



Washington State Board of Massage
Business Meeting Minutes
July 18, 2025 | 9:00 a.m.

On July 18, 2025, the Board of Massage held a hybrid business meeting at the Department of Health, 111 Israel Road SE, Tumwater, WA 98501, Town Center 1, Room 163 with access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members

Lynna Fuller, LMT, Vice-Chair
Whitney Smith, LMT
Esther Sanders, LMT

Staff Present

Becky McElhiney, Program Manager
Jonathan Chamrad, Program Support
Evan Shigaya, Policy Analyst
Catharine Roner-Rieter, Supervising Staff Attorney
Danielle Dooley, Credentialing Supervisor
Zachary Patnode, QA/Training Manager
Marie Carp, Assistant Attorney General
Kristopher Holiday, Office Director

Guests

Teri Mayo
Robbin Blake
Seth Dinkel
Sherry Duan
Leslie Emerick
Annie LaCroix
Devin Gombosky
Selena Nunez

Daniel Steinmetz
Elise Blaine
Karen James
Patty Glenn
Sylvia Liu
Christina M
Ariel Hubbard
Sean Miller

Julie Onofrio
Laura Puryear
Charlene Crawford
Laura Pettitt
Lauren Williams
Laura Savage

Open Session – 9:00 A.M.

1. Call to Order – Lynna Fuller, LMT, Vice Chair

The board meeting was called to order by Lynna Fuller, LMT, Vice Chair, at 9:03 a.m, on July 18, 2025.

1.1. Introductions and Meeting Ground Rules.

The board, staff and guests were introduced. Ms. Fuller read the Meeting Ground Rules.

1.2. Approval of the Agenda.

The board reviewed the proposed agenda.

MOTION: A motion was made to approve the agenda. The motion was seconded and passed.

1.3. Approval of the May 15, 2025, Business Meeting Minutes.

MOTION: A motion was made to approve the May 15, 2025, business meeting minutes. The motion was seconded and passed.

2. Public Forum

Members of the public who indicated an interest in speaking provided comments to the board.

Comment shared included:

- There were no public comments to share.

3. Signature Authority – Lynna Fuller, LMT, Vice Chair

3.1. The board reviewed for approval an updated signature delegation form.

3.2. The board reviewed for approval an updated decision-making delegation form.

MOTION: A motion was made to approve both the updated signature delegation form and the updated decision-making delegation form. The motion was seconded and passed.

4. Washington Spa Academy – Lynna Fuller, LMT, Vice Chair

The board discussed the Workforce Training and Education Coordinating Board's recent withdrawal of approval for Washington Spa Academy to enroll veterans. The board decided not to make any changes to the school's board approval at this time.

5. School Program Reviews – Lynna Fuller, LMT, Vice Chair

Reviewing board members (RBM) presented school program approval requests for full board consideration.

5.1. Reviewing board members presented school program approval requests for full board consideration.

- Columbia River Institute of Massage – Massage Therapy Program
The RBMs recommended to approve the Columbia River Institute of Massage – Massage Therapy Program.

MOTION: A motion was made to approve the Columbia River Institute of Massage – Massage Therapy Program. The motion was seconded and passed.

- NW Academy of Healing Arts – Seattle Hybrid Program
The RBMs recommended to approve the NW Academy of Healing Arts – Seattle Hybrid Program.

MOTION: A motion was made to approve the NW Academy of Healing Arts – Seattle Hybrid Program. The motion was seconded and passed.

- NW Academy of Healing Arts – Tacoma Hybrid Program
The RBMs recommended to approve the NW Academy of Healing Arts – Tacoma Hybrid Program.

MOTION: A motion was made to approve the NW Academy of Healing Arts – Tacoma Hybrid Program. The motion was seconded and passed.

- NW Academy of Healing Arts – Bellingham Hybrid Program
The RBMs recommended to approve the NW Academy of Healing Arts – Bellingham Hybrid Program.

MOTION: A motion was made to approve the NW Academy of Healing Arts – Bellingham Hybrid Program. The motion was seconded and passed.

- Elite Massage School
The RBMs recommended to approve Elite Massage School with the condition they obtain their Workforce Training Board certification.

MOTION: A motion was made to approve Elite Massage School with the condition they correct typos and send the board their updated Workforce Training Board certification. The motion was seconded and passed.

- Hybrid Program Reviews
The board members discussed a Guide to the Washington Board of Massage, and a Conversation on Hybrid Education and Increasing Educational Hours, two sets of documents that can be used as future reference for understanding class educational structure for massage schools.

6. School Program Transfer Applications – Lynna Fuller, LMT, Vice Chair

6.1. The board considered clarifying language edits to the school transfer form.

MOTION: A motion was made to approve the edited school transfer hours form. The motion was seconded and passed.

7. Rules Workshop: [WAC 246-830-035](#), Licensing by endorsement – Lynna Fuller, LMT, Vice Chair

The board discussed language amendments to WAC 246-830-035, Licensing by endorsement.

7.1. Public Comment- Members of the public were given the opportunity to address the committee members on this agenda item.

Comment shared included:

- Robbin Blake, WSMTA, offered suggestions for language to be used in WAC 246-830-035.

7.2. The board reviewed and discussed memos from WSMTA.

7.3. The board discussed updates to the drafted proposed language.

- More information is needed regarding removal of the jurisprudence examination requirement. Program will continue to work on language amendments and bring back to a future meeting.

8. Federation of State Massage Therapy Boards (FSMTB) Annual Meeting – Discussion/Action

8.1. The board considered sending board members and staff to the FSMTB annual meeting October 5-7, 2025, in Kansas City, MO.

MOTION: A motion was made to approve sending one or more board members and one staff member to the FSMTB's annual meeting in Kansas City on October 5-7, 2025. The motion was seconded and passed.

9. Program Report – Discussion – Program Staff

9.1. Budget.

- Ms. McElhiney, Program Manager, gave an update to the board regarding the current fund balance from last month.

9.2. Credential counts.

- Zach Patnode, QA/Training Manager, gave an update to the board regarding HELMS implementation and the licensing process.

9.3. Disciplinary counts.

- Ms. McElhiney, Program Manager, gave an update to the board regarding the status of the disciplinary counts.

9.4. Expired training program report.

- Ms. McElhiney, Program Manager, gave an update to the board regarding expired training programs.

9.5. Future agenda Items.

- Discussion surrounding License by Endorsement rules changes
- Discussion surrounding elections and voting in a new Chair and Vice-Chair.

10. Adjournment of Meeting – Lynna Fuller, LMT, Vice Chair

MOTION: A motion was made to adjourn the business meeting at 11:39 am on Friday, July 18, 2025. The motion was seconded and passed.

Next Business Meeting

Date: Friday, September 5, 2025

Time: 9:00 a.m.

Location: Washington State Department of Health

111 Israel Rd SE

Tumwater, WA 98501

Submitted:

Approved:

Becky McElhiney, Program Manager

Lynna Fuller, LMT, Vice Chair