Every community and non-transient non-community (NTNC) water system that has lead service line (LSL), galvanized requiring replacement (GRR), or lead status unknown service lines must deliver consumer notice of service line material to all affected consumers.

Annually by July 1, water systems must certify they met the consumer notification of service line materials requirements for the previous calendar year by providing a copy of the notification and any additional information materials distributed, along with this certification form to the state.

# Consumer Notification Requirements

## Timing of Notification

Water systems must provide the initial notification to affected consumers within 30 days of completion of the initial LSL inventory. Water systems must repeat the notification on an annual basis until the entire service connection is no longer a lead, GRR, or lead status unknown service line. For new customers, the water system must also provide the notice at the time-of-service initiation.

## Notification Content

* A statement that the service line is either lead, GRR, or unknown but may be lead, specific to the materials for each individual customer’s service line.
* An explanation of the health effects of lead. Refer to public notification templates for required language.
* Steps that persons at the service connection can take to reduce exposure to lead in drinking water.
* For lead notices: Information about opportunities to replace LSLs as well as programs that provide financing solutions to replace the LSL.
* For GRR notices: Information about opportunities for replacement of the service line.
* For lead status unknown notices: Information about opportunities to verify the material of the service line.

Public notice templates specific to individual materials classifications, along with health effects language, can be found on our [Lead Service Line Inventory—EPA's Lead and Copper Rule Revisions webpage](https://doh.wa.gov/community-and-environment/drinking-water/contaminants/lead/lead-and-copper-rule-revisions).

## Notification Delivery

All water systems must provide notification by mail or hand delivery. NTNC water systems that do not have residential populations, may post the notice using alternative methods only if approved by ODW.

# Public Notice Certification Form Lead Service Line Inventory

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| Water System Information |
| Water System Name | Click or tap here to enter text. |
| Water System ID Number | Click or tap here to enter text. |
| **I certify that public notice has been given to water users of this public water system following state and federal requirements for delivery, content, and deadlines.** |
| **Complete the following items—check all that apply.** |
| **Yes** | **No** |  |
|[ ] [ ]  Notice mailed to all water customers on Click or tap to enter a date. |
|[ ] [ ]  Notice hand-delivered to all water customers on Click or tap to enter a date. |
|[ ] [ ]  Notice included in annual Consumer Confidence Report (attach copy). |
|[ ] [ ]  Notice posted at Click or tap here to enter text. on Click or tap to enter a date. In a noticeable location (by ODW approval for NTNC systems only). |
|[ ] [ ]  Other Click or tap here to enter text. (by ODW approval only). |
|[ ] [ ]  Were the water users notified within 30 days? |
|[ ] [ ]  Did you include a copy of the notification(s) and any information materials distributed with this form, as required? |
| Signature of owner or operator | Click or tap here to enter text. |
| Position | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |
| Send copy of completed notification and certification to one of the following. |
| Northwest Regional OfficeNWRO.Admin@doh.wa.gov | Southwest Regional OfficeSWRO.Admin@doh.wa.gov | Eastern Regional OfficeERO.Admin@doh.wa.gov |



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov. If in need of translation services, call 1-800-525-0127.