



Certificate of Need Program
PO Box 47852
Olympia WA, 98504-7852
360-236-2955

Hospice Agency Certificate of Need Multiple Applications in One Year

In the event you are preparing more than one application for different planning areas under the same parent company – regardless of how the proposed agencies will be operated – the department will require additional financial information to assess conformance with [WAC 246-310-220](#). The type of financial information required from the department will depend on how you propose to operate the proposed projects. Related to this, answer the following questions:

1. Is the applicant (defined under [WAC 246-310-010\(6\)](#)) submitting any other hospice applications under either of this year's concurrent review cycles? This could include the same parent corporation or group of individuals submitting under separate LLCs under their common ownership.

If the answer to this question is no, there is no need to complete further questions under this section.

2. If the answer to the previous question is yes, clarify:

- Are these applications being submitted under separate companies owned by the same applicant(s); or
- Are these applications being submitted under a single company/applicant?
- Will they be operated under some other structure? Describe in detail.

3. Under the financial feasibility section, you should have provided a pro forma balance sheet showing the financial position of this project in the first three full calendar years of operation. Provide pro forma balance sheets for the applicant, assuming approval of this project showing the first three full calendar years of operation. In addition, provide a pro forma balance sheet for the applicant assuming approval of all proposed projects in this year's review cycles showing the first three full calendar years of operation.

4. In the event that the department can approve more than one county for the same applicant, further pro forma revenue and expense statements may be required.

- If your applications propose operating multiple counties under the same license, provide combined pro forma revenue and expense statements showing the first three full calendar years of operation assuming approval of all proposed counties.
- If your applications propose operating multiple counties under separate licenses, there is no need to provide further pro forma revenue and expense statements.

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.