



PROPOSED RULE MAKING

CR-102 (June 2024)
(Implements RCW 34.05.320)
Do **NOT** use for expedited rule making

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STATE OF WASHINGTON
FILED

DATE: July 15, 2025

TIME: 3:59 PM

WSR 25-15-075

Agency: Department of Health- Board of Nursing Home Administrators

Original Notice

Supplemental Notice to WSR

Continuance of WSR

Preproposal Statement of Inquiry was filed as WSR 24-21-101 ; or

Expedited Rule Making--Proposed notice was filed as WSR _____; or

Proposal is exempt under RCW 34.05.310(4) or 34.05.330(1); or

Proposal is exempt under RCW _____.

Title of rule and other identifying information: (describe subject) Nursing Home Administrators - Administrator-in-training (AIT) programs and endorsement requirements. The Board of Nursing Home Administrators (board) is proposing amendments to WAC 246-843-090, 246-843-095, and 246-843-230 to reduce barriers for licensure and align with RCW 18.130.077.

Hearing location(s):

Date:	Time:	Location: (be specific)	Comment:
10/24/2025	9:10 AM	<p>Physical Location Department of Health Town Center 1 – Room 164 111 Israel Rd. S.E. Tumwater, WA 98501</p> <p>Virtual: The virtual portion of the hearing is through Microsoft Teams. The link for the meeting is: https://teams.microsoft.com/l/meeting/join/19%3ameeting_ZTM0MTQzZDgtMTgzZC00YjUyLTgyNDQtNjk0?context=%7b%22Tid%22%3a%2211d0e217-264e-400a-8ba0-57dcc127d72d%22%2c%22Oid%22%3a%227bfba9ef-0251-4647-8346-3fa4ff1ed862%22%7d</p>	The rule hearing will be hybrid. Individuals may attend either virtually or in-person.

Date of intended adoption: 10/24/2025 (Note: This is **NOT** the effective date)

Submit written comments to:

Name Shelbee Scrimo
Address PO Box 47852, Olympia, WA 98504-7852
Email nha@doh.wa.gov
Fax N/A
Other <https://fortress.wa.gov/doh/policyreview/>
Beginning (date and time) The date and time of this filing

Assistance for persons with disabilities:

Contact Shelbee Scrimo
Phone 360-236-4723
Fax N/A
TTY 711
Email shelbee.scrimo@doh.wa.gov
Other N/A

By (date and time) 10/17/2025, 11:59 p.m.

By (date) 10/17/2025

Purpose of the proposal and its anticipated effects, including any changes in existing rules: The board is proposing to amend WAC 246-843-090, Administrator-in-training program, by updating the program to allow participants to visit other facilities during their program which will expand their training experience allowing them to see how a different facility with different services is managed. The board is also proposing to amend WAC 246-843-095, Preceptors for administrator-in training programs, by adding in the requirement to complete the National Association's leadership course. The board is also proposing to amend WAC 246-843-230, Endorsement, to remove barriers for applicants coming from out of state.

Reasons supporting proposal: The board is proposing this rule change to reduce barriers for licensure and also to align with the intent of RCW 18.130.077. The national association has an AIT program used by many states; this program includes an easy way to determine how many hours are needed for each portion of the required clinical training. The board is proposing to align the current AIT program to the national AIT program to make it easier for applicants and to align with other states. In addition, the endorsement rule currently requires that all initial requirements of licensure must be met, which does not align with RCW 18.130.077.

Statutory authority for adoption: RCW 18.52.061, 18.52.071, and 18.130.077

Statute being implemented: RCW 18.52.061, 18.52.071, and 18.130.077

Is rule necessary because of a:

- Federal Law? Yes No
- Federal Court Decision? Yes No
- State Court Decision? Yes No

If yes, CITATION:

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters: None

Name of proponent: (person or organization) Board of Nursing Home Administrators

Type of proponent: Private. Public. Governmental.

Name of agency personnel responsible for:

	Name	Office Location	Phone
Drafting	Shelbee Scrimo	111 Israel Rd. SE, Tumwater, WA 98501	360-236-4723
Implementation	Shelbee Scrimo	111 Israel Rd. SE, Tumwater, WA 98501	360-236-4723
Enforcement	Shelbee Scrimo	111 Israel Rd. SE, Tumwater, WA 98501	360-236-4723

Is a school district fiscal impact statement required under [RCW 28A.305.135](#)? Yes No

If yes, insert statement here:

The public may obtain a copy of the school district fiscal impact statement by contacting:

- Name
- Address
- Phone
- Fax
- TTY
- Email
- Other

Is a cost-benefit analysis required under [RCW 34.05.328](#)?

Yes: A preliminary cost-benefit analysis may be obtained by contacting:

- Name Shelbee Scrimo
- Address PO Box 47852 Olympia, WA 98504-7852
- Phone 360-236-4723
- Fax N/A
- TTY 711
- Email shelbee.scrimo@doh.wa.gov
- Other

No: Please explain:

Regulatory Fairness Act and Small Business Economic Impact Statement

Note: The [Governor's Office for Regulatory Innovation and Assistance \(ORIA\)](#) provides support in completing this part.

(1) Identification of exemptions:

This rule proposal, or portions of the proposal, **may be exempt** from requirements of the Regulatory Fairness Act (see [chapter 19.85 RCW](#)). For additional information on exemptions, consult the [exemption guide published by ORIA](#). Please check the box for any applicable exemption(s):

This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.061](#) because this rule making is being adopted solely to conform and/or comply with federal statute or regulations. Please cite the specific federal statute or regulation this rule is being adopted to conform or comply with, and describe the consequences to the state if the rule is not adopted.

Citation and description:

This rule proposal, or portions of the proposal, is exempt because the agency has completed the pilot rule process defined by [RCW 34.05.313](#) before filing the notice of this proposed rule.

This rule proposal, or portions of the proposal, is exempt under the provisions of [RCW 15.65.570\(2\)](#) because it was adopted by a referendum.

This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025\(3\)](#). Check all that apply:

- | | |
|---|---|
| <input type="checkbox"/> RCW 34.05.310 (4)(b)
(Internal government operations) | <input type="checkbox"/> RCW 34.05.310 (4)(e)
(Dictated by statute) |
| <input type="checkbox"/> RCW 34.05.310 (4)(c)
(Incorporation by reference) | <input type="checkbox"/> RCW 34.05.310 (4)(f)
(Set or adjust fees) |
| <input type="checkbox"/> RCW 34.05.310 (4)(d)
(Correct or clarify language) | <input type="checkbox"/> RCW 34.05.310 (4)(g)
(i) Relating to agency hearings; or (ii) process requirements for applying to an agency for a license or permit) |

This rule proposal, or portions of the proposal, is exempt under [RCW 19.85.025\(4\)](#). (Does not affect small businesses).

This rule proposal, or portions of the proposal, is exempt under RCW _____.

Explanation of how the above exemption(s) applies to the proposed rule: These amendments regulate individual licensees, not businesses.

(2) Scope of exemptions: *Check one.*

The rule proposal: Is fully exempt. (*Skip section 3.*) Exemptions identified above apply to all portions of the rule proposal.

The rule proposal: Is partially exempt. (*Complete section 3.*) The exemptions identified above apply to portions of the rule proposal, but less than the entire rule proposal. Provide details here (consider using [this template from ORIA](#)):

The rule proposal: Is not exempt. (*Complete section 3.*) No exemptions were identified above.

(3) Small business economic impact statement: *Complete this section if any portion is not exempt.*

If any portion of the proposed rule is **not exempt**, does it impose more-than-minor costs (as defined by RCW 19.85.020(2)) on businesses?

- No Briefly summarize the agency's minor cost analysis and how the agency determined the proposed rule did not impose more-than-minor costs.
- Yes Calculations show the rule proposal likely imposes more-than-minor cost to businesses and a small business economic impact statement is required. Insert the required small business economic impact statement here:

The public may obtain a copy of the small business economic impact statement or the detailed cost calculations by contacting:

- Name
- Address
- Phone
- Fax
- TTY
- Email
- Other

Date: July 9, 2025

Name: Rosalie Romano, PhD

Title: Chair, Board of Nursing Home Administrators

Signature:

Rosalie M. Romano, Ph.D.