

How to Order Materials from the POP Shop

Health care professionals in Washington can order free printed materials to promote vaccination and educate patients about vaccines through the POP (Power of Providers) Shop. Simply follow the instructions below to place a secure order and materials will be shipped directly to you at no cost.

Please allow 10-12 business days for processing and delivery.

Ordering Online (the fastest and easiest method)

1. Go to the [MarketDirect](#) Storefront
 - If you already have an account, click **“Login”** and follow the on-screen instructions to sign in.
 - If you don’t have an account, click **“Login”** and then click **“Register”** to add your information and create a username and password.
2. Once logged in, select **“Fulfillment: by Agency”** under the **“shop by category”** heading on the left side of the screen or near the bottom of the screen under **“featured categories”**.
3. Choose **“Health (DOH)”** from the list.
4. Select **“Power of Providers.”**
5. Browse the available materials and quantities:
 - Click on an item to view a larger image.
 - The item number and quantity available are listed.
 - To order, enter the desired quantity and click **“Begin”** to add the item to your cart.
 - Repeat this step to order additional materials.

To review your cart:

- Hover your mouse over the cart icon in the top-right corner of the screen.
 - Click the cart icon to:
 - Adjust quantities
 - Remove individual items
 - Remove all items
 - Click **“Continue Shopping”** to return to the catalog.
6. When you are ready to check out, click the cart icon again.

In the cart:

 - Select your shipping date and time near the top left of the screen under **“Due Date.”**
 - This date must be at least **72 hours** after you place your order.

- Click **“proceed to checkout.”**
- 7. On the next screen, confirm or complete the **Recipient Information**.
 - Check the box **“Save to My Address Book”** if you'd like to reuse this address.
 - Click **“Save.”**
- 8. **Before placing your order:**
 - Review all order details carefully.
 - Please Note: POP Shop materials are free of charge and shipped at no cost. Since there is no payment required, you won't be asked to enter payment information, and your order will be completed when clicking **“proceed to payment”**.
 - If all your details are correct click **“proceed to payment”** to finalize and submit your order.
- 9. A confirmation screen will appear once your order is submitted.
Print or save this confirmation for your records.

- If you experience issues with your account or with your order, please call the Department of Enterprise Services Helpdesk at 360-664-4343 or email printing@des.wa.gov.
- If you have any questions about materials or want to learn more about the Power of Providers Initiative please send questions to the POP team by email at powerofproviders@doh.wa.gov or call (360) 236-2662.

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To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.