



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.

Athletic Training Advisory Committee Draft Meeting Minutes

August 26, 2024

Labor & Industries, 7273 Linderson Way SW, Tumwater, WA 98501

Members Present: Craig Bennett, Athletic Trainer; Denton Norwood, Athletic Trainer, Chairperson; Kirk Westre, Public Member; Kasandra Hildenbrand, Athletic Trainer, Vice-Chairperson.

Staff Present: Allyson McIver, Program Manager; Jennifer Santiago, Executive Director; Madissen Schatz, Assistant Program Manager; Na'Taya Harris, Administrative Assistant; Marianne Richter, Policy Analyst; Christopher Gerard, Assistant Attorney General; Marie Carp, Assistant Attorney General; Jeff Orwig, Fiscal Analyst.

Public Attendees Present: Otto Buchholz, Faculty Member at EWU; Justin Rogers, public attendee; Shannon Flemming, BOC

1. Call to Order

Chairperson Norwood called the public meeting to order at 9:02 AM, welcoming participants and officially starting the business meeting.

1.1. Introductions

Chairperson Norwood initiated the introductions for committee members and staff members. The introduction concluded with Chairperson Norwood acknowledging all attendees.

1.2. Approval of Agendas

Chairperson Norwood called for approval of the agenda. The motion to approve the agenda was made by Ms. Hildenbrand and seconded by Mr. Bennett. The committee unanimously approved the agenda.

1.3. Approval of April 1, 2024 Meeting Minutes

Chairperson Norwood invited questions or comments on the April 1, 2024 meeting minutes. The motion to approve the April 1, 2024 meeting minutes was made by Mr. Bennett and seconded by Ms. Hildenbrand. The committee unanimously approved the minutes.

1.4. Public Comment

The committee opened the public comment period. Ms. McIver invited the public to speak or share comments with the committee. No public comments were made, Chairperson Norwood closed the open forum.

2. Board Of Certification for the Athletic Trainer (BOC) Care Conference

Ms. Hildenbrand shared her report from the BOC conference. She stated the conference was very informative about her role and duties as a committee member. She recapped some of the topics that were presented at the conference, like regulation rules/laws, BOC exams, discussions of a future compact commission, etc. The committee discussed the benefits of participating in a compact and how it could potentially improve the workforce shortage.

3. Board Commission Committee (BCC) Leadership Conference

Ms. Hildenbrand shared her report from the BCC conference. She shared the HELMS project and what that process will look like soon. Ms. Santiago also provided a brief overview of the conference and what was presented at the conference such as how the program staff help to support the boards/commission/committees as well as the roles of Assistant Attorney Generals (AAGs).

4. Committee Chair Election

Ms. McIver reviewed how the chair and vice-chair positions are typically nominated. She then opened the nomination to the committee for discussion. Ms. Hildenbrand nominated herself for the position of chair and Mr. Bennett to fill the position of Vice-Chairperson. Chairperson Norwood initiated the vote for Ms. Hildenbrand to assume the role of Chair effective September 15, 2024. Chairperson Norwood initiated the vote for Mr. Bennett to assume the role of Vice-Chair effective September 15, 2024. The nominations for Chair and Vice Chair were approved by the committee.

5. 2025 Meeting Dates and Locations

The committee discussed and decided upon two business meeting dates for the year 2025. Ms. McIver shared she would move forward with filing the meeting dates with the code revisor's office. The September committee meeting will be held in-person.

6. Travel and Reimbursement Refresher

Ms. McIver provided the committee with a refresher on travel policies and reimbursement procedures. She briefly went over proper protocol and how to follow these procedures, to maintain accordance with the State and Department of Health's policies. She reviewed reimbursement information and procedures.

7. Rules Workshop WAC 246-916-030, Applicants Licensed in Other States

The committee heard updates from department staff and reviewed the current endorsement rules. Ms. McIver shared that the department is considering amendments to WAC 246-916-030 to update the endorsement rules in response to second substitute house bill 1724. This bill requires licensing authorities to waive education, training, experience, and exam requirements for applicants who were credentialed in another state or states with substantially equivalent standards to Washington states requirements for at least 2 years following their application and with no interruption in licensure longer than 90 days.

Ms. McIver informed the board that she has filed for a CR – 101 to start the rulemaking process on June 17, 2024. The department is currently analyzing if the CR – 101 needs to possibly be re-filed to include the initial license chapter as well. The committee shared that California and Texas neither don't license athletic trainers or provide a licensure pathway that does not require the national exam, instead administering their own state exam.

8. Medication Rule Update

Ms. McIver presented an update on the medication's rulemaking project and the upcoming steps. The department filed the CR – 103 on June 20, 2024. This rule clarifies acceptable training and education requirements for Athletic Trainers who wish to store or administer prescription medications. It clarifies that the term prescription medication does not include controlled substances for this rule. This new requirement went into effect July 21, 2024.

Chairperson Norwood brought up the issue of athletic trainers compounding medications, and if this was addressed in statute. Mr. Gerard expressed uncertainty, and Ms. Carp and program staff will discuss and provide additional information at the next meeting.

9. Myofascial Decompression Discussion

Ms. McIver provided a review of what Myofascial Decompression is and how it relates to today's discussion. Mr. Gerard provided the committee with a comprehensive presentation regarding health professions and scope of practice, the athletic trainers scope of practice, and myofascial decompression and athletic trainers. He broke down how legislation has exclusive authority, the health professions scope of practice which is determined by statute, and what those health professionals may only perform acts authorized by statute. Chairperson Norwood felt that the presentation covered all aspects of why and how myofascial decompression could be within the athletic trainer's scope of practice. Ms. McIver raised the question whether rulemaking is the only option to clarify the issue for the public, or if this could be addressed through an interpretive statement, or even an FAQ. The

committee and staff discussed the risks and benefits of each option. Program staff will discuss further with Ms. Carp and share an update with the committee at the next meeting.

10. Workforce Data Collection Update

Ms. McIver presented some updates and informational awareness regarding workforce data collection which was shared via GovDelivery. This is regarding the implementation of engrossed substitute house bill 1503. This bill requires the department to collect seven specific data points from all department of health licensees at initial licensure including race, ethnicity, gender, languages spoken, and primary and secondary practice location. Upon renewal licenses will be required to provide only updates to the information provided at initial licensure, if they are currently practicing and to provide their primary and secondary practice location. Requiring this information will help to provide more data about the state of the workforce. Ms. McIver provided the opportunity for questions from the committee followed by a brief committee discussion.

11. Consent Agenda

There were no items on the consent agenda.

12. Program Report

12.1. Credentialing Statistics

Ms. McIver reported on credentialing process improvements. Credentialing will be providing more comprehensive reports for boards, commissions, and committees. As of August 8, 2024 there are an average of 34 pending applications. There is an average of 8.75 athletic trainer applications received per month. There are a total of 888 licenses as of August 8, 2024. There have been 105 applications received between July 1, 2023 and June 30, 2024.

12.2. Operating Budget

This report reflects the timeframe for July 1, 2023 to June 30, 2024. The starting fund balance was \$411,320.00 and the ending balance was \$403,645.00. HELMS expenses, which are assessed against each profession, are reflected in the report. The estimated revenue is slightly below the estimated goal.

12.3. Disciplinary Statistics

Ms. McIver presented the disciplinary report from July 1, 2022 to June 30, 2023. She discussed that there was a total of 5 complaints, out of those 5 they were all closed, and no disciplinary action was taken. From July 1, 2023 to June 30, 2024 there were a total of 9 complaints and out of those complaints eight were investigated and one was an exception application for a criminal conviction and that case was closed.

12.4. Committee Recruitment Updates

Ms. McIver acknowledged Chairperson Norwood's end of term ending in September. She shared her appreciation for his involvement and the impact he has had on the committee.

12.5. BOC Updates

Ms. McIver is inquiring about the national certification requirements through the BOC. Ms. Hildenbrand shared that the BOC provides a list of certified athletic trainers, which the committee and program staff should have access.

13. Adjournment

Chairperson Norwood adjourned the meeting at 11:29 a.m.

Washington State Athletic Training Advisory Committee

Denton Norwood, Chairperson

Contact:

Allyson McIver, Program Manager

(360) 236-2878

allyson.mciver@doh.wa.gov