

Opioid Treatment Program (OTP) WAC Guidance

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Referral documentation guidance: [WAC 246-341-1000](#)

(4) Offer on-site, or by referral, to each individual admitted:

- (a) Hepatitis A and Hepatitis B vaccine;
- (b) Screening, testing, and treatment for infectious diseases including:
 - (i) Human immunodeficiency virus (HIV);
 - (ii) Hepatitis B and C;
 - (iii) Syphilis; and
 - (iv) Tuberculosis (TB).

If an individual is referred to another provider for vaccination or screening, testing, and treatment of infectious diseases, documentation in the individual Service Record should include the following:

- Date the patient was referred.
- OTP practitioner that provided the referral (name, credential, contact information).
- Reason for the referral.
- Where the patient was referred (pharmacy location(s), health care practitioner, health care clinic, etc).

If the OTP provider has access to the results or outcomes of referred services, they may document that in the Individual Service Record.

If an individual declines a referral, screening, testing or treatment, please document the

date, name of OTP practitioner offering the referral, what was offered, and a statement that the patient declined.

Hepatitis A and B vaccination WAC 246-341-1000(4)(a)

If Hepatitis vaccination is provided on-site, documentation in the Individual Service Record should include:

- Date of vaccine administration.
- Vaccine name.
- Vaccine Manufacturer.
- Vaccine Lot Number.
- Name, title, and location of healthcare provider administering vaccine.
- Date of Vaccine Information Statement (VIS).
- Date the VIS was given to the patient.

Providers can check an individual's immunization status or enter the vaccines they administer through the Washington State Immunization Information System (IIS). The IIS is a secure web-based lifetime registry that keeps track of immunization records for people of all ages. Participating organizations with an approved Information Sharing Agreement (ISA) can access the IIS.

[Check the DOH list of participating organizations](#) to see if your organization is already included. If your organization is not listed, you may need to sign up. [See the IIS Quick Reference Guide](#) for more information or contact the IIS Help Desk at WAIISSHelpDesk@doh.wa.gov or by phone at 1-800-325-5599.

If you need technical assistance regarding vaccine storage and handling or how to access and use the IIS, please contact the [Office of Immunization | Washington State Department of Health](#) or see the additional resources linked below.

Screening, testing, and treatment of infectious diseases WAC 246-341-1000(4)(b)

- (i) Human immunodeficiency virus (HIV);
- (ii) Hepatitis B and C;
- (iii) Syphilis; and
- (iv) Tuberculosis (TB).

If screening, testing, and treatment of infectious diseases is done on-site, this should be

done based on the clinical judgment of the treating practitioner on an individual basis. Clinical decisions and results, if applicable, should be documented in the Individual Service Record.

For the purposes of TB, screening may be inclusive of a TB risk assessment, symptom screening and a TB skin test or blood test based on assessed individual risk and history.

If the individual has a positive TB test result or symptoms of TB, the individual should obtain a chest x-ray and follow up with a medical provider to determine if they are a candidate for treatment of active or latent TB.

If the individual has no symptoms and a clear chest x-ray this may be indicative of latent TB infection, a non-infectious form of TB, that can be treated through primary care.

For more detailed information on TB screening, testing, and treatment contact your local health department or see the additional resources linked below.

After-hours contact service to confirm patient dose amounts, seven days a week, 24 hours a day WAC 246-341-1000(2)(c)

Facilities must develop, maintain, and implement policies and procedures for an after-hours contact service to confirm patient dose amounts, seven days a week, 24 hours a day. The after-hours contact service needs to be available 24/7, which includes over nights, weekends, during holidays, and program closure days.

The rule does not require a specific modality or system to meet this requirement. OTPs need to determine what will work for their program. Designated staff should have access to a record of active patients, their medication dose, schedule, and last dose administered to provide accurate dosing if needed at an alternative location. The organization can decide how to assign this role.

If the OTP chooses to use the same after-hours phone number for additional purposes it will be up to the OTP to develop policies and procedures and staff training and use an individual OTP team member's clinical judgement to triage and determine what calls may require an immediate response versus a response the following business morning.

The Washington State Opioid Treatment Authority (SOTA) Office at the Washington State Health Care Authority (HCA) collects after-hours dose verification phone numbers for each OTP, which are included in the HCA [OTP Program Guide](#). A representative from each OTP can [contact the SOTA Office](#) directly to provide this information.

Additional Resources

Hep A/B vaccination

- [Information for Healthcare Providers About the Immunization Information System \(IIS\)](#)
 - [Organization & Facility Structure in the IIS Quick Reference Guide](#)
- DOH Adult Vaccine Program, including storage and handling guidance [Washington State Adult Vaccine Program | Washington State Department of Health](#)
- Immunization resources – General [Immunization | Washington State Department of Health](#)
- [Adult Immunization Frequently Asked Questions | Washington State Department of Health](#)
- [Hepatitis A | Hepatitis A | CDC](#)
- [Hepatitis B | Hepatitis B | CDC](#)
- Get Immunized
 - [Where to Find Vaccines | Adult Vaccines | CDC](#)
 - [Find pharmacies near you](#)
 - [Local Health Departments/Districts](#)

Syphilis

- [Syphilis | Washington State Department of Health](#)
- [Sexually Transmitted Infections \(STI\) | Washington State Department of Health](#)
- [STI Clinical Guidelines | Washington State Department of Health](#)
- [Dear OTP Colleague Letter - Syphilis – SAMHSA May 15, 2024](#)

Tuberculosis (TB)

- DOH Tuberculosis Landing Page [Tuberculosis \(TB\) | Washington State Department of Health](#)
- Tuberculosis Information for [Healthcare Providers | Washington State Department of Health](#)

Hepatitis

- Eliminating Hepatitis C [Eliminating Hepatitis C | Washington State Department of Health](#)
- Hepatitis Testing, Treatment, and Vaccination [Provider Information | Washington State Department of Health](#)
- [Hepatitis contacts by county](#)