

**Pharmacy Quality Assurance Commission  
May 22, 2025 - Minutes**

Convene: Hawkins DeFrance, Chair, called the meeting to order May 22, 2025, 9:04 a.m.

**Commission Members:**

Hawkins DeFrance, Chair  
Ann Wolken, Vice Chair (absent from  
1:30pm-2:10pm)  
Stephanie Bardin  
Teri Ferreira  
Judy Guenther  
William Hayes  
Kenneth Kenyon  
Craig Ritchie  
Uyen Thorstensen  
Huey Yu

Jerrie Allard  
Patrick Gallaher  
Matthew Ray

**Commission Members Absent:**

**Staff:**

Marlee O'Neill, Executive Director  
Si Bui, Inspector Supervisor  
Heather Carter, AAG  
Rachel Sahi  
Taifa "Nomi" Peaks  
Joshua Munroe  
Haleigh Mauldin  
Julia Katz  
Irina Harris  
Madison Washington  
Amy Robertson

**1. Call to Order, Hawkins DeFrance, Chair**

**1.1. Meeting Agenda Approval – May 22, 2025**

**MOTION:** Craig Ritchie moved to amend the agenda to add 5.3. Pharmacy Closures. Stephanie Bardin, seconded. Motion carried, 10:0.

**1.2. Meeting Minutes Approval – March 27, 2025**

**MOTION:** Craig Ritchie moved to approve the meeting minutes from March 27, 2025, without edits. Ken Kenyon, seconded. Motion carried, 10:0.

**2. Consent Agenda**

**2.1. Correspondence**

**2.1.1. National Precursor Log Exchange Monthly Dashboard – March and April**

**2.1.2. Proposed 2026 Commission Meeting Dates**

## **2.2. Ancillary Utilization Plans Approval**

- 2.2.1.** Alto Pharmacy LLC
- 2.2.2.** Camas Center Clinic
- 2.2.3.** Cardinal Health 414, LLC
- 2.2.4.** DOC Pharmacy Services
- 2.2.5.** Hart and Dilatush LTC Pharmacy
- 2.2.6.** Highland Pharmacy
- 2.2.7.** Long Beach Pharmacy Annex
- 2.2.8.** Makers Pharmacy, LLC
- 2.2.9.** Mercer Island Pharmacy
- 2.2.10.** OMC Front Street Pharmacy
- 2.2.11.** Pasco Pharmacy

## **2.3. Pharmacy Technician Training Program Approval**

- 2.3.1.** Healthcare Apprenticeship Consortium
- 2.3.2.** Inchelium Health Center Pharmacy
- 2.3.3.** Purdy Costless Prescriptions
- 2.3.4.** Skagit Valley College
- 2.3.5.** Malley's Compounding Pharmacy

**MOTION:** Ken Kenyon moved to approve the consent agenda except for items 2.2.5. Hart and Dilatush LTC Pharmacy, 2.2.7. Long Beach Pharmacy Annex, 2.2.10. OMC Front Street Pharmacy, 2.3.1. Healthcare Apprenticeship Consortium, 2.3.2. Inchelium Health Center Pharmacy. Teri Ferreira, seconded. Motion carried, 10:0.

**MOTION:** Ken Kenyon moved to approve the consent agenda item 2.2.4. DOC Pharmacy Services. Teri Ferreira, seconded. Motion carried, 9:0. William Hayes, recused.

## **2.4. Regular Agenda Items Pulled from 2.1, 2.2, or 2.3. The commission discussed items removed from the consent agenda and placed them on the regular agenda for separate discussions.**

### **2.2.5. Hart and Dilatush LTC Pharmacy**

**MOTION:** William Hayes moved to approve item 2.2.5. Hart and Dilatush LTC Pharmacy. Teri Ferreira, seconded. Motion carried, 10:0.

### **2.2.7. Long Beach Pharmacy Annex**

**MOTION:** Uyen Thorstensen moved to approve item 2.2.7. Long Beach Pharmacy Annex. Teri Ferreira, seconded. Motion denied, 0:10.

**MOTION:** Ken Kenyon moved to deny item 2.2.7. Long Beach Pharmacy Annex and ask the requestor to submit a revised AUP that ensures assistant duties are within scope. Specifically, “use pharmacy machinery (including Milling, MAZ, and EMP) on product that has already been compounded and fully prepared by the technician or pharmacist,” “packaging troches or packaging rapidly dissolving tablets (RDTs) that have already been compounded by the technician or pharmacist,” and “ensure that all compounding activities adhere to USP <795> and <800> safety regulations” need to be removed or edited to be within scope of an assistant. Teri Ferreira, seconded. Motion carried, 10:0.

#### **2.2.10. OMC Front Street Pharmacy**

**MOTION:** Uyen Thorstensen moved to approve item 2.2.10. OMC Front Street Pharmacy. Ken Kenyon, seconded. Motion carried, 10:0.

#### **2.3.1. Healthcare Apprenticeship Consortium**

**MOTION:** William Hayes moved to approve item 2.3.1. Healthcare Apprenticeship Consortium’s TTP, contingent upon removing the AUPs as the AUPs belong to the pharmacies where Healthcare Apprenticeship Consortium’s students complete their practical experience. Ken Kenyon, seconded. Motion carried, 10:0.

#### **2.3.2. Incheilium Health Center Pharmacy**

**MOTION:** William Hayes moved to approve item 2.3.2. Incheilium Health Center Pharmacy, contingent on changing the word “dispense” in letter M of the technician AUP to “deliver” or “hand out.” Stephanie Bardin, seconded. Motion carried, 10:0.

### **3. Presentations**

#### **3.1. Budget Report Out**

Ashley May, the commission’s budget analyst, provided a report on the commission’s budget.

#### **3.2. DOH and HSQA Legislative Leadership**

Megan Veith, Policy Director for HSQA, and Cori Tarzwell, Legislative Affairs Manager for HSQA, provided a recap of the 2025 legislative session.

#### **3.3. Office of Customer Service Leadership**

Jennifer Herbrand, Deputy Credentialing Manager, and Leah Faelund, Facilities Credentialing Supervisor, provided information on the Office of Customer Service.

#### **3.4. Office of Investigative and Legal Services Disciplinary Process**

Margaret Pagel, Supervising Staff Attorney, provided information on the disciplinary process.

#### **4. Panel Review – Study Plan (Panel C)**

**MOTION:** Teri Ferreira moved to delegate the study plan review to Panel C (Uyen Thorstensen, William Hayes, Ann Woken, and Ken Kenyon). Hawkins DeFrance, seconded. Approved 10:0.

##### **4.1 PHRM.PH.61452658**

**MOTION:** Uyen Thorstensen moved to approve the study plan. Ken Kenyon, seconded. Approved 4:0.

#### **5. New Business**

##### **5.1. Policy Statement P014: Commission Approved Examinations and WAC 246-945-165 and 246-945-205**

**MOTION:** Ken Kenyon moved to approve the updated policy statement, Commission Approved Examinations and WAC 246-945-165 and 246-945-205 without edits. Teri Ferreira, seconded. Motion carried, 10:0.

##### **5.2. Policy Statement P007: Accreditation of Colleges of Pharmacy**

**MOTION:** Ken Kenyon moved to approve the updated policy statement, Accreditation of Colleges of Pharmacy without edits. Teri Ferreira, seconded. Motion carried, 10:0.

##### **5.3. Pharmacy Closures**

**MOTION:** Teri Ferreira moved to request staff to reach out to Rite-Aid to understand its plans during this transition and to remind it of the commission's rules around transfers and closing procedures, to send out a GovDelivery with these same reminders as well as general information on this situation to reach out to the prescribing professions to inform them of this situation and possible impacts, to reach out to the Secretary of the Department of Health requesting she consider issuing a policy statement that she will utilize her enforcement discretion for pharmacists and technicians who have a license in good standing in another state to assist with prescription transfers from Rite Aid for patients in Washington whether this work is in person or remote and that this be for 160 days, and to develop a policy statement that is valid for 160 days which allows for means of noncontrolled prescriptions transfers other than those specified in WAC 246-945-45 and approval of that policy statement be delegated to commission leadership (Hawkins DeFrance, Ann Wolken, and Ken Kenyon). Judy Guenther, seconded. Huey Yu abstained. Motion carried, 9:0:1.

## **6. Old Business**

### **6.1. Frequently Asked Question on Sterile Hypodermic Syringes and Needles**

**MOTION:** Ken Kenyon moved to approve the revised frequently asked question on Sterile Hypodermic Syringes and Needles, without edits. Teri Ferreira, seconded. Motion carried, 9:0.

### **6.2. Review the Joint Operating Agreement**

**MOTION:** Ken Kenyon moved to approve the Joint Operating Agreement, without edits. Stephanie Bardin, seconded. Motion carried, 9:0.

### **6.3. Nonresident Pharmacy: List of Approved Inspection Programs**

**MOTION:** Teri Ferreira moved to approve the Nonresident Pharmacy: List of Approved Inspection Programs directive with the edits of moving Georgia and Louisiana to the approved inspection programs list and with an effective date of July 1, 2025. Ken Kenyon, seconded. Motion carried, 9:0.

## **7. Strategic Plan**

### **7.1. Implementation Plan Update**

Marlee O'Neill and Taifa "Nomi" Peaks provided updates on the implementation of the strategic plan.

## **8. Rules and Legislation Updates**

### **8.1. Legislative Session Wrap Up**

Joshua Munroe discussed the legislative session and presented the end-of-session update.

### **8.2. Rulemaking Authorization: Medication Assistance**

**MOTION:** Teri Ferreira moved to authorize staff to file a CR-101 Rules Inquiry package to amend WAC 246-945-714 to match amended language in SHB 1720, after the effective date of July 27, 2025. Ken Kenyon, seconded. Motion carried, 10:0.

### **8.3. Rulemaking Authorization: Defining "Suspicious Order" in WAC 246-945-590**

**MOTION:** Ken Kenyon moved to authorize staff to file a CR-102 to cross reference the definition of "suspicious order" in WAC 246-945-590 and combine it with the CR-102 for the current Suspicious Orders and Zero Reports rulemaking. Uyen Thorstensen, seconded. Motion carried, 10:0.

**8.4. Rulemaking Authorization: Timeframe for Reporting Disciplinary Action in WAC 246-945-231**

**MOTION:** Ken Kenyon moved to authorize staff to initiate rulemaking by filing a CR-101 Rules Inquiry package to amend WAC 246-945-231 to add a timeframe for reporting disciplinary action. Craig Ritchie, seconded. Motion carried, 10:0.

**9. Open Forum**

No public comments.

**10. Commission Member Reports**

**10.1. Open Discussion Related to Items or Issues Relevant to Commission Business/Pharmacy Practice**

Hawkins DeFrance and Ann Wolken attended the NABP Annual Meeting in Fort Lauderdale, FL on May 13-16, 2025, and provided a summary of the information provided.

Ken Kenyon attended the public meeting on the Pharmacist Scope of Practice Sunrise Review on May 14, 2025, and provided a summary of the discussion.

**11. Staff Reports**

**11.1. Executive Director – Marlee O’Neill**

- Kristopher Holiday is the new Office Director for OHP, and he will hopefully attend the June Business Meeting.
- Sasha De Leon’s last day as the Assistant Secretary for HSQA is May 23, 2025.
- Governor Ferguson is still recruiting for a new Secretary of Health.
- HELMS launched the credentialing component of the system. There have been some challenges, but staff are working diligently to fix them and learn the new system.
- Updated the commission on the cost of upgrading the USP subscription so that all commission members can have a subscription.

**MOTION:** Ken Kenyon moved that staff work with USP to increase our subscription to the next tier of 21-100 users so all commissioners can have access. Teri Ferreira seconded. Motion carried, 10:0.

- Reminded commissioners and staff that the next business meeting is in June 2025 and will be held at ESD 113.

**11.2. Pharmacist Supervisor – Si Bui**

- Thanked the licensees for completing their March 2025 self-inspections and encouraged continuing feedback.



## 12. Summary of Meeting Action Items

- **1.2 Meeting Minutes Approval** – Staff will finalize the minutes and post them on the commission’s website.
- **2. Consent Agenda** – Staff will relay the decisions to the applicants and the Office of Customer Service.
- **3.4 Office of Investigative and Legal Services Disciplinary Process** – Staff will work with OILS to update disciplinary documents, including developing a flow chart, and work to make the disciplinary agendas more user friendly. Once updated, the new information will be included in the New Commission Member Orientation packet.
- **4.1 Study Plan Review (Panel C)** – Staff will convey the decision to the credentialing team.
- **5.1 Policy Statement P014: Commission Approved Examinations and WAC 246-945-165 and 246-945-205** – Staff will file the updated policy statement with the Office of the Code Reviser and post it to the website.
- **5.2 Policy Statement P007: Accreditation of Colleges of Pharmacy** – Staff will file the updated policy statement with the Office of the Code Reviser and post it to the website.
- **5.3 Pharmacy Closures** – Staff will reach out to Rite-Aid to see what their plan is during this transition and remind them of closure requirements and transfer rules. Staff will reach out to the prescribing professions to ensure they are aware of this situation. Staff will send out a GovDelivery to spread awareness. Staff will reach out to the Secretary of DOH to consider issuing a policy statement that she will utilize enforcement discretion for pharmacists and technicians who are not licensed in Washington to assist with prescription transfers for Washington patients impacted by the Rite Aid bankruptcy. Staff will draft a policy statement on WAC 246-945-345 to allow for other means of noncontrolled prescription transfers for 160 days to assist with prescription transfers from Rite Aid stores.
- **6.1 Frequently Asked Question on Sterile Hypodermic Syringes and Needles** – Staff will post this to the website and send out notice via GovDelivery.
- **6.2 Joint Operating Agreement** – Staff will obtain the necessary signatures and post to Box.com.
- **6.3 Nonresident Pharmacy Directive: List of Approved Inspection Programs** – Staff will edit the directive to move Louisiana and Georgia to the approved list effective July 1, 2025, and will share with the Office of Customer Service, post on the commission website, and send notice via GovDelivery.
- **7.1 Implementation Plan Update** – Staff will review the JOA and bring back any suggested edits to the implementation plan based on action items in the JOA. Staff will also add a review of the commission’s policies and procedures to the implementation plan.
- **8.1 Legislative Session Wrap Up** – Staff will review the Joint Operating Agreement and the bylaws to see if edits are needed with the passage of HB1009.
- **8.2 Rulemaking Authorization: Medication Assistance** – Staff will file CR-101 to amend WAC 245-945-714 to match the HB1720 once it is effective on July 27, 2025. Staff will investigate whether a continuous glucose monitor can be included in this rulemaking.
- **8.3 Rulemaking Authorization: Defining “Suspicious Order” WAC 246-945-590** – Staff will file the CR-102 to cross-reference the definition of “suspicious order” in WAC 246-

945-590 with the definition in WAC 246-945-585 and combine it with the CR-102 for the current Suspicious Orders and Zero Reports rulemaking.

- **8.4 Rulemaking Authorization: Timeframe for Reporting Disciplinary Action in WAC 246-945-231** – Staff will file a CR-101 to amend WAC 246-945-231 to add a timeframe for reporting disciplinary action. At the rules workshop, staff will bring back data after researching timeframes other states utilize.
- **10.1 Open Discussion Related to Items or Issues Relevant to Commission Business/Pharmacy Practice** – Staff will send commissioners an email about commission leadership elections and staff will work with USP to increase its user subscriptions, so all commissioners have access.

**3:03 p.m.** Business Meeting Adjourned

DRAFT