



Applied Behavior Analysis Advisory Committee

Regular Meeting Minutes

June 27, 2025

Committee members present:

Amy Fenwick, Ph.D., LBA, BCBA-D, Chair
Ralph Pampino, Jr., BCBA, LBA, Vice-Chair
Jennifer Collado, LBA, BCBA
Aliza Quinlan, LABA, PhD Candidate
Bethann Thorson, Public Member

Committee members absent:

None

Staff members present:

Amber Freeberg, Executive Director
Shelbee Scrino, Program Manager
Katie Graue, Program Administrative Assistant
Tara Mackemull, Assistant Program Manager
Sierra McWilliams, Assistant Attorney General
Kristopher Holiday, Director of HSQA
Laura Riordan, Credentialing Manager
Evan Shigaya, Policy Analyst
Joshua Green, Credentialing Specialist

Guest presenters:

Carla Myers, WABA
Shelby Piano, Holly Ridge Center
Shelby Vigue, Northwest Autism Center
Jessie Hudak, The Sendan Center
Billy Jo Davis,
Kurt Sigler
Erin Brockett
Jessie Hudak
Joan Gitelman

On June 27, 2025, the Applied Behavior Analysis Advisory Committee met via web conference. Notice of the meeting was published on the [Applied Behavior Analysis profession website](#) and was sent out through the GovDelivery listserv.

Open Session:

1. Call to Order – Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The meeting was called to order at 10:01 am

- 1.1. Introductions were made by the ABA Committee.
- 1.2. Approval of June 27, 2025, draft meeting agenda - Committee motioned to approve June 27, 2025, draft meeting agenda, seconded, and approved unanimously.
- 1.3. Approval of February 28, 2025, draft meeting minutes - Committee motioned to approve February 28, 2025, draft meeting minutes, seconded, and approved unanimously.

2. Public Comment – Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The public was given an opportunity to provide comments during this time.

Public comments were made by Carla Myers, WABA and Dr. Davis with Spokane Pathways.

Ms. Myers express gratitude to Ms. Scrimo and Ms. Freeberg regarding open communication regarding processing times but it is still a concern for her.

Dr. Davis expressed concern about credentialing processing times

3. ABA Program Statistics - Shelbee Scrimo, Program Manager

3.1. Budget Report – Shelbee Scrimo, Program Manager

Ms. Scrimo presented the current budget and reviewed the fund balance showing that the fund balance is meeting goals.

3.2. Disciplinary Statistics– Shelbee Scrimo, Program Manager

Ms. Scrimo reviewed data relating to complaint investigations and discipline. Total complaints since February was 10. Total Complaints for the biennium are 74.

4. New Business - Shelbee Scrimo, Program Manager

4.1. Continuing Supervisor Requirements

Ms. Scrimo requested to open a discussion regarding the continuing supervision rules for Licensed Assistant Behavior Analysts and Certified Behavior Technicians and proposed changes to the WAC. Ms. Scrimo will work on the verbiage and committee concerns to discuss at the meeting in October.

4.2. Recognized Education Requirements

Ms. Scrimo opened up discussion on the recognized education rules for Licensed Assistant Behavior Analysts. Ms. Scrimo will work on the verbiage and committee concerns to discuss at the meeting in October.

5. Committee Bylaws Review- Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The committee reviewed and discussed the current bylaws; the last review was completed in 2017. Ms. Fenwick asked Ms. Scrimo about adding some DEI verbiage to the bylaws and asked for more clarification on term limits and adding a bylaw review cycle. Ms. Scrimo will send out changes via email to the Committee. These changes will be voted on at the next meeting.

6. Executive Director Report – Amber Freeberg, Executive Director

Ms. Freeberg gave an update on HELMS and informed the committee that we are not able to pull any credentialing reports at this time but will get them credentialing stats as soon as they are available.

7. Program Manager Report – Shelbee Scrimo, Program Manager

Ms. Scrimo welcomed our newest committee member, Jennifer Collado. Welcome Jennifer! Ms. Scrimo also reviewed interpretive statements that were no longer applicable and asked if there was any concern rescinding the reviewed interpretive statements.

There was a motion made to rescind the health equity continuing education interpretive statement and the supervision of ABA licensees by psychologist interpretive statement, the motion was seconded and approved unanimously.

8. Meeting Dates for 2026 - Shelbee Scrimo, Program Manager

The proposed dates are February 20, 2026, June 26, 2026, and October 2, 2026. There were changes requested; the changes are as follows: February 13, 2026, July 10, 2026, and October 2, 2026.

There was a motion made to approve the listed dates as amended above, it was seconded and approved unanimously.

9. Future Business Items – Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

9.1. Review committees' Bylaws

9.2. Rulemaking regarding supervision and recognized education

10. Adjournment - Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

Meeting adjourned at 10:57 am – Motion made to adjourn, seconded and approved unanimously.

Submitted by:

Shelbee Scrimo, Program Manager
Applied Behavior Analysis Advisory
Committee

Approved by:

Amy Fenwick, Chair
Applied Behavior Analysis Advisory
Committee

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