space: Giving others time to speak within reason.
	+ "I" Statements: Ensuring participants share from their own experience.
* New members were introduced:
	+ Christopher Claypool
	+ Hexe Fey
	+ Elsa Daly
* Tamara shared that her World AIDS Day story was featured on the Spokane KREM (krem.com).
 |  | James |
| II. DOH Program updates (15 mins) | * WSPG 2024 Yearbook:
	+ Sent in October and last week.
	+ Members who haven’t received it should contact Starleen. This is not for public sharing due to its private nature.
* Annual Syndemic Action Plan 2024-2025:
	+ Starleen reviewed key achievements and upcoming plans.
	+ These documents will be uploaded to the public website and distributed to the WSPG listserv.
* MS Teams Engagement:
	+ Eight participants signed up, but engagement remains low.
	+ The group is exploring the WA Portal page as an alternative platform due to its less restrictive public disclosure rules.
	+ Feedback on user experience is encouraged.
* End-of-Year Survey:
	+ Claire will distribute the survey this week and allow two weeks for responses.
	+ Results will be compiled into a written report and shared for group discussion.
 |  | Starleen |
| III. DOH/WSPG member updates (25 mins) |  Updates from Beth:* Legislative Session:
	+ The next WSPG meeting will be in January, during the legislative session.
	+ Beth will provide updates on bills and budget issues affecting the group.
	+ OID does not have any bills moving forward but there are requests submitted by DOH.
	+ The state budget deficit may impact operations; updates will be shared as they arise.
* Advocacy:
	+ James inquired about citizen advocacy.
	+ Beth emphasized the importance of voicing concerns to representatives individually, as the group’s role is advisory and cannot advocate collectively.
	+ Bridgette suggested creating a "How to Do Political Advocacy" guide. Beth will confirm if this can be shared within DOH communications.
 |  | Ray |
| IV. WSPG Committee Opportunities (20 Minutes) | * Planning and Evaluation Committee Overview:
	+ Commitment: Long-term through Fall 2026.
	+ Areas of Contribution:
		- OID strategic planning process.
		- Evaluation of the current HIV Integrated Prevention and Care Plan (2022-2026).
		- Development of the new HIV Integrated Prevention and Care Plan (2026-2031).
		- Quarterly updates to WSPG on progress and feedback.
	+ Application survey to express interest will be available within a week, with a due date in December.
* Claire presented a PowerPoint overview and encouraged participation.
* Starleen highlighted the importance of equitable community representation and reassured new members that they are encouraged to contribute.
 |  | Claire |
| V. Public Comment and other additional updates (5 mins) | * Vanessa: Raised concerns about the potential stripping of ADAP under new administration policies.
	+ Beth reassured the group, citing bipartisan support for the Ryan White Program in past administrations and the presence of stopgap measures.
* Simone Krieger introduced herself.
 |  | Tri-chairs |
| VI. Closing Thoughts/ Adjourn | **Closing Thoughts/Adjourn*** Meeting adjourned at 7:18 pm.
 |  | Tri-chairs  |

 **Minutes prepared by:** Alisha Howden

 **Minutes respectfully submitted by:** Starleen Maharaj-Lewis

 **Minutes reviewed and approved by Tri-Chairs:** James Tillett, Omero Perez,Beth Crutsinger-Perry