



RULE-MAKING ORDER

PERMANENT RULE ONLY

CR-103P (December 2017)
(Implements RCW 34.05.360)

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: May 15, 2025

TIME: 10:02 AM

WSR 25-11-050

Agency: Department of Health

Effective date of rule:

Permanent Rules

- ☒ 31 days after filing.
☐ Other (specify) _____ (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

- ☐ Yes ☒ No If Yes, explain:

Purpose: Residential Treatment Facilities (RTF) regulations, private psychiatric hospital regulations, and behavioral health agency (BHA) regulations as related to licensing fees of Indian health care providers as establishments.

The Department of Health (department) is adopting a new rule in chapter 246-337 WAC and a new rule in chapter 246-322 WAC to establish fees necessary for the department to receive and process an attestation that a tribal RTF or tribal private psychiatric hospital meets state minimum standards for licensure. Additionally, the department is adopting updates to WAC 246-322-020 and 246-337-010 to clarify that the licensure process described in each section does not apply to tribes seeking licensure via attestation. Finally, the department is adopting updates to WAC 246-341-0367 regarding BHA tribal attestation fees to align with the proposed RTF and private psychiatric hospital tribal attestation fees.

These rules only apply to tribes attesting that a tribal BHA, tribal RTF, or tribal private psychiatric hospital meets state minimum standards for licensure.

Citation of rules affected by this order:

New: WAC 246-322-985, 246-337-985
Repealed: None
Amended: WAC 246-322-020, 246-337-010, 246-341-0367
Suspended: None

Statutory authority for adoption: RCW 43.70.250, 43.70.280, 71.24.037, and SHB 2075 (chapter 204, Laws of 2024) codified as RCW 71.12.460

Other authority: None

PERMANENT RULE (Including Expedited Rule Making)

Adopted under notice filed as WSR 25-07-052 on 03/12/2025 (date).

Describe any changes other than editing from proposed to adopted version: No changes were made from the proposed version.

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

Name: N/A

Address:

Phone:

Fax:

TTY:

Email:

Web site:

Other:

**Note: If any category is left blank, it will be calculated as zero.
No descriptive text.**

**Count by whole WAC sections only, from the WAC number through the history note.
A section may be counted in more than one category.**

The number of sections adopted in order to comply with:

Federal statute:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Federal rules or standards:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Recently enacted state statutes:	New	<u>2</u>	Amended	<u>3</u>	Repealed	<u>0</u>

The number of sections adopted at the request of a nongovernmental entity:

New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
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The number of sections adopted on the agency's own initiative:

New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
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The number of sections adopted in order to clarify, streamline, or reform agency procedures:

New	<u>2</u>	Amended	<u>3</u>	Repealed	<u>0</u>
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The number of sections adopted using:

Negotiated rule making:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Pilot rule making:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Other alternative rule making:	New	<u>2</u>	Amended	<u>3</u>	Repealed	<u>0</u>

Date Adopted: 05/15/2025

Name: Kristin Peterson, JD for Jessica Todorovich, MS

Title: Chief of Policy for Acting Secretary of Health

Signature:



AMENDATORY SECTION (Amending WSR 95-22-012, filed 10/20/95, effective 11/20/95)

WAC 246-322-020 Licensure—Initial, renewal, modifications. (1)

A person shall have a current license issued by the department before operating or advertising a private psychiatric hospital.

(2) The private psychiatric hospital licensure process described in this section does not apply to a tribe that is licensed or seeking licensure via attestation as described in WAC 246-322-985.

(3) An applicant for initial licensure shall submit to the department, ~~((forty-five))~~ 45 days or more before commencing business:

(a) A completed application on forms provided by the department;

(b) Certificate of need approval according to the provisions of chapter 246-310 WAC for the number of beds indicated on the application;

(c) Verification of department approval of facility plans submitted for construction review according to the provisions of WAC 246-322-250;

(d) A criminal history background check in accordance with WAC 246-322-030 (2);

(e) Verification of approval as a private psychiatric hospital from the state director of fire protection according to RCW 71.12.485;

(f) The fee specified in WAC 246-322-990; and

(g) Other information as required by the department.

~~((3))~~ (4) The licensee shall apply for license renewal annually at least ~~((thirty))~~ 30 days before the expiration date of the current license by submitting to the department:

(a) A completed application on forms provided by the department;

(b) The fee specified in WAC 246-322-990; and

(c) Other information as required by the department.

~~((4))~~ (5) At least ~~((sixty))~~ 60 days prior to transferring ownership of a currently licensed hospital:

(a) The licensee shall submit to the department:

(i) The full name and address of the current licensee and prospective owner;

(ii) The name and address of the currently licensed hospital and the name under which the transferred hospital will operate;

(iii) Name of the new administrator; and

(iv) Date of the proposed change of ownership; and

(b) The prospective owner shall apply for licensure according to subsection ~~((2))~~ (3) of this section.

NEW SECTION

WAC 246-322-985 Licensure—Fee requirements for tribal attestations. (1) An Indian health care provider as defined in RCW 71.24.025 may attest that its private psychiatric hospital meets state minimum standards for a licensed private psychiatric hospitals, as described in RCW 71.12.460.

(2) A tribe that is pursuing attestation with the department must submit an administrative processing fee to the department for any new, renewed, or amended attestation as specified in WAC 246-341-0367.

(3) Tribal attestations are renewed every three years from the date of signature by all parties.

WAC 246-337-010 Licensing. (1) An applicant may not open or operate an RTF until all requirements for licensure set forth in this section are met and the department has issued an initial, renewed, or amended RTF license listing the service type(s) approved to be provided in the RTF.

~~((1))~~ (2) The RTF licensure process described in this section does not apply to a tribe that is licensed or seeking licensure via attestation as described in WAC 246-337-985.

(3) Initial licensure. An applicant for an initial RTF license must submit to the department:

(a) A completed application on form(s) provided by the department, signed by the owner or legal designee;

(b) Disclosure statements and criminal history background checks obtained within the previous three months of the application date for the administrator in accordance with WAC 246-337-055;

(c) The license fee specified in WAC 246-337-990;

(d) Policies and procedures in compliance with chapter 71.12 RCW and this chapter for review and approval by the department;

(e) A completed construction review application and fee, and functional program plan according to WAC 246-337-040;

(f) Written approval of the chief of the Washington state patrol, through the director of fire protection, as required by RCW 71.12.485 and chapter 212-12 WAC; and

(g) Other information as required by the department.

~~((2))~~ (4) An RTF license is effective for one year from the date it is issued.

~~((3))~~ (5) License renewal. At least ~~((thirty))~~ 30 calendar days before the expiration date of the current license, the licensee must submit to the department:

(a) A completed application on form(s) provided by the department;

(b) Disclosure statements and criminal history background checks obtained within the previous three months of the application date for the administrator in accordance with WAC 246-337-055;

(c) The renewal fee specified in WAC 246-337-990;

(d) Written approval from the chief of the Washington state patrol, through the director of fire protection, as required by RCW 71.12.485 and chapter 212-12 WAC; and

(e) Other information as required by the department.

~~((4))~~ (6) License amendment. Prior to changing any of the service type(s) provided in the facility, number of resident beds, location or use of rooms, the physical structure of the facility, a change in the administrator, or a change in address, the licensee must submit to the department:

(a) Notification in writing of the intended change;

(b) A completed application on form(s) provided by the department;

(c) The administrative fee and other applicable fee(s) specified in WAC 246-337-990;

(d) A request to the department to determine the need for review by the department's construction review services and Washington state fire marshal;

(e) If changing service type, policies and procedures in compliance with chapter 71.12 RCW and this chapter for review and approval by the department; and

(f) If changing administrators, disclosure statements and criminal history background checks obtained within the previous three months of the application date for the administrator in accordance with WAC 246-337-055.

~~((5))~~ (7) Change of ownership. Prior to selling, leasing, renting or otherwise transferring control of an RTF that results in a change of the state Uniform Business Identifier Number, the licensee must submit to the department:

(a) The full name and address of the current licensee and prospective licensee;

(b) The name and address of the licensed RTF and the name under which the RTF will operate;

(c) Date of the proposed change;

(d) Plans for preserving resident records, consistent with WAC 246-337-095; and

(e) Other information as required by the department.

~~((6))~~ (8) A prospective new RTF owner shall apply for licensure by complying with subsection ~~((1))~~ (3) of this section.

~~((7))~~ (9) An RTF license is not transferable.

~~((8))~~ (10) The licensee shall:

(a) Maintain and post a current RTF license in a conspicuous place on the premises;

(b) Provide services limited to each department approved service type; and

(c) Maintain the occupancy level not exceeding the licensed resident bed capacity of the RTF.

~~((9))~~ (11) Prior to issuing, renewing, or amending a license, the department shall:

(a) Review and approve the licensing application;

(b) Review and approve RTF policies and procedures according to this chapter, as applicable;

(c) Verify compliance with RTF construction standards according to this chapter, as applicable;

(d) Obtain written verification of compliance with RCW 71.12.485 and chapter 212-12 WAC administered by the Washington state patrol fire marshal fire protection service, as applicable; and

(e) Determine whether the applicant or licensee meets the requirements in chapter 71.12 RCW and this chapter.

~~((10))~~ (12) The department may issue a single RTF license to include two or more buildings on the same campus if the applicant or licensee:

(a) Meets the licensure requirements of chapter 71.12 RCW and this chapter; and

(b) Operates the multiple buildings as a single integrated system with governance by a single authority or body over all staff and buildings.

~~((11))~~ (13) For the purposes of this section, "campus" means an area where all of the RTF's buildings are located on contiguous properties undivided by:

(a) Public streets, not including alleyways used primarily for delivery services or parking; or

(b) Other land that is not owned and maintained by the owners of the property on which the facility is located.

NEW SECTION

WAC 246-337-985 Licensing—Fee requirements for tribal attestations. (1) An Indian health care provider as defined in RCW 71.24.025 may attest that its residential treatment facility meets state minimum standards for a licensed residential treatment facility, as described in RCW 71.12.460.

(2) A tribe that is pursuing attestation with the department must submit an administrative processing fee to the department for any new, renewed, or amended attestation as specified in WAC 246-341-0367.

(3) Tribal attestations are renewed every three years from the date of signature by all parties.

AMENDATORY SECTION (Amending WSR 21-12-042, filed 5/25/21, effective 7/1/21)

WAC 246-341-0367 Agency licensure and certification—Fee requirements for tribal attestations. (1) ~~((A tribe may attest that its behavioral health agency meets))~~ An Indian health care provider as defined in RCW 71.24.025 may attest to meeting state minimum standards for a licensed or certified behavioral health agency, as described by the definition of "licensed or certified behavioral health agency" in RCW 71.24.025.

(2) A tribe that is pursuing attestation with the department must submit ~~((a two hundred sixty-one dollar))~~ an administrative processing fee to the department for ((any new or renewed)) each new, renewed, or amended attestation of \$130 plus \$131 for each behavioral health agency, residential treatment facility, and behavioral health hospital license issued under the attestation.