In accordance with WAC 246-291-120 (5), this Construction Completion Report is required for all new or expanding Group B projects. Purveyors **must** submit a Construction Completion Report to the Office of Drinking Water (ODW) within sixty (60) days of completion and before use of any water system facility.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of Water System  Click or tap here to enter text. | | | | | | |
| Name of Purveyor (Owner or System Contact)  Click or tap here to enter text. | | | | | | |
| DOH System ID Number  Click or tap here to enter text. | | | | | | |
| Mailing Address  Click or tap here to enter text. | | | | | | |
| **City**  Click or tap here to enter text. | | **State**  Click or tap here to enter text. | | | **Zip Code +4** ([Link to USPS Zip Code Lookup](https://tools.usps.com/go/ZipLookupAction!input.action))  Click or tap here to enter text. | |
| DOH Project Number  Click or tap here to enter text. | | | | **Group B Design Report Workbook DOH Approval Date**  Click or tap to enter a date. | | |
| **Project Name and Descriptive Title** | | | | | | |
| Click or tap here to enter text. | | | | | | |
| **Professional Engineer’s Acknowledgment** *(complete items below—attach additional pages as needed)* | | | | | | |
| The undersigned professional engineer (PE), or their authorized agent, has inspected the above-described project which, as to layout, size, type of pipe, valves, materials, reservoir, and other designed physical facilities, has been constructed and is substantially completed in accordance with the Group B Design Workbook approved by ODW. In the opinion of the undersigned engineer, the installation, physical testing procedures, water quality tests, and disinfection practices were carried out in accordance with state regulations and principles of standard engineering practice. | | | | | | |
| **Date Signed** | Click or tap to enter a date. | | | | | |
| **Name of Engineering Firm** | Click or tap here to enter text. | | | | | |
| **Name of PE Acknowledging Construction** | Click or tap here to enter text. | | | | | |
| **Mailing Address** | Click or tap here to enter text. | | | | | |
| **Engineer’s Signature** (use */s/ FirstName LastName* for electronic signature) | Click or tap here to enter text. | | | | | |
| **PE’s Seal** | | | | | | |
| **Please email this form to your regional office.** | | | | | | |
| **Eastern Regional Office**  [eroadmin@doh.wa.gov](mailto:eroadmin@doh.wa.gov) | | | **Northwest Regional Office**  [dw.nwro.wsprojects@doh.wa.gov](mailto:dw.nwro.wsprojects@doh.wa.gov) | | | **Southwest Regional Office**  [swro.admin@doh.wa.gov](mailto:swro.admin@doh.wa.gov) |

# For More Information

Find more resources on our [Publications and Forms webpage](https://doh.wa.gov/community-and-environment/drinking-water/publications-and-forms).

[Eastern Region](https://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/OfficesandStaff/EasternRegionalOfficeStaff), Spokane Valley 509-329-2100.

[Northwest Region](https://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/OfficesandStaff/NorthwestRegionalOfficeStaff), Kent 253-395-6750.

[Southwest Region](https://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/OfficesandStaff/SouthwestRegionalOfficeStaff), Tumwater 360-236-3030.