



Podiatric Medical Board Regular Business Meeting
Proposed Agenda
July 24, 2025

Time:	9:00 a.m.
Location:	Zoom webinar (see last page for access) Department of Health, Town Center 2 111 Israel Road SE, Room 153 Tumwater, WA 98501
Board Members:	Eric Powell, DPM, Chair Jacqueline Buckley, DPM, Vice Chair Lotchie Kerch, DPM Zarko Kajgana, DPM Vacant, DPM Civillia Winslow Hill, Public Member Deborah Wright, Public Member
Program Staff:	Tommy Simpson III, Program Manager James Chaney, Executive Director Luke Eaton, Assistant Attorney General Lydia Koroma, Supervising Staff Attorney Marlon Basco, Policy Analyst Jonathan Chamrad, Program Associate Alyssa Brazil, Administrative Support
Contact:	Tommy Simpson III, Program Manager 564.669.8421 Podiatric@doh.wa.gov

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to [RCW 42.30.077](#).

For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

Open Session:

1. **Call to Order/Introductions—DISCUSSION/ACTION—Eric Powell, DPM, Chair**

- 1.1. Introduction of board and supporting staff members
- 1.2. Approval of today's agenda
- 1.3. Approval of April 24, 2025, business meeting minutes

2. **Rules Workshop**

The board will hold a rules workshop in response to SHB [1724](#), Sec. 8, (2023 session) and per codified as [RCW 18.130.077](#) for the purpose of amending WAC [246-922-055](#), Reciprocity licensure requirements.

3. **Open Forum — Eric Powell, DPM, Chair**

The purpose of the open forum is to provide the public with an opportunity to address the board on issues of significance to or affecting podiatric medical practice and that are not related to topics for which a rules hearing was or will be scheduled.

4. **Old Business—DISCUSSION/ACTION— Eric Powell, DPM, Chair**

- 4.1. None.

5. **New Business—DISCUSSION/ACTION— Eric Powell, DPM, Chair**

- 5.1. Current board vacancies, pending appointments and forthcoming elections (Chair)
- 5.2. TBD

6. **Correspondence—DISCUSSION/ACTION— Eric Powell, DPM, Chair**

The board will review and discuss correspondence received since the last meeting (*If any*).

7. **Program Reports—DISCUSSION—James Chaney, Executive Director; Tommy Simpson III, Program Manager and Program Support**

Department staff will give updates regarding matters specific to the podiatric physicians and surgeons

- 7.1. Budget report
- 7.2. Credentialing statistics report
- 7.3. Recruitment updates
- 7.4. PMB Newsletter (Fall ed. article solicitations)
- 7.5. TBD

8. **Future Business—DISCUSSION—Eric Powell, DPM, Chair**

The board will discuss agenda items identified or suggested for future meetings.

- 8.1. Robert's Rules of Order – Luke Eaton, AAG

- 8.2. Kate Reynolds, Executive Director, [Ethics Board](#)
- 8.3. Office of Investigations and Legal Services (OILS) Presentation, Lydia Koroma, SSA
- 8.4. Rules Presentation, Marlon Basco-Rodillas, HSQA, Policy Analyst
- 8.5. WSPMA Presentation, Executive Director and State Lobbyist

9. Adjournment of public meeting—ACTION—Eric Powell, DPM, Chair

10. Discipline & Licensing

The board will attend to any licensing and disciplinary matters in a closed session.

Next Scheduled Meeting

Date: October 23, 2025

Time: 9:00 a.m.

Location: Hybrid – Virtual Zoom Meeting with a physical location at Department of Health

Meeting Access

Virtual Attendance:

This meeting is being held via Zoom webinar. Please mute your microphone/phone if you are not speaking.

Join on your computer, mobile app or room device.

[Click this link to register for the meeting.](#) After registering, you will receive a confirmation email containing information about joining the webinar

Times and Order:

Times are approximate. The meeting will continue until all agenda items are complete. This agenda schedule may change, and items may not be taken in order of the agenda.

This meeting will be recorded for the purpose of drafting accurate minutes.



**Podiatric Medical Board
Regular Business Meeting Minutes**

April 24, 2025
9:00 a.m.

On Thursday, April 24, 2025, the Podiatric Medical Board held its regularly scheduled business meeting at Department of Health, 111 Israel Rd, Tumwater, WA 98501, with online access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:	Staff:
Eric Powell, DPM, Chair Lotchie Kerch, DPM Civillia Winslow Hill, Public Member Deborah Wright, Public Member	Tommy Simpson III, Program Manager James Chaney, Executive Director Jonathan Chamrad, Program Associate Alyssa Brazil, Administrative Support Luke Eaton, Assistant Attorney General Marlon Basco-Rodillas, Policy Analyst Danielle Dooley, Credentialing Supervisor Karen Stricklett, Deputy Credentialing Manager Bradley Carter, Credentialing Coordinator

Guest Speakers and/or

Presenters: N/A

Guests:

Leslie Emerick, WSPMA

Lynn Kovacevich Renne



1. Call to Order/Introductions- Eric Powell, DPM, Chair

Dr. Powell called the meeting of Washington State Podiatric Medical Board to order at approximately 9:02 a.m.

1.1 Introductions of board members and staff

1.2 Approval of today's agenda

MOTION: A motion was made to approve of the April 24, 2025, business meeting agenda. The motion was seconded and passed.

1.3 Approval of January 23, 2024, business meeting minutes

MOTION: A motion was made to approve of the January 23, 2024, business meeting minutes. The motion was seconded and passed.

2. Rules Workshop

Discussion:

Rules workshop for purposes of amending WAC 246-922-055, Reciprocity licensure requirements in response to SHB 1724 from the 2023 legislative session per codified by [RCW 18.130.077](#) was deferred to July's business meeting.

3. Open Forum – Eric Powell, DPM, Chair

The purpose of the open forum is to provide the public with an opportunity to address the board on issues of significance to or affecting podiatric medical practice and that are not related to topics for which a rules hearing was or will be scheduled.

Comment shared included:

- No public comments were received.

4. Old Business – DISCUSSION/ACTION – Eric Powell, DPM, Chair

4.1 Above/Below Knee Amputation (Scope of Practice)

Discussion:

- The chair motioned and was seconded by the members that this topic be removed as a future agenda item until further notice.

5. New Business – DISCUSSION/ACTION – Eric Powell, DPM, Chair

5.1 Board Leadership (chair/vice-chair)

- The board decided on tabling most important and relevant briefings until the current vacancy(ies) are filled (appointed) by the governor's office.

5.2 TBD

6. Correspondence – DISCUSSION/ACTION – Eric Powell, DPM, Chair

The received no correspondence to review.

7. Program Reports – DISCUSSION – James Chaney, Executive Director; Tommy Simpson III, Program Manager and Program Support.

Program and ancillary staff gave updates on the following matters:

- 7.1** Budget report - No significant issues or concerns;
- 7.2** Credentialing statistics report - No significant issues or concerns;
- 7.3** Recruitment updates - Discussed current pending appointee/reappointment member vacancies (1-board, 1-public), to include upcoming vacancies as of 6/23, (1-board, 1-public) and pending subsequent vacancy announcements via GovDelivery, elections and governor's office approval;
- 7.4** PMB Newsletter - Discussed pending *Summer ed.*, and article solicitations to be published on 6/20;
- 7.5** Conferences and Annual Meetings - Robust discussions were held between board members, program staff, and attendees as to what may be deemed as qualifiable locally or nationally in terms of financial support, and how attendees are determined by the board.

8. Future Business – DISCUSSION – Eric Powell, DPM, Chair

The board and program discussed proposed and mandatory future agenda items once adequate or fully staffed to include:

- 8.1** Robert's Rules of Order, Luke Eaton, AAG;
- 8.2** Kate Reynolds, Executive Director, [Ethics Board](#);
- 8.3** Office of Investigations and Legal Services (OILS) Presentation, Lydia Koroma, SSA;
- 8.4** Rules Presentation, Marlon Basco-Rodillas, HSQA, Policy Analyst;
- 8.5** WPHP, Christopher Bundy, Executive Medical Director;
- 8.6** WSPMA presentation, Soma Smith (Exec Dir), Leslie Emerick (Lobbyist).

9. Adjournment of public meeting—ACTION—Eric Powell, DPM, Chair

MOTION: A motion was made to adjourn the meeting at 10:14 A.M.

Next Scheduled Meeting:

Date: July 24, 2025

Time: 9:00 a.m.

Location: Hybrid - Virtual Zoom Meeting with a physical location at the Department of Health, 111 Israel Rd SE, Tumwater, WA 98501

Submitted:

Approved:

Tommy Simpson III, Program Manager

Eric Powell, DPM, Chair



WAC 246-922-055 Reciprocity requirements. ((An applicant licensed in another state must file with the secretary verification of the license certified by the proper authorities of the issuing state to include the issue date, license number, current expiration date, and whether any action has been taken to revoke, suspend, restrict, or otherwise sanction the licensee for unprofessional conduct or that the licensee may not be able to practice his or her profession with reasonable skill and safety to consumers as a result of a physical or mental condition. The applicant must document that the educational standards, eligibility requirements, and examinations of that state are substantially equivalent to those of this state.)) (1) An applicant may qualify for licensure as a podiatric physician under this section if the applicant is currently licensed in a substantially equivalent state and meets the conditions listed under RCW 18.130.077(3).

(2) All applicants applying for licensure under this section must submit:

(a) A completed application on forms provided by the department; and

(b) The licensing fees required in WAC 246-922-990.

(3) If an applicant applying for licensure under this section meets the requirements in RCW 18.130.077(1), the board shall waive the education, training, experience, and exam requirements for the applicant.

(4) If an applicant has been licensed in a substantially equivalent state for less than two years or has had an interruption in licensure longer than 90 days, the board may waive the exam requirements for the applicant.

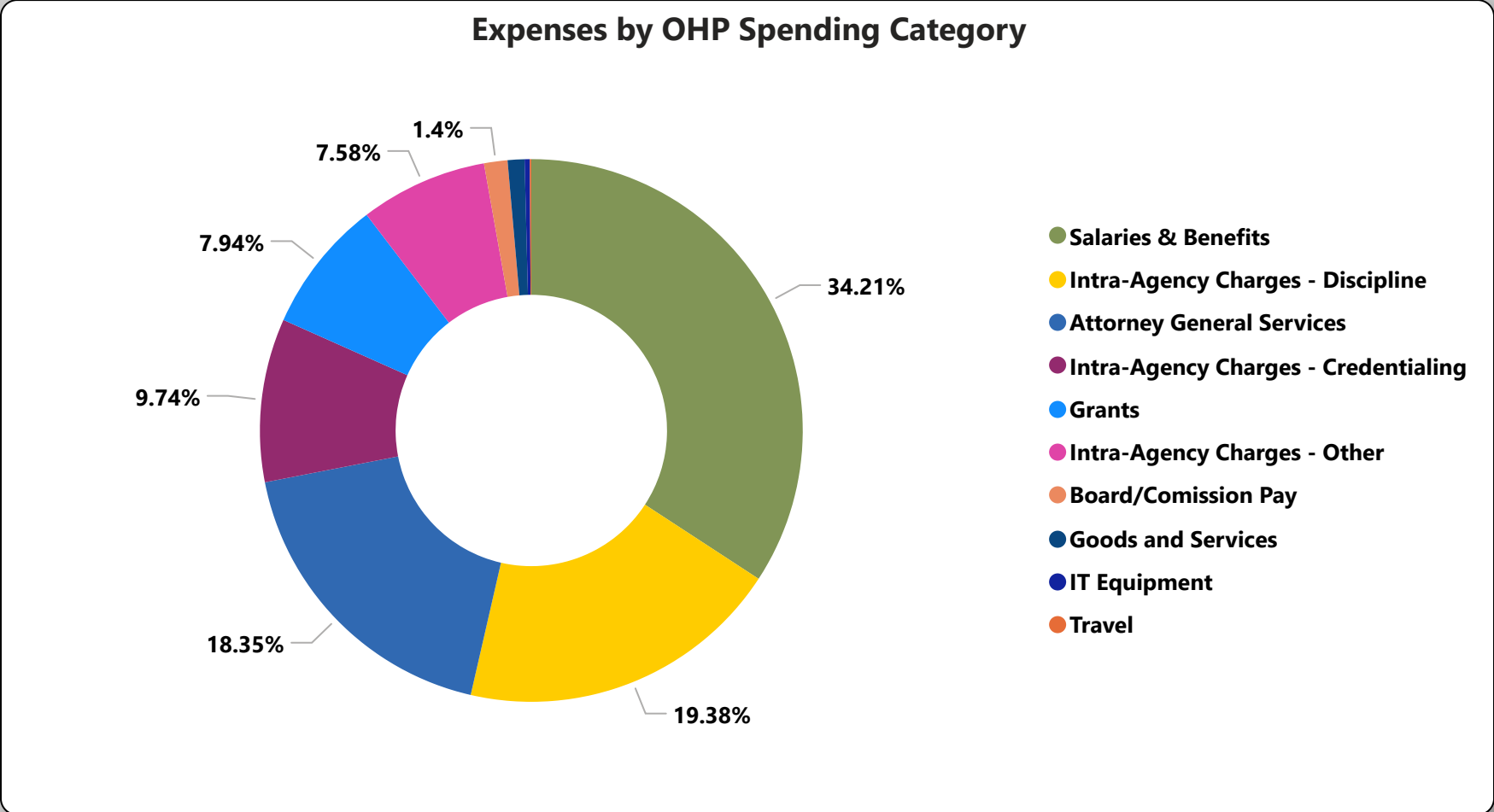
(5) If an applicant does not meet the requirements described in subsection (1) or (2) of this section, the applicant shall apply for licensure under WAC 246-922-033.

Podiatric Physician and Surgeon

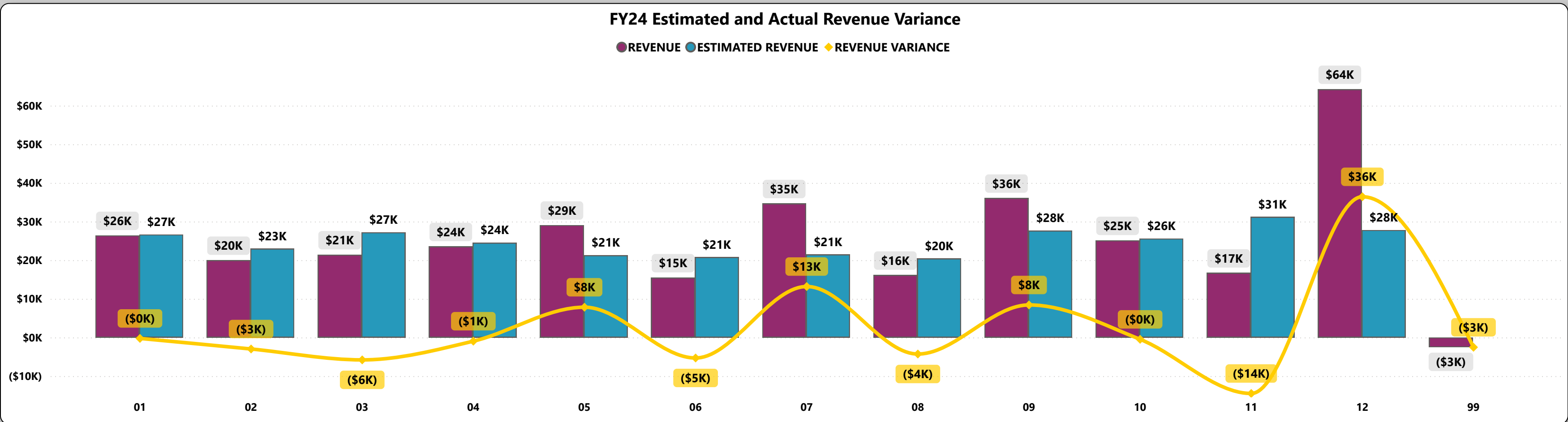
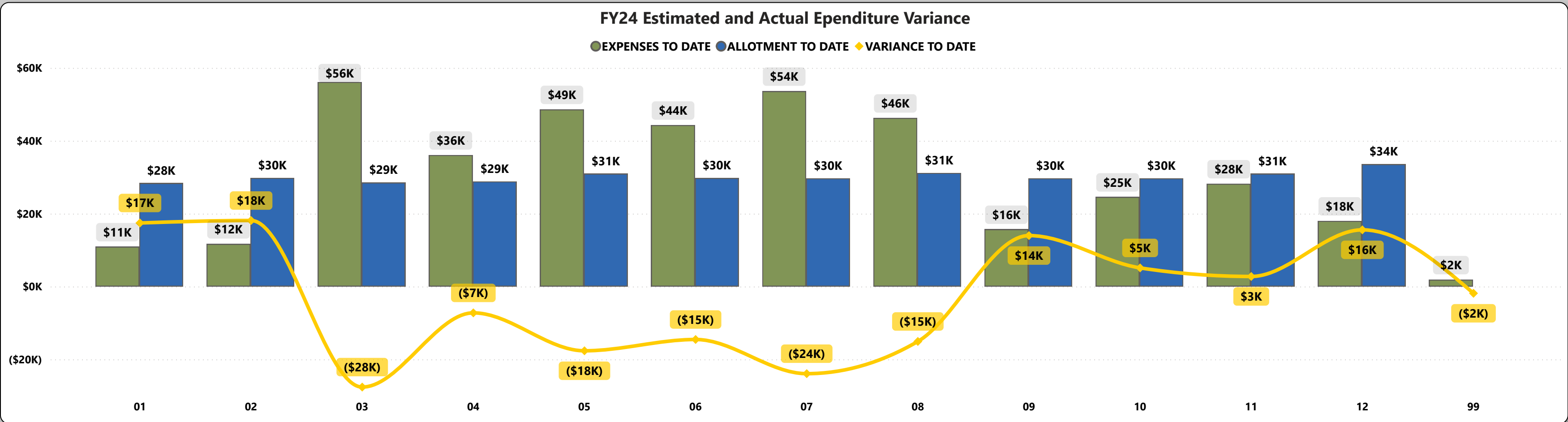
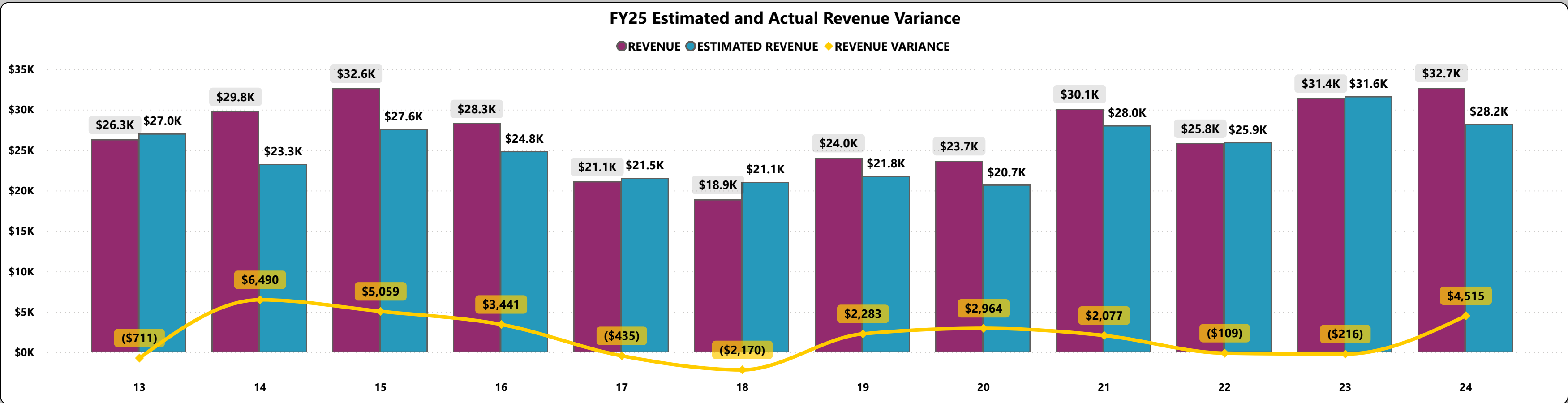
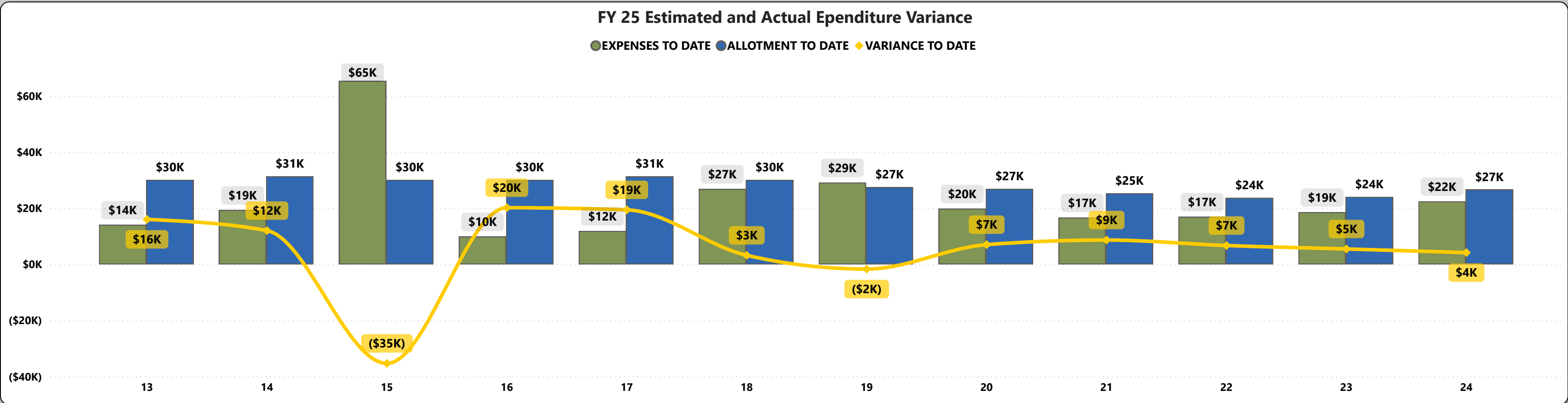
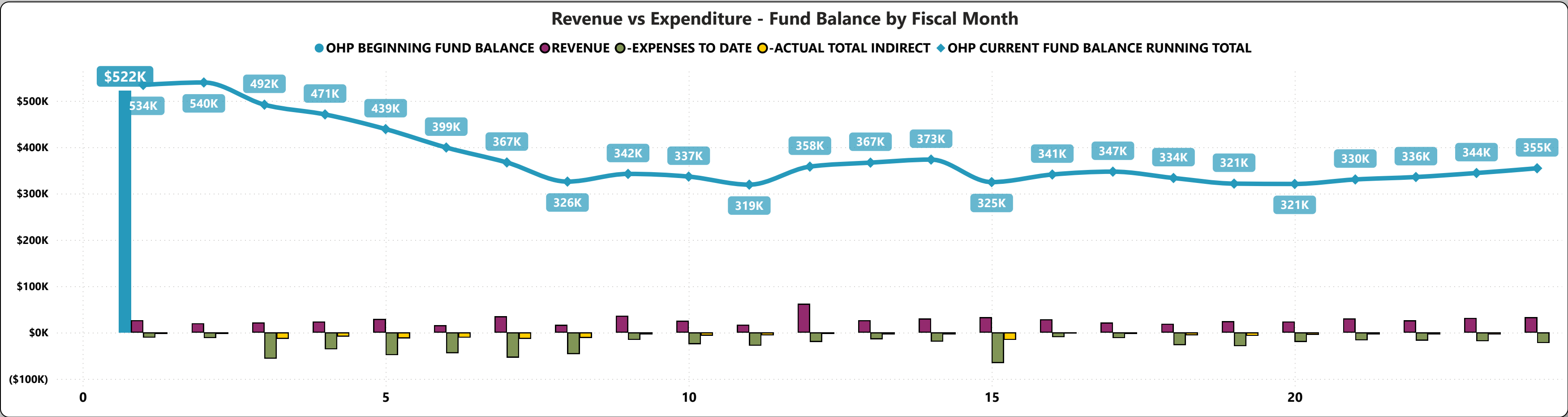
FY2024 Starting Fund Balance	Current Fund Balance	FY24 HELMS Transfer	Revenue	Expenses+ Total Indirect+HELMS
\$521.72K	\$354.52K	(\$2.59K)	\$592.39K	\$820.41K

Fiscal Month								
01	04	07	10	13	16	19	22	99
02	05	08	11	14	17	20	23	
03	06	09	12	15	18	21	24	

Health Professions	ALLOTMENT TO DATE	EXPENSES TO DATE	VARIANCE TO DATE	ACTUAL TOTAL INDIRECT
Podiatrist	\$698,261	\$667,199	\$31,062	\$150,804.35
Attorney General Services	\$139,992	\$122,446	\$17,546	
Board/Comission Pay	\$10,000	\$9,327	\$673	
Contracts	\$3,000		\$3,000	
Goods and Services	\$4,400	\$6,684	(\$2,284)	
Grants	\$57,600	\$52,988	\$4,612	
Indirect				\$150,804.35
Intra-Agency Charges - Credentialing	\$22,020	\$64,978	(\$42,958)	
Intra-Agency Charges - Discipline	\$190,325	\$129,313	\$61,012	
Intra-Agency Charges - Other	\$45,260	\$50,605	(\$5,345)	
IT Equipment	\$200	\$2,045	(\$1,845)	
Salaries & Benefits	\$221,480	\$228,219	(\$6,739)	
Travel	\$3,984	\$594	\$3,390	
Total	\$698,261	\$667,199	\$31,062	\$150,804.35



Health Professions	ESTIMATED REVENUE	REVENUE	REVENUE VARIANCE
Podiatric Physician and Surgeon		\$598,864.00	\$650,803.53
Total		\$598,864.00	\$650,803.53



Credentialing stats as of 6-18-2025

Active Licenses	245
Active in Renewal	58
Inactive Licenses	11
Pending Applications	17
Retired Active	7
Revoked	7

