

Adult Vaccine Program: [waadultvaccines@doh.wa.gov](mailto:waadultvaccines@doh.wa.gov) Childhood Vaccine Program: [wachildhoodvaccines@doh.wa.gov](mailto:wachildhoodvaccines@doh.wa.gov) | (360) 236-2829

## Washington Immunization Information System (WAIS) Resources

The [IIS Training Materials Portal](#) contains links to reference guides, short videos, upcoming webinars, and a way to request IIS training. Below you will find links to commonly used IIS resources for vaccine coordinators. Visit the IIS Training Materials Portal to see additional resources. Some of the resources listed below are not located in the IIS Training Materials Portal but are helpful for vaccine coordinators.

### Vaccine Ordering & Receiving

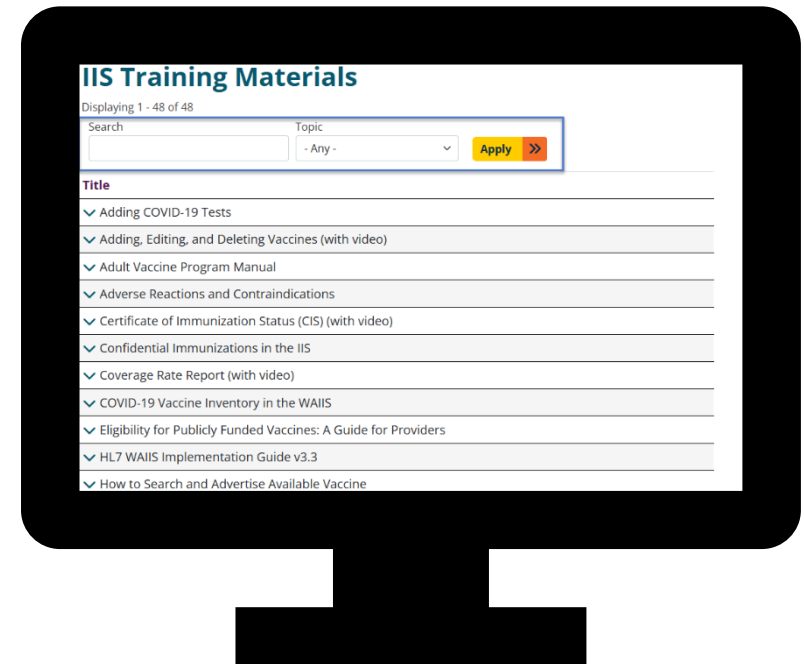
- [Vaccine Ordering & Receiving](#)
- [State Supplied COVID Vaccines At-A-Glance](#)  
Important details for publicly supplied COVID vaccine products
- [State Supplied Flu Vaccines At-A-Glance](#)  
Important details for publicly supplied Flu vaccine products

### Inventory

- [Search, Add, Reconcile & Report Inventory](#)
- [Search & Edit Lot Numbers](#)
- [Patient Detail Report](#)  
Report used to troubleshoot inventory discrepancies
- [Lot Usage & Recall Report](#)  
Report used to troubleshoot inventory discrepancies and identify patients who received a specific lot number

### Documentation

- [Adding, Editing & Deleting Vaccines](#)
- [Eligibility for Publicly Funded Vaccines: A Guide for Providers](#)  
Childhood Vaccine Program (CVP) and Adult Vaccine Program (AVP) patient eligibility categories and associated billing guidelines
- [Patient Eligibility Status](#)  
Describes how to document the eligibility status of patients in the IIS



- [IIS Codes for Common Vaccines in Washington](#)  
Provides information on vaccine codes to ensure they're set up correctly in electronic health records
- [Certificate of Immunization Status \(CIS\)](#)  
Describes how to generate and print the CIS document that is needed for school and childcare entry
- [Printing Vaccination Records](#)
- [Vaccine Summary & Forecast](#)  
Describes how to review a patient's vaccination history, forecast, and other information

### **Improving Immunization Rates**

- [Coverage Rate Report](#)  
Report that is used to view a facility's percentage of patients up to date with vaccines and pull lists of patients missing vaccines
- [Patient Ownership & Status](#)  
Explains how to inactivate patients
- [Reminder/Recall](#)  
Identify patients that are due or overdue for a vaccine or series of vaccines

### **Vaccine Transfers**

- [Vaccine Online Transfer Guide](#)
- [How to Search & Advertise Available Vaccine](#)  
Describes how to advertise short-dated vaccine to other enrolled providers. This tool is not widely used by providers, so sites should still use the [Provider Map](#) to proactively identify and contact providers when you have short-dated vaccine to transfer

### **Vaccine Returns**

- [Online Vaccine Returns](#)

### **Provider Agreements**

- [Messages & Alerts](#)  
Describes how to access and open provider messages and alerts in the IIS
- [CVP Provider Agreement Renewal](#)  
Covers the steps to complete the annual Childhood Vaccine Program provider agreement renewal
- [AVP Enrollment](#)