

**Board of Naturopathy
Business Meeting Minutes**

May 9, 2025

9:00 a.m.

On May 9, 2025, the Board of Naturopathy held a hybrid business meeting at Department of Health, 111 Israel Road SE, Tumwater, WA 98501, Town Center 2, Room 153 with access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:

Krystal Richardson, ND, Chair
Joanne Hillary, ND, Vice Chair
Amira Ahdut, ND, LAC
Chad Aschtgen, ND
Brooke Fotheringham, Public Member
Vacant, Public Member

Staff:

Rachel Phipps, Program Manager
James Chaney, Executive Director
Alyssa Brazil, Administrative Assistant
Jonathan Chamrad, Program Support
Luke Eaton, Assistant Attorney General
Marlon Basco-Rodillas, Policy Analyst
Scott Cho, Budget Analyst
Danielle Dooley, Credentialing Supervisor
Hyon Yi, Credentialing Deputy
Bradley Carter, Credentialing Coordinator
Kristopher Holiday, Office Director

Public Attendees:

Karen Appel
Stacy Bowker
Sari Gallegos
Hannah Gordon
Shani Hue
Teresa Ritcher
Angela Ross
Rebeccah Shalev

Open Session

1. Call to Order/Introductions

Dr. Krystal Richardson, ND, Chair, called the meeting of the Washington State Board of Naturopathy to order at 9:01 a.m. on May 9, 2025.

1.1 Introductions

Dr. Krystal Richardson, ND, Chair, introduced board members, staff, and guests. She then offered an introductory statement explaining the procedure for remote attendance and instructions for public comments.

1.2 Approval of Agenda

MOTION: A motion was made to approve the agenda for May 9, 2025, business meeting. The motion was moved by Dr. Ahdut and seconded by Dr. Aschtgen. The motion was passed.

1.3 Approval of February 7, 2025, business meeting minutes

MOTION: A motion was made to approve February 7, 2025, business meeting minutes. The motion was moved by Dr. Aschtgen and seconded Brooke Fotheringham. The motion was passed.

2. Public Comment— Krystal Richardson, ND, Chair

The board heard comments from the public. The public was given the opportunity to request items to be placed on a future meeting agenda.

Public Comment

Members of the public were invited to introduce themselves and share comments not related to an agenda item or to the rules hearing.

Comments Received:

There was no public comment shared at this time.

3. Old Business —DISCUSSION/ACTION— Krystal Richardson, ND, Chair

3.1 JP Exam Rulemaking

- CR103 was filed April 15, 2025, and amendments will go into effect September 1, 2025.

3.2 Business Plan

- The Business Plan Committee held a meeting on February 21, 2025, they plan to meet again before coming to the board with recommendations.

3.3 Telemedicine

- The Telemedicine Committee held a meeting on March 7, 2025, and April 4, 2025, they plan to meet again before coming to the board with recommendations.

3.4 Continued Education

- The board tabled the discussion until the new appointed members are on the board.

3.5 Board Chair Elections

MOTION: The board tabled elections until the next board meeting on August 8, 2025. Moved by Brooke Fotheringham and Seconded by Joanne Hillary. Dr Aschtgen abstained from the motion.

4. New Business—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

5. Correspondence—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

The board reviewed and discussed any correspondence received since the last meeting.

No new correspondence has been received since the last business meeting.

6. Program Reports-DISCUSSION- James Chaney, Executive Director; Rachel Phipps, Program Manager

6.1 Budget reports – *Mr. Cho, Budget Analyst gave an update regarding the current budget to the members and answered any specific questions related to fees and our budget.*

6.2 Credentialing statistics report – *Mr. Yi, Credentialing Deputy, gave an update to the members on the current credentialing statistics report.*

6.3 Recruitment update – *Mr. Chaney, Executive Director, gave an update regarding board member recruitment; we are still waiting on the Governor's office to finalize appointments to be made for board members whose terms expired in 2023.*

7. Future Business

The board will discuss agenda items identified or suggested for future meetings.

7.1 Robert's Rules of Order – Luke Eaton, AAG

8. Settlement Presentations- Krystal Richardson, ND, Chair

- There were no settlement presentations.

9. Adjournment of Public Meeting-

MOTION: A motion was made to adjourn the meeting. The motion was seconded and passed. Dr. Richardson, Chair, adjourned the meeting at 9:49 a.m.

Next Scheduled Meeting:

Date: August 8, 2025

Time: 9:00 a.m.

Location: Hybrid - Virtual Zoom Meeting with a physical location at the Department of Health.