Public Notification Form

**Public Notice Certification *E. coli*-MCL Violation**

331-264-F • Updated 3/25/2022

Within ten days after notifying your customers about an *E. coli*-MCL violation, you must complete this form and send it to our regional office. You must also send a copy of each type of notice you distributed to your customers (hand-delivered notices, news releases, newspaper articles, and so on).

By completing this form, you certify that:

* You met all of the public notification requirements.
* You will meet future requirements for notifying new billing units of the violation or situation.

If the boil water advisory remains in effect more than three months, you must re-notify your water users and send another completed copy of this *Public Notice Certification* to us.

**Complete the following items, sign the form and email it to the nearest regional office, addresses next page.**

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| Water System:      ID #      County:       Violation Date:    /    /      Violation Type

|  |  |
| --- | --- |
| **This public water system certifies that it gave this public notice to water users, following state and federal requirements for delivery, content, and deadlines**. | **[ ]  Yes****[ ]  No**  |

**Distribution was completed Yes [ ]  No [ ]  on**     **/**    **/**     **.** **Check all that apply:**[ ]  Hand delivery,[ ]  News release (TV, radio, newspaper)[ ]  Posting at      (by DOH approval only),[ ]  Other       (by DOH approval only).**Were the water users notified within 24 hours?** **Yes [ ]  No [ ]**                     Signature of owner or operator Position Date |

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| [**Northwest Regional Office**](https://doh.wa.gov/community-and-environment/drinking-water/offices-and-staff/northwest-regional-office-staff)Main Office: 253-395-6750 Fax: 253-395-6760NWRO.ADMIN@doh.wa.gov Area of Coverage: Island, King, Pierce, San Juan, Skagit, Snohomish, and Whatcom Counties | [**Southwest Regional Office**](https://doh.wa.gov/community-and-environment/drinking-water/offices-and-staff/southwest-regional-office-staff)Main Office: 360-236-3030 Fax: 360-664-8058swro.admin@doh.wa.gov Area of Coverage: Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Kitsap, Lewis, Mason, Pacific, Skamania, Thurston, and Wahkiakum Counties. | [**Eastern Regional Office**](https://doh.wa.gov/community-and-environment/drinking-water/offices-and-staff/eastern-regional-office-staff)Main Office: 509-329-2100 Fax: 509-329-2104eroadmin@doh.wa.gov Area of Coverage: Adams, Asotin, Benton, Chelan, Columbia, Douglas, Ferry, Franklin, Garfield, Grant, Kittitas, Klickitat, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman, and Yakima Counties. |



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov. If in need of translation services, call 1-800-525-0127.