



**Substance Use Disorder Certification Advisory Committee
Meeting Minutes
October 4, 2024**

Virtual Meeting via MS Teams and in person at Washington State Department of Health 111 Israel Road, Room 153, Tumwater, WA 98501

Committee members present:

- Susan Cherry, SUDP, Chair
- Bergen Starke, LMHC, SUDP, Vice Chair
- Lisa Rudduck, LMHC, SUDP
- Gayle Martinsen, HCA Representative
- Raymond Gregson, CPC
- Alicia Egan, SUDP
- John D. Gubatayao, SUDP
- J. Kimber Rotchford, MD

Committee members absent:

Staff members present:

- Claire Wilson, Program Manager
- Eve Austin, Executive Director
- Katie Impehoven, Program Support
- Alie Dobson, Program Support
- Kristi Knieps, Assistant Attorney General
- Zach Patnode, Quality Manager
- Melissa Derefield, Credentialing Supervisor
- Rhianna Due, Credentialing Coordinator
- Melody Casiano, Policy Analyst
- Joan Simmons, Operations Support

Guest presenters: None

On October 4, 2024, the Substance Use Disorder Certification Advisory Committee met online via Microsoft Teams and in person at Washington State Department of Health 111 Israel Road, Room 153, Tumwater, WA 98501. Notice of the meeting was

published on the [Substance Use Disorder profession website](#) and was sent out through the GovDelivery listserv.

Open Session:

1. Opening of Public Meeting – Susan Cherry, SUDP, Chair

- 1.1. Call to Order – Ms. Cherry called the meeting to order at 9:05 a.m. Committee and agency staff members as well as public attendees introduced themselves.
- 1.2. Approval of the October 4, 2024 meeting agenda. – Motion to approve meeting agenda, Vote 8-0.
- 1.3. Approval of joint meeting minutes from May 31, 2024 – Motion to approve meeting agenda, Vote 8-0.

2. Public Comment – Susan Cherry, SUDP, Chair

There were no public comments received.

3. Management Report – Claire Wilson, Program Managers

- 3.1. Budget Report – Ms. Wilson briefed the committee on the budget for the SUDP program. The current fund balance is -\$241,000.
- 3.2. Credentialing Report – Mr. Patnode briefed the committee on the credentialing statistics as of September 2024. For the SUDP certification, there are 3,011 active licenses and 236 pending applications. For the SUDPT certification, there are 1,396 active licenses and 164 pending applications.

4. Assistant Attorney General Presentation – Kristi Knieps, AAG

Ms. Knieps provided a presentation reviewing Robert’s Rules of Order to the committee.

5. Legislative Updates – Claire Wilson, Program Manager

- 5.1. Review of ongoing rulemaking for SUDPs
Ms. Wilson gave an update on rulemaking activities and reviewed highlights of draft rule language with the committee.
- 5.2. 2024 Legislative Recommendations from HB 1724
Ms. Wilson provided a quick overview of the legislative recommendation based on the feedback received from the listening sessions.

6. Detox Survey – Sue Cherry, SUDP, Chair, and Bergen Starke, LMHC, SUDP, Vice Chair

- 6.1. Ms. Cherry and Ms. Starke have been working on a survey to get a better idea of their profession’s practice environment. The survey results were shared with the committee, and participants in the meeting were asked to share interest in participating in a future subcommittee to review the survey results in greater detail.

7. Ethical standards for SUDP/Ts – Claire Wilson, Program Manager

7.1. Ms. Wilson opened the discussion for establishing ethical standards for members of the profession, and asked participants to express their willingness to participate in a future subcommittee to create these standards.

8. Future Agenda Items – Susan Cherry, SUDP, Chair

8.1. No additional future agenda items were shared with the committee.

9. Adjournment

9.1. The meeting adjourned at 10:10 am.

Submitted by:

Claire Wilson, Program Manager
Substance Use Disorder Certification Advisory
Committee

Approved by:

Susan Cherry, Chair
Substance Use Disorder Certification
Advisory Committee

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