

Pharmacy Quality Assurance Commission Special Meeting May 30, 2025 – Minutes

Convene: Hawkins DeFrance, Chair, called the meeting to order May 30, 2025, 12:06 P.M.

Commission Members¹:

Hawkins DeFrance, Chair
Ann Wolken, Vice Chair
Ken Kenyon

Staff:

Marlee O'Neill, Executive Director
Si Bui, Inspector Supervisor
Christopher Gerard, AAG
Rachel Sahi
Joshua Munroe
Haleigh Mauldin
Julia Katz
Madison Washington
Amy L. Robertson

1. Call to Order Hawkins DeFrance, Chair

At the May 22, 2025, business meeting, the full commission delegated decision making on the draft guidance document on WAC 246-945-345 – noncontrolled prescription transfers to Commissioners Hawkins DeFrance, Ann Wolken, and Ken Kenyon under RCW 18.64.006.

1.1 Meeting Agenda Approval – May 30, 2025

MOTION: Ken Kenyon moved to approve the special meeting agenda for May 30, 2025. Ann Wolken seconded. Motion carried, 3:0.

2. Draft Guidance Document on WAC 246-945-345 – Noncontrolled Prescription Transfers

MOTION: Ken Kenyon moved to approve the guidance document, Pharmacy Closures and Prescription Transfers of Noncontrolled Legend Drugs under WAC 246-945-345, without edits and have staff to post it on the website and send out via GovDelivery. Ann Wolken seconded. Motion carried, 3:0.

12:16 P.M. Special Meeting Adjourned

¹ Commission members Stephanie Bardin and Huey Yu were also present at the special meeting, but did

not participate in votes related to items listed on the agenda.